

MINUTES
Faculty Senate Executive Committee
Monday, September 29, 2008 3:30 pm
Union Room 213

Present: Arck, Beard, Bontrager, Clark, Fairchild, Gehrt, Guzek, Holcombe, Hosni, LeHew, Miller, Nechols, Nichols, Ross, Schultz, Smith, Spikes, Turnley, Vontz

Proxies: Carroll

Visitors: David Griffin, Warren White

1. President Fred Fairchild called the meeting to order at 3:35 p.m.
2. 2007-2008 Ombudsperson Report – Warren White – **Attachment 1**
Warren White briefly discussed the 2007-08 Ombudsperson Report. He indicated that there were significantly fewer cases from the previous year. Clark questioned the case distribution observing that White had the majority of cases. White replied that this was in part because Christy Crenshaw came in late in the year and he has significant prior experience having previously served in this role. Ombudspersons are chosen by the client. Nichols moved to place this report on the Faculty Senate agenda, motion seconded and passed.
3. 2007-2008 General Grievance Board Report – David Griffin – **Attachment 2**
David Griffin briefly discussed the 2007-08 General Grievance Board Report. Spikes acknowledged Dr. Griffin's management of these grievances and thanked him for his significant effort coordinating and leading these grievance hearings. Hosni thanked Dr. Griffin for his outstanding job and the well-run grievance process that he chaired. Spikes also recognized Betsy Cauble for her efforts in this area and Hosni recognized Frank Spikes for his significant contributions as well. Miller moved to list this report as an informational item on the Faculty Senate agenda. Vontz seconded the motion. Motion passed.
4. The minutes of the August 25, 2008 meeting were approved.
5. Report from Standing Committees and Student Senate
 - A. Academic Affairs Committee – Scott Hendrix
As recommended by the revised course and curriculum procedures, Fairchild suggested Faculty Senate consider implementing a new procedure to include items for a consent agenda for approval rather than a discussion agenda. Smith suggested that a listing of what could be included on the consent agenda be provided as this idea is presented to the Faculty Senate. It was also discussed that consent agenda items could be moved to a discussion agenda item during the meeting. Smith moved to present this idea to the Faculty Senate. Clark seconded; motion carried.

Hendrix moved to place the following graduation lists and additions and posthumous degree on the Faculty Senate agenda.

1. Graduation list and additions

The following items were approved by the Academic Affairs committee during September:

- May 2008 Graduation List

Additions to lists:

- Christopher Exum, Bachelor of Science, College of Arts and Sciences, May 2008
- Elias J. Martinson, Bachelor of Science, College of Arts and Sciences, May 2008
- Jessica Blair Robison, Bachelor of Science, College of Arts and Sciences, May 2008
- Shannon O'Neal, Bachelor of Science in Business Administration, College of Business Administration, May 2008
- Evan Fairfield, Bachelor of Science in Mechanical Engineering, College of Engineering, May 2008
- Ashley Lynn Perkins, Bachelor of Science, College of Arts and Sciences, August 2008
- Mandi Rae Pratt, Bachelor of Science, College of Arts and Sciences, August 2008
- Eric James Wilson Robinson, Bachelor of Science, College of Arts and Sciences, August 2008

Posthumous degree:

- Derrick Scott Elsen, Bachelor of Science in Business Administration, College of Business Administration, December 2008

Motion carried.

B. Faculty Affairs Committee – Jim Nechols

1. Child Care

Nechols reported that Faculty Affairs discussed child care issues and the Child Development Center at their last meeting. They agreed there is a need for a child care facility on this campus to meet faculty needs. The Child Development Center is undergoing expansion and the overall number of slots will increase but faculty will not be offered additional slots; rather other local businesses are purchasing these slots. There is a need to purchase additional faculty slots and the committee is discussing this need with deans to identify possible financial support. There is no short term solution at this time.

2. Chronic Low Achievement

Nechols reported the committee discussed the Chronic Low Achievement policy because of an old request from Dr. Jane Rowlett to review the policy. In a review of why this was requested, it appears there is no unfulfilled mandate from the Board of Regents to make changes, rather it was former Provost Coffman's interest in further defining this policy. Faculty Affairs does not intend to reopen this discussion. Nechols said the committee did discuss reviewing the Chronic Low Achievement policies that exist in each college for some possible consistency recommendations. Spikes suggested that Faculty Affairs not review each department's policy but rather Susanna Valdovinos, Director of Academic Personnel, review these policies as part of her normal job responsibilities. There was consensus among committee members to follow that suggestion. Hosni suggested that a brief report on this be presented to Faculty Senate. This policy is found in University Handbook C31.5.

C. Faculty Senate Committee on University Planning – Tom Vontz

1. Strategic Plan update

Vontz reported FSCOUP has arranged for an open forum with the provost on October 2, 3:30 p.m., Flint Hills Room, K-State Student Union, to discuss the Strategic Plan. At the conclusion of the forum he will prepare the minutes, have the committee review and approve the minutes, then provide the minutes to the provost. The provost will decide what, if any, changes will be made to the Strategic Plan; provide the revised plan to FSCOUP for review and further action through the normal Faculty Senate channel. He reported the revisions so far have been sent to the senators and the revised version is what will be discussed at the forum. Hosni thanked Vontz for his efforts on this review. Nichols observed that the make-up of the Strategic Plan Committee should no longer be discussed. Fairchild mentioned that once this is brought back to the floor of Faculty Senate, the content should no longer have significant discussion on the floor but rather he will entertain discussion on whether or not to endorse the strategic plan.

2. Sustainability

Vontz announced that sustainability will be the topic of the FSCOUP's November meeting and Ben Champion, Director of Sustainability will be their guest.

D. Faculty Senate Committee on Technology – Tweed Ross

1. Ross reported there is still no news on the iTunes topic.

2. Marty Courtois walked the committee through the new KREx program for faculty to publish their research online after journal publication.

3. Mike Crow, Registrar's Office, discussed with them the ability for advisors to see student information in iSIS.

4. James Lyall has established the Zimbra committees to implement Zimbra e-mail by January 2009.

5. The committee did not yet discuss the IT needs assessment recommendations.

Guzek inquired on e-mail clients and that he currently uses three different e-mail clients. Ross reported that he understands there should not be much difficulty with Zimbra. Lyall plans to develop technical and support contacts within each unit to assist in the e-mail transition

E. Report from Student Senate – Amy Schultz

Schultz reported that the student Athletic committees will begin meeting this week. Voter registration drive began, particularly targeting freshmen. The privilege fees are under review. Because of impending changes in classified employee compensation this is affecting units funded by privilege fees. They now have 25 freshmen interns working with SGA. This week's meeting will include James Lyall to discuss Zimbardo; they will discuss the local school bond issue, and the no-smoking ban.

6. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

1. Fairchild announced that the Board of Regents approved the President Leadership Characteristics and the K-State President search is underway with advertisements now posted, including in the Chronicle of Higher Education. To nominate anyone for consideration, contact Fairchild or John Hicks, the search consultant.
2. He reported that Bob Krause is now only the Director of Athletics and no longer the Vice President for Institutional Research. Fairchild commented that he believes the VP position should be left vacant until the new president is selected.
3. Faculty Senate Leadership Council is working on multiple items including several requests for names for various committees and task forces. New e-mail committee members recommended were Kevin Roberts for the Steering Committee and Dale Askey on the Technical Support Committee. Recommended for the Interim Director of Leadership Studies search committee member was Terrie McCants. FSLC is currently working on recommendations for the following: a Faculty Workload task force, and the Dean of Division of Continuing Education Search Committee.

B. Kansas Board of Regents

1. The State block grant funding was discussed with the Board recommending a 4% increase in the FY 2010 budget.
2. The Board approved the name of the new School of Leadership Studies Building as the "Mary Lynn and Warren Staley School of Leadership Studies."
3. The Board approved naming a unit in the new Jardine Housing complex to house ROTC programs and military families enrolled at K-State in honor of Duane and Bonnie Sanders.
4. The Board approved a 2 1/2% salary increase for university presidents.
5. The Faculty Senate Council of Presidents is reviewing the differing Faculty Senate structures and how students evaluate faculty at the Regents institutions.

7. New Business

A. Approve the following faculty appointments to the Honor & Integrity System – Honor Council:

Bob Burten, Lorn Clement, Larry Lawhon, Kent Kerby, Marcella Reekie, Laurie Curtis, Brad Burenhiedi, Steve Starrett, James Steichen, Valentina Remig, Rick Zajac, Danielle Roth, Heidi Blackburn.

The appointments were approved.

8. For the Good of the University

Spikes reported the search is underway for the Associate Provost for Office of International Programs and he is sitting on the search committee.

9. Adjournment

Meeting was adjourned at 4:55 p.m.

Submitted by Jennifer Gehrt, Faculty Senate Secretary

Next meeting: October 27, 2008; 3:30 p.m., Union room 213