MINUTES

Faculty Senate Executive Committee Monday, June 2, 2008 3:30 pm Union Room 213

Present: Arck, Beard, Bontrager, Carroll, Clark, Fairchild, Gehrt, Guzek, Hosni, Holcombe, Miller, Nechols, Nichols,

Ross, Spikes, Turnley, Vontz

Absent: Schultz

Proxy: Haub for LeHew, Hoag for Smith

1. President Fred Fairchild called the meeting to order at 3:30 p.m.

2. Approval of April 28, 2008 minutes

Senator Tom Vontz moved to approve the April 28, 2008 minutes. Motion was seconded and passed.

- 3. Report from Standing Committees and Student Senate
 - A. Academic Affairs Committee Doris Carroll
 - 1. Course and curriculum changes Pages 4-11 (including **Attachment 1**)
 - 2. Plagiarism Definition, first reading **Attachment 2**Carroll announced the committee has reviewed and edited the proposed plagiarism definition. Carroll moved to place the plagiarism definition on the June Faculty Senate agenda for first reading. Motion carried.
 - B. Faculty Affairs Committee Jim Nechols
 - 1. University Handbook changes, Appendix G: General Grievance Policy and Procedures Senator Jim Nechols reported good progress on the review of Appendix G. The permanent presence of a security officer during a hearing has been approved by administration. He then deferred to Frank Spikes for an update on the outstanding timeline issues. Spikes reported that he, Betsy Cauble, and President Fairchild have met with Susanna Valdovinos, Academic Personnel, and Cheryl Strecker, University Attorney, several times to come to agreement on language changes for Appendix G. Agreement has been reached to use the Appendix M language (Procedure for Review of Dismissal of Tenured Faculty) regarding the timeline as a model for Appendix G. They now will revise Appendix G with the Appendix M timeline, take the policy back for final approval by Susanna Valdovinos and Cheryl Strecker, then bring to Faculty Senate at the beginning of fall.
 - C. Faculty Senate Committee on University Planning Tom Vontz
 - 2008-2012 Strategic Plan Attachment 3
 Senator Tom Vontz reported that he has not received any e-mail or other feedback regarding the strategic plan since the last Faculty Senate meeting. Vontz moved to place the 2008-2012 Strategic Plan on the June Faculty Senate agenda for endorsement.

Motion carried.

- 2. Senator Tom Vontz announced that Susan Scott, Bob Shoop, and Virginia Moxley will attend the first FSCOUP meeting in the fall, to discuss the new School of Leadership Studies and surrounding issues. Senator Carroll requested that Academic Affairs members also be invited to the meeting. The discussion will be about implementation issues, not questioning whether or not the entity should be called a school. Senator Hosni reported that he represents faculty on the committee to review this new school model.
- D. Faculty Senate Committee on Technology Tweed Ross
 Senator Tweed Ross reported the IT needs assessment analysis is still underway and the new e-mail system will not be implemented before the fall semester as the acquisition is still under negotiations.
- E. Report from Student Senate Amy Schultz (no report)

4. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

B. Kansas Board of Regents

Fairchild discussed that the weapons possession policy passed last month by the Board of Regents includes a clause that allows for various weapon-type instruments for academic uses. He reported the university must develop and implement background check procedures within one year in compliance with the background check policy passed last month. He will be meeting with several university administrators to develop the K-State policy. He reported that Dr. Wefald gave the university annual report at the last meeting and that he provided a very positive, full, and complete report. The tuition increases were given a first review to be approved at the June meeting. The board also received a very preliminary 2010 budget at the meeting.

5. Old Business - none

6. New Business

A. Professors of the week nominations for 2008 home football games

President Fairchild announced there are seven home football games and he is collecting nominations from each caucus for professors of the week. President Wefald will sponsor the Professors of the Week.

- B. Approve Kevin Roberts as the replacement for Melody LeHew in Human Ecology for the 08-09 year. (LeHew is now president-elect and senator at large)
 - Senator Mark Haub moved to approve Kevin Roberts as the replacement. Motion seconded and carried.
- C. Approve Mary Beth Kirkham as the replacement for Tom Herald in Agriculture for the 08-09 and 09-10 years. Fairchild announced that Tom Herald has left the university. Senator David Nichols moved to approve Mary Beth Kirkham as the replacement. Motion seconded and carried.
- D. Parliamentarian 2008-2009 discussion item

President Fairchild announced that no parliamentarian has been appointed for the next academic year and he would like some suggestions. Hosni suggested Jerry Frieman. Spikes also suggested visiting with Amy Schultz or Lydia Peele from Student Senate for suggestions.

E. Faculty Senate and Presidential Committee appointments and recommendations
Senator Hosni moved to approve the faculty senate committee appointments as presented. Motion was seconded
and passed with one abstention. Senator Vontz moved to approve the recommendations for the Presidential
committees. Motion was seconded and passed with one abstention.

F. Ombudsperson appointment (2008-2011)

The Executive Committee members reviewed all applications for the vacancy of Ombudsperson for the upcoming year. A motion was made and seconded to approve one of the candidates. The motion carried. Fairchild will consult the Provost regarding the decision prior to making any announcement.

G. Grievance Chair selection

President Fairchild reported that no grievance board chair has yet been identified. He is awaiting a response from an individual, but he would like additional suggestions by the end of this week. Spikes provided an overview of the duties of this chair. The chair is responsible for a variety of tasks as outlined in Appendix G.

H. University President Search

Fairchild announced that the search committee for university president will be chaired by Nelson Galle, former chair of the Kansas Board of Regents and friend to K-State. Fairchild has been asked to nominate seven candidates to represent the K-State faculty on the search committee, to include faculty, unclassified professionals, and department heads. The resulting committee will be very broad based to include all facets of the university and community. The leadership committee will review the recommendations at their meeting tomorrow. Spikes

announced it is the intention of the Board to engage an external search firm. He indicated this search method was used successfully for the Emporia State president.

- 7. For the Good of the University none
- 8. The meeting was adjourned at 5:35 p.m.

Next meeting: August 25, 2008; 3:30 p.m., Union room 213

ACADEMIC AFFAIRS

1. Course and Curriculum Changes

- A. **Undergraduate Education** Senator Doris Carroll moved to place the following undergraduate course and curriculum changes on the June Faculty Senate agenda (A1-A3):
 - 1. Course and curriculum changes approved by the College of Agriculture on March 13, 2008

COURSE CHANGES

Department of Communications

Add:

AGCOM 435 Documentary Production

AGCOM 590 New Media Technology

2. Course and curriculum changes approved by the College of Arts and Sciences on April 17, 2008:

COURSE CHANGES

American Ethnic Studies

Add

AMETH 449 Comparative Ethnic Studies

AMETH 450 Comparative Ethnic Studies II

AMETH 451 African American Perspectives

AMETH 452 American Indian Perspectives

AMETH 453 Latino/a Perspectives

AMETH 454 Asian American Perspectives

AMETH 550 Research Methods in American Ethnic Studies

Department of English

Change:

ENGL 125 210 Honors English II

Drop: ENGL 110 Honors English I

School of Journalism and Mass Communications

Add:

MC 310 Sports Reporting

MC 380 Public Relations Strategy and Planning

Change:

MC 480 Public Relations Techniques

MC 531 Media, Race, Communication, Diversity and Social Change

MC 557 Advanced Advertising and Public Relations Techniques

MC 630 382 Public Relations Case Studies

MC 705 539 Fund Raising by in Non-Profit Organizations

Department of Modern Languages

Change:

SPAN 560 Chicano Language and Literature U.S. Latino/a Literature and Culture in Spanish

Department of Music

Add:

MUSIC 491 Vocal Pedagogy

Department of Sociology, Anthropology, and Social Work

Change:

Women's Studies

Add:

WOMST 595 Internship in Women's Studies

CURRICULUM CHANGES

Department of English

Change:

Change:

FROM: Students may elect to earn a BA in the department through a course of study based on one of the following three tracks: literature, literature and creative writing, or literature with teaching certificate. For all three tracks, students must take at least 6 hours of American literature and 6 hours of British literature other than Shakespeare. Students also must achieve a C or better in all courses taken for major or minor credit.

TO: Students may elect to earn a BA in the department through a course of study based on one of the following three tracks: literature, literature and creative writing, or literature with teaching certificate. For all three tracks, students must take at least 6 hours of American literature, and 6 hours of British literature other than Shakespeare, and 3 hours of a literature related to diversity in the U.S. or the world. Students also must achieve a C or better in all courses taken for major or minor credit.

RATIONALE: Both Kansas State University and the English Department have stated commitments to diversity. The English Department proposes to add a diversity overlay to our current requirements in order to increase our ability to fulfill our mission statements, to enhance our ability to recruit an increasingly diverse student population, and to fulfill the University's diversity SLO.

School of Journalism and Mass Communications

Change.		
FROM:		
Public Relations		
MC 110	Mass Communication in Society 3	
MC 180	Fundamentals of Public Relations	3
MC 200	News and Feature Writing	3
MC 241	Editing and Design	3
MC 280	Public Relations Writing	3
MC 396	Mass Communication Research 3	
MC 466	Law of Mass Communications	3
MC 480	Public Relations Techniques	3
MC 491	Mass Communications Internship1-3	
MC 645	Public Relations Campaigns	3
Electives (at least 3 hours at 500-level or above)		9-11 39
TO:		
Public Relations		
Core Classes		
MC 110	Mass Communication in Society 3	
MC 396	Mass Communication Research 3	
MC 446	Law of Mass Communications	3
Required Sequence Classes		
MC 180	Fundamentals of Public Relations	3
MC 200	News and Feature Writing	3
MC 280	Public Relations Writing	3
MC 380	Public Relations Strategy and Planning	3
MC 382	Public Relations Case Studies	3
MC 480	Public Relations Techniques	3
MC 491	Mass Communications Internship	1-3
MC 645	Public Relations Campaigns	3
Public Relations Elective (c	choose at least one of the following)	
MC 539	Fund Raising in Non-Profit Organizations	3
MC 557	Advanced Advertising and Public Relations	
	Techniques	3
MC 625	Media Relations	3
MC 662	International and Intercultural Public	
	5	

	Relations	3
MC 665	Managing Integrated Strategic	
	Communications	3
MC 682	Seminar in Public Relations	3
Electives		
Any MC course or co	ourses	<u>3-5</u>
		39

RATIONALE: The five full-time faculty members in the Public Relations Sequence recommended these changes following a yearlong study undertaken following the November 2006 report of the nationwide Commission on Public Relations Education. The new Public Relations curriculum adopts most of the commission's recommendations.

Change:

FROM:

Electronic

MC 316

MC 406

MC 466

MC 404

MC 471

MC 481

MC 491

MC 685

MC 564

Select one of the following:

Select one of the following:

Electives (at least 3 hours at 500-level or above)

Journalism

MC 110	Mass Communication in Society 3	
MC 195	Information Gathering	3
MC 200	News and Feature Writing	3
MC 251	Video News Production	3
MC 303	Advanced News and Feature Writing	3 3 3 3
MC 306	Audio News Production	3
MC 406	Advanced Electronic News Reporting	3
MC 466	Law of Mass Communications	3
Select one of the follo	owing:	
MC 404	Public Affairs Reporting	3
MC 471	Audio Techniques	3 3 3
MC 481	Video Techniques	3
MC 491	Mass Communications Internship	3
Select one of the follo	owing:	
MC 685	Media Management	3
MC 710	History of Journalism	3
MC 720	Ethics in Mass Communication	3
WIC 720		
	ours at 500-level or above)	<u>9</u> 39
	ours at 500-level or above)	<u>9</u> 39
Electives (at least 3 h	ours at 500-level or above)	9 39
TO: Journalism Electronic	ours at 500-level or above)	<u>9</u> 39
TO: Journalism	ours at 500-level or above) Mass communication in Society	3
TO: Journalism Electronic		3
TO: Journalism Electronic MC 110	Mass communication in Society	3
TO: Journalism Electronic MC 110 MC 200	Mass communication in Society News and Feature Writing	3 3 3 3
TO: Journalism Electronic MC 110 MC 200 MC 251	Mass communication in Society News and Feature Writing Video News Production	3

Internet Journalism

Advanced Electronic News Reporting

Mass Communications Internship3

History of Mass Communication

Ethics in Mass Communication

Law of Mass Communications

Public Affairs Reporting

Audio Techniques

Video Techniques

Media Management

RATIONALE:	In a separate action currently before faculty senate, MC 195 Information Gathering is
being dropped from	our curriculum, and another class, MC 316, is being modified in title and description.
The proposed actio	n on this form represents the faculty's desire to substitute MC 195 with MC 316 as a core
requirement for Pri	nt and Broadcast Journalism majors.

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An earlier action in 2006, which creates undergraduate versions of some classes that were once only listed at the 700 level, is forcing a change in the bottom "choose from" option. MC 710 History of Journalism and MC 720 Ethics in Mass Communication were formerly part of that option, and now, those classes are being replaced with MC 564 and MC 573.

Change:
FROM:

Journalism Print		
MC 110	Mass Communication in Society 3	
MC 195	Information Gathering	3
MC 200	News and Feature Writing	3
MC 241	Editing and Design	3
MC 303	Advanced News and Feature Writing	3
MC 341	Advanced Editing and Design	3
MC 466	Law of Mass Communications	3
Select one of the following:	:	
MC 404	Public Affairs Reporting	3
MC 416	Photojournalism	3
MC 426	Magazine Article Writing	3
Select one of the following:	:	
MC 685	Media Management	3
MC 710	History of Journalism	3
MC 720	Ethics in Mass Communication	3
Electives (at least 3 hours a	t 500-level or above)	<u>9</u> 39
TO:		
Journalism Print		
MC 110	Mass Communication in Society	3
MC 200	News and Feature Writing	3
MC 241	Editing and Design	3
MC 303	Advanced News and Feature Writing	3
MC 316	Internet Journalism: Information	
	Gathering	3
MC 341	Advanced Editing and Design	3
MC 466	Law of Mass communications	3
Select one of the following:		
MC 404	Public Affairs Reporting	3
MC 416	Photojournalism	3
MC 426	Magazine Article Writing	3
Select one of the following	•	
MC 564	History of Mass Communication	3
MC 573	Ethics in Mass Communication	3
MC 685	Media Management	3
Electives (at least 3 hours a	t 500-level or above)	<u>9</u> 39

This action reflects a change in requirements for students in this sequence and a change RATIONALE: in the numbers of classes that are part of this sequence's "choose from" option.

Department of Music

Change: FROM:

Bachelor of Music

Additional requirements for vocal performance	Additional	requirements	for vocal	performance
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MUSIC 225	Lower-Division Performance/Voice	8
MUSIC 455	Upper-Division Performance/Voice	14
MUSIC 206,207	7, or 255 Lower Division Performance/Piano	4
MUSIC 615	Canon and Fugue	2
or		

MUSIC 616	Twentieth Century Counterpoint 2	
MUSIC 285,	287, or 465 Diction	3
MUSIC 492	Methods and Materials of the Studio	2
MUSIC 650	History of Opera	3
MUSIC 706	Song Literature	

TO:

Bachelor of Music

Additional red	quirements for vocal performance	
MUSIC 255	Lower-Division Performance/Voice	8
MUSIC 455	Upper-Division Performance/Voice	<u>13</u>
MUSIC 206, 2	207, or 255 Lower Division Performance/F	Piano4
MUSIC 615	18th Century Counterpoint	2
or		
MUSIC 616	Theories of Contemporary Music 2	
MUSIC 285, 2	287, 465 Diction	
MUSIC 491	Vocal Pedagogy	2
MUSIC 492	Methods and Materials of the Studio	2
MUSIC 650	History of Opera	3

RATIONALE: In the Bachelor of Music/vocal performance degree we are proposing to decrease the number of credits for Music 455, UD Performance/Voice, from 14 to 13 credits, and add Music 491, Vocal Pedagogy, for 2 credits. This will increase the total number of credits in the curriculum by 1, but the total still falls within the limits stated in the catalog – 129-134 credits for the degree. The addition of Vocal Pedagogy will strengthen our curriculum, making it more consistent with similar curricula at other colleges and universities.

3. Course and curriculum changes approved by the College of Engineering on April 25, 2008:

COURSE CHANGES

MUSIC 706 Song Literature

Department of Architectural Engineering and Construction Science Changes to:

ARE 311 CAD in Engineering and Construction

New:

ARE 310 Introduction to AutoCAD

CNS 542 Ethics and Professional Standards

Department of Computing and Information Sciences

Changes to:

CIS 540 Software Engineering Project I

CIS 543 Software Engineering Design Project

CIS 560 Database System Concepts

CIS 562 Enterprise Information Systems

Department of Chemical Engineering

Changes to:

Drop:

CHE 354 Engineering Materials Laboratory

General Engineering

Changes to:

DEN 330 Basic Geometric Dimensioning and Tolerancing I Drawing Interpretation

DEN 431 Intermediate Basic Geometric Dimensioning and Tolerancing H

DEN 432 Advanced Geometric Dimensioning and Tolerancing III

DEN 398 310 Problems/ Project Management for Engineers and Technical Professionals

Department of Electrical and Computer Engineering

Changes to:

EECE 510 410 Circuit Theory

EECE 541 441 Design of Digital Systems

EECE 525 Electronics I

Department of Industrial and Manufacturing Systems Engineering

Changes to:

IMSE 201 Introduction of Industrial Engineering

IMSE 541 Statistical Quality Control

IMSE 555 Industrial Facilities Layout and Design

IMSE 563 Manufacturing Processes Engineering

IMSE 580 Manufacturing Systems Design and Analysis

IMSE 591 Senior Design Project I

IMSE 592 Senior Design Project II

CURRICULUM CHANGES:

Department of Architectural Engineering and Construction Science Changes:

- Architectural Engineering: Drop ENVD 205 and Free Elective (3). Add ARE 310 and Free Elective (4).
- Construction Science and Management: Drop ENVD 205. Add ARE 310 and CNS 542.

Department of Computing and Information Sciences

Changes to:

- Reordering of courses in the Bachelor of Science in Information Systems (see pages 12-13 of white sheets for details)
- Reordering of courses in the Bachelor of Science in Computer Science CS option (see pages 14-15 of white sheets for details)
- Reordering of courses in the Bachelor of Science in Computer Science SE option (see pages 16-17 of white sheets for details)

Department of Chemical Engineering

Changes to:

• The Bachelor of Science in Chemical Engineering (footnotes on page 199 in undergraduate catalog). See pages 19-20 of white sheets for further details.

Department of Electrical and Computer Engineering

Changes:

Reordering of courses in the Bachelor of Science in Computer Engineering (see pages 30-32 of white sheets for details)

Motion passed.

B. Graduate Education – Senator Carroll moved to place the following course and curriculum changes approved by the Graduate Council on May 6, 2008 on the June Faculty Senate agenda:

COURSE CHANGES

Changes:

ENGL 795	Literary Criticism
MC 625	Media Relations
MC 645	Public Relations Campaigns
MC 665	Managing Integrated Strategic Communications
MC 710	History of Mass Communications
MC 720	Ethics in Mass Communications

MC 725	International Communications
MC 730	Seminar on Issues in the Media
MC 740	Colloquium in Mass Communications
MC 765	Communication Theory
MC 770	Professional Journalism Practicum
CIS 625	Concurrent Software Systems
IMSE 605	Advanced Industrial Management
IMSE 610	Occupational Safety Engineering
IMSE 625	Work Environments
IMSE 633	Production Planning and Inventory Control
IMSE 641	Quality Engineering
IMSE 643	Industrial Simulation
IMSE 662	Computer Aided Manufacturing
IMSE 760	Stochastic Calculus Financial Engineering
IMSE 805	Management of Research and Engineering
IMSE 806	Engineering Project Management
IMSE 841	Advanced Topics in Quality Engineering
IMSE 842	Reliability Theory I
IMSE 850	Ergonomics (Human Factors) Engineering
IMSE 822	Advanced Engineering Economy
IMSE 890	Applied Methods in Industrial Engineering II

New:

AMETH 650 Seminar in American Ethnic Studies

AGCOM 610 Crisis Communication

ENGL 703 Critical Approaches to Children's Literature

ENGL 797 Professional Writing Internship

MC 662 International and Intercultural Public Relations

MC 682 Seminar in Public Relations

MUSIC 638 Concert and Ethnic Percussion Techniques MUSIC 639 Jazz and Marching Percussion Techniques

Drop:

IMSE 820 Intelligent Manufacturing Systems MC 715 History of Electronic Media

CURRICULUM CHANGES

Changes to the:

Master of Accountancy Students GPA Policy Concurrent B.S./M.S.I.E. Degree

New:

Human Ecology Doctorate Option: Personal Financial Planning (Attachment 1)

Motion carried.

C. General Education – Senator Carroll moved to place the following course changes as approved by the UGE Council on the June Faculty Senate agenda:

Changes to:

- ♦ENGL 385 Selected American Ethnic Literatures
- ♦ POLSC 110 Introduction to Political Science
- ♦GRMN 221
- ♦GRMN 223

Add:

- ♦ENGL 285 Introduction to American Ethnic Literatures
- ♦ENGL 386 African American Literatures
- ♦ENGL 387 American Indian Literatures
- ♦ENGL 388 Asian American Literatures
- ♦ENGL 389 Latina/o Literatures
- ♦PSYCH 370 Brain and Behavior

Drop from UGE status: HIST 529 Civil War and Reconstruction

Motion carried.

2. Graduation list additions and changes:

A. Senator Carroll moved to place approval of the following addition to the Fall 2007 graduation list on the June agenda: Daniel J. Robbins, Bachelor of Science in Secondary, College of Education

Motion carried.

B. Carroll moved for approval for placement of the following addition to the May 1996 graduation list on the June agenda: Chris Curtin, Bachelor of Science, College of Arts & Sciences.

Discussed ensued regarding the extreme back dating of the degree. Additional information regarding this situation will be included on the faculty senate agenda.

Motion carried, with one abstention.