

MINUTES
Faculty Senate Executive Committee
Monday, March 31, 2008 3:30 pm
Union Room 213

Present: Adams, Arck, Bontrager, Carroll, Cauble, Clark, DeLuccie, Fairchild, Gehrt, Guzek, Hosni, Kearns, Knapp, Miller, Ross, Spikes, Turnley
Absent: Piper, Smith
Visitors: Al Cochran, Matt Wagner

1. President Frank Spikes called the meeting to order at 3:35 p.m.
2. Approval of February 25, 2008 minutes
Senator Hosni moved to approve the minutes; motion was seconded and passed.

Spikes recognized Candace Becker for completing 10 years of K-State service. He also recognized Melody LeHew representing Academic Affairs today, on behalf of Doris Carroll.

Spikes introduced Matt Wagner, student body president, who co-chaired the SGA Long-Term Tuition Strategies Committee, who then discussed the final report of that committee. If the students' proposal is adopted, the rate for the new differential tuition for 300 level courses and above will be set after the legislature approves the final university's block grant. It was discussed that the College of Technology and Aviation will not increase tuition next year and will add a pre-college tuition rate for Salina High School students. The committee has recommended continuance of the current college specific fees with increases in those fees. Discussion ensued regarding college-specific fees. Potential expansion of these fees for other colleges should be addressed with the administration by the colleges. Adams suggested that faculty have failed to have discussions on tuition strategies and we should remedy that in the future in order to have voice in future tuition-setting practices. Spikes indicated he represented Faculty Senate on this committee for the past year. Spikes suggested that FSCOUP consider establishing a subcommittee on tuition strategies next academic year, as it is really too late this year. Spikes commented the current environment is a perfect storm with revenue estimates down, the legislature not likely to totally fund the governor's budget; a mostly new Regents board, and a new Regents chief academic officer. Wagner lastly discussed the funding initiatives in the proposal for additional financial aid scholarships; healthy decisions (enhancement of the student lifestyle, see more information at ksu.edu/hd); and the sustainability initiatives.

Spikes discussed the Leadership Studies and Programs, currently in the College of Education. It is a university-wide minor with hundreds of student participants. Because Leadership Studies does not closely fit with the rest of the College of Education, Dean Holen has been working to remove this program from the college oversight. Earlier this year, Dean Holen met with the College Committee on Planning to share a proposal to separate this program from the college. Spikes appointed Tom Vontz as a Faculty Senate observer over this separation process as required in Appendix N of the University Handbook. The current proposal is to move the Leadership Studies Program under the direction of Susan Scott and to establish a School of Leadership Studies at the beginning of the next fiscal year. On April 18, there will be a groundbreaking ceremony for the new building for Leadership Studies, with full funding by private donations, just east of Shellenberger Hall. There are many University Handbook issues involved in this change. Provost Nellis will establish a task force to look at the various programs that do not have a particular home such as the Honors Program and General Education Studies. The task force will begin meeting on April 11 with a deadline to complete recommendations by October 1. Hosni will represent Faculty Senate on this task force. Spikes said there is no precedent at K-State to have an academic unit that is not within a college. The administration and the private donor determined it would be called a School rather than some other naming convention such as an Institute or Center. Cauble mentioned that this may be an opportunity to work with administration to create a unique structure to meet our interdisciplinary studies needs.

3. Report from Standing Committees and Student Senate
 - A. Academic Affairs Committee – Melody LeHew
 1. Course and curriculum changes – Pages 2-10 (**Attachments 1 & 2**)

- B. Faculty Affairs Committee – Betsy Cauble
Cauble reported Appendix G will come forward for approval yet this year.
- C. Faculty Senate Committee on University Planning – Roger Adams
Adams reported the committee is coordinating a Campus Safety Forum on April 17, at 10 a.m. in the K-State Student Union Big 12 room. Members of the Crisis Management Committee will participate in the forum.
- D. Faculty Senate Committee on Technology – Tweed Ross – no report
- E. Report from Student Senate – Nick Piper
See the report above from Matt Wagner.

4. Announcements

- A. Presidential announcements/Faculty Senate Leadership Council - none
- B. Kansas Board of Regents - none

5. Old Business

- A. Current Academic Calendar (Before BOR currently) – **Attachment 3**
Proposed Academic Calendar with revisions to fall break – **Attachment 4**
- B. Current University Calendar Committee policies and procedures – **Attachment 5**
Proposed University Calendar Committee policies and procedures – **Attachment 6**

Spikes discussed the calendar and policy attachments. He announced that he has received no feedback regarding the proposed changes. He will place these items on the April Faculty Senate agenda for approval.

6. New Business

- A. Approve Michelle Turvey-Welch to replace Mohan Ramaswamy as a Faculty Senator for the University Library for the last year of his term (08-09).
Miller moved to approve the replacement, Clark seconded the motion. Motion passed.

7. For the Good of the University

Spikes announced that tomorrow is Ft. Riley appreciation day of K-State. We have many new program initiatives at Ft. Riley and he will represent Faculty Senate and other university administrators will participate in the day's activities.

8. Adjournment – The meeting was adjourned at 5:35 p.m.

ACADEMIC AFFAIRS

1. Course and Curriculum Changes

Melody LeHew moved to place the course and curriculum changes as well as the graduation list additions and deletions as presented below on the April Faculty Senate agenda. Motion carried.

A. Undergraduate Education

1. Course changes approved by the College of Technology and Aviation on November 20, 2007:

COURSE CHANGES

Add:

CMST 115 Graphics Software Applications

CMST 146 Digital Photography

CMST 306 Digital Media II

CMST 326 Page Layout and Type

CMST 336 Digital Media Project

Background: The courses were returned by this committee at its January 7, 2008 meeting to Academic Affairs for clarification regarding content overlap with courses in another college. This has occurred and a resolution has been agreed upon by the involved parties.

2. Course and curriculum changes approved by the College of Business Administration on October 31, 2007 (set #2):

COURSE CHANGES

Department of Finance

Add:

FINAN 500 Investment Management Concepts (see pages 9-11 of white sheets)

FINAN 451 Introduction to Integrated Investment Management (see pages 12-16 of white sheets)

Department of Management

Add:

MANGT 566 Computer Systems for Finance and Investment Management (see pages 17-22 of white sheets)

Department of Accounting

Add:

ACCTG 445 Financial Statement Analysis (see pages 23-27 of white sheets)

Department of Marketing

Add:

MKTG 497 Topics in Financial Services Marketing (see pages 28-34 of white sheets)

CURRICULUM CHANGES

Add:

Undergraduate Certificate in Integrated Investment Management (see pages 2-8 of white sheets)

3. Course and curriculum changes approved by the College of Education on February 26, 2008:

COURSE CHANGES

Department of Elementary Education

Changes to:

EDEL ~~350~~ 250 Health and Movement Education in Elementary Classrooms

EDEL ~~420~~ 410 Block ~~A B~~ Practicum ~~Clinical Experience~~: K-6

EDEL ~~430~~ 460 Block ~~B C~~ Practicum: K-6

EDEL ~~455~~ 414 Teaching Culturally and Linguistically Diverse Learners

EDEL 470 ~~412~~ Teaching Science Methods: K-6
EDEL 471 ~~461~~ Language Arts Methods: K-6 Teaching Literacy: Grades 3-6
EDEL 472 ~~462~~ Teaching Social Studies Methods: K-6
EDEL 473 ~~463~~ Teaching Mathematics Methods: K-6
EDEL 474 ~~411~~ Reading Methods: K-6 Teaching Literacy: K-2
EDEL 585 ~~Teaching Participation~~ Internship in the Elementary Schools

New:

EDEL 320 Core Teaching Skills and Lab
EDEL 413 Classroom Assessment: K-6
EDEL 464 Classroom Management and Discipline: K-6

Department of Special Education, Counseling, and Student Affairs

Changes to:

EDCEP 315 Educational Psychology
EDSP 324 Exceptional Child in the Regular Classroom

Departments of Elementary and Secondary Education

Changes to:

DED 318 ~~Instructional Media and Technology~~ Educational Technology for Teaching and Learning

Department of Secondary Education

Changes to:

EDSEC 520 Block II Lab: Content Area Methods and Field Experience. (+ 2)

CURRICULUM CHANGES

Department of Elementary Education

Changes to B.S. in Elementary Education (**Attachment 1**)

Department of Secondary Education

Changes to the pre-professional education (**Attachment 2**)

B. General Education

1. Minor changes to UGE courses approved by the UGE Council on February 28, 2008:

~~DAS 333 Origins: Humanity, Life, and the Universe~~
~~SPCH COMM 120 Introduction to Human Communication~~
~~SPCH COMM 311 Business and Professional Speaking~~
~~SPCH COMM 321 Public Speaking II~~
~~SPCH COMM 325 Nonverbal Communication~~
~~SPCH COMM 326 Small Group Discussion Methods~~
~~SPCH COMM 399 Sophomore Honors Seminar~~
~~SPCH COMM 526 Persuasion~~

2. Informational item only: The following courses were approved by the UGE Council for continued UGE status on February 21 & 28, 2008:

ACCT 241	Accounting for Investing & Financing
AMETH 160	Introduction to American Ethnic Studies
ANTH 503	Archaeological Fact or Fiction
ART 195	Survey of Art History I
ART 196	Survey of Art History II
BIOCH 110	Biochemistry and Society
BIOCH 265	Introduction to Organic and Biochemistry
CHM 220	Chemical Principles I
CHM 350	General Organic Chemistry
DAS 100	Freshman Seminar
ENGL 230	Classical Cultures
ENGL 297	Honors Introduction to the Humanities
ENGL 445	Science Fiction
ENTOM 301	Insects and People
FSHS 350	Family Relationships and Gender Roles
GEOL 105	Oceanography
HN 132	Basic Nutrition
HORT 210	Concepts of Floral Design
HORT 256	Human Dimensions of Horticulture
MLANG 297	Honors Introduction to the Humanities I
MUSIC 250	Introduction to Music
POLSC 325	United States Politics
PSYCH 110	General Psychology
PSYCH 202	Drugs and Behavior
PSYCH 280	Psychology of Childhood and Adolescence
SOCIO 665	Women and Crime
SPCH 321	Public Speaking II
SPCH 326	Small Group Discussion Methods

- C. Graduate Education – Course and curriculum changes approved by the Graduate Council on March 4, 2008 (see pages 30-35 of the graduate council agenda for details. Numbers in parentheses indicate page number on grad council agenda):

Changes to:

MUSIC 615 18th Century Counterpoint (30)
MUSIC 616 Theories of Contemporary Music (30)
COMM 630 Special Topics in Rhetoric and Communication (30)
COMM 710 Introduction to Communication Research Methods (30)
COMM 716 Small Group Communication (30)

COMM 720 Perspectives on Communication (31)
COMM 721 Language and Social Interaction (31)
COMM 722 Instructional Communication (31)
COMM 725 History of American Public Address (31)
COMM 726 Seminar in Persuasion (31)
COMM 730 Classical Rhetorical Theory (31)
COMM 731 Nineteenth Century Rhetorical Theory (31)
COMM 732 Contemporary Rhetorical Theory (31)
COMM 733 Rhetorical Criticism (31)
COMM 734 The Rhetoric of Social Movements (31)
COMM 735 Leadership Communication (32)
COMM 742 Relational Communication (32)
COMM 799 Problems in Communication Studies (32)
 STAT 722 Statistical Designs for the Product Development and Process Improvement (32)
 STAT 730 Multivariate Statistical Methods (32)
 EDCI 740 Culture and Language in Classroom Practice (33)

Degree name change: Master of Arts in Communication Studies (33)
 Graduate Certificate in Women's Studies (34)

New

MUSIC 604 Upper String Pedagogy (35)
 MUSIC 661 Choral Ensemble Techniques (35)
 MUSIC 681 Advanced Choral Rehearsal Techniques (35)
 MUSIC 709 History of School Choral Music (35)
 MUSIC 858 Advanced Choral Conducting (35)
 GRAD 702 TESL/TEFL for Adult Learners (35)
 GRAD 703 Practicum in Adult TESL/TEFL: Oral Communication (36)
 GRAD 704 Practicum in Adult TESL/TEFL: Written Communication (36)

4. Graduation list, additions, and deletions – Approve to place items 4. A-D on the April Faculty Senate agenda for approval:
 - A. The December 2007 graduation list as submitted by the Registrar's office.
 - B. The following removal from the December 2007 graduation list per the request from the College of Engineering: Sarah J. Czerniewski, BS in Architectural Engineering, College of Engineering
 - C. The following additions to the December 2007 graduation list:
 1. Christopher David Motley, Bachelor of Science, College of Arts & Sciences
 2. John Stevens Bostwick, Bachelor of Science in Business Administration, College of Business Administration
 3. Kevin Bruce Graham, Bachelor of Science in Business Administration, College of Business Administration
 4. Jared Scott Hefley, Bachelor of Science in Business Administration, College of Business Administration
 5. Dana Diane McCarthy, Bachelor of Science in Business Administration, College of Business Administration
 6. John In Sung Park, Bachelor of Science in Business Administration, College of Business Administration
 7. Grant McGill, Bachelor of Architecture, College of Architecture, Planning, and Design.
 - D. The following addition to the December 1995 graduation list: Thomas Daniel Sutphin, Associate of Science, College of Arts & Sciences

Background: Research has been done by the college in this case. This gentleman did meet the requirements at the time of graduation to be included on the graduation list. However, this action was not done at the time and because of his many military job transfers, it has taken this long to rectify the error.

Attachment 1

FROM:
GENERAL EDUCATION Requirements

TO:
GENERAL EDUCATION Requirements

Communications (8-9 hrs.)				Communications (8-9 hrs.)			
ENGL	100	Expository Writing I	3	ENGL	100	Expository Writing I	3
ENGL	200	Expository Writing II	3	ENGL	200	Expository Writing II	3
SPCH	105	Public Speaking 1A (2 hrs.)		SPCH	105	Public Speaking 1A (2 hrs.)	
	or 106	Public Speaking 1 (3 hrs.)			or 106	Public Speaking 1 (3 hrs.)	
Humanities (12 hrs.)				Humanities (12 hrs.)			
Literature			3	Literature			3
ENGL	355	Literature for Children	3	ENGL	355	Literature for Children	3
Humanities			3	ART	425	Art for Elem Schools (a)	3
Fine Arts Appreciation			3	MUSIC	405	Music for El Tchrs (a)	3
Social Science (12 hrs.)				Social Science (12 hrs.) (b)			
History			3	HIST	251	U.S. History to 1877, OR	3
				HIST	252	U.S. History from 1877	
Geography			3	GEOG	100	World Regional Geog. OR	3
				GEOG	200	Human Geography OR	
				GEOG	310	Geography of Kansas, OR	
				GEOG	500	Geography of the U.S.	
Non-western Cultures			3	POLSC	110	Intro. to Political Science, OR	3
				POLSC	325	U.S. Politics	
Restricted Elective			3	Economics course			3
Natural Science (12 hrs.) (Each Area Requires a Lab)				Natural Science (12 hrs.) (Each Area Requires a Lab)			
Biological Science				Biological Science			
Physical Science				Physical Science			
Earth Science				Earth Science			
Quantitative Sciences (9 hrs)				Quantitative Sciences (9 hrs)			
MATH	100	College Algebra (Grade C or better)	3	MATH	100	College Algebra (Grade C or better)	3
MATH	160	Intro. to Contemp Math	3	MATH	160	Intro. to Contemp Math	3
or				or			
STAT	325	Intro. to Statistics (Grade C or better for either course)		STAT	325	Intro. to Statistics (Grade C or better for either course)	
MATH	320	Math Elem. Sch. Tch. I	3	MATH	320	Math Elem. Sch. Tch. I	3

TEACHER EDUCATION COURSES

TEACHER EDUCATION COURSES

Pre-Professional Component				Pre-Professional Component			
DED	075	Orientation to Tchr. Educ. at KSU	0	DED	075	Orientation to Tchr. Educ. at KSU	0
FSHS	110	Intro. Human Development	3	FSHS	110	Intro. Human Development	3
EDEL	200	Teaching as a Career	1	EDEL	200	Teaching as a Career	1
EDEL	230	Early Field Experience	1	EDEL	230	Early Field Experience	1
EDEL	310	Foundations of Education	3	EDEL	310	Foundations of Education	3
EDEL	350	Health & Movement Ed. in Elem	2	EDEL	<u>250</u>	Health & Movement Ed. in Elem (c)	2
ART	425	Art for Elementary Schools	3				
MUSIC	405	Music for Elem. Teachers	3				
DED	318	Instr. Media & Technology (Must be taken prior to or concurrently with Block A)	2				
Professional Component (Admission to Teacher Education is required.) (50 hours completed needed for admission)				Professional Component (Admission to Teacher Education is required.) (42 hours completed needed for admission) (d)			
				Block A (Must be taken concurrently and prior to Block B.)			
EDCEP	315	Educational Psychology (Must be taken prior to or concurrently with Block A.)	3	EDEL	320	Core Teaching Skills and Lab (e)	<u>3</u>
EDEL	455	Teaching Diverse Learners	2	EDCEP	315	Educational Psychology	<u>3</u>
EDSP	324	Except. Child/Reg. Class.	3	EDSP	324	Except. Child/Reg. Class.	<u>3</u>
Block A (Must be taken concurrently and prior to Block B.)				Block B (Must be taken concurrently and prior to Block C.)			
EDEL	420	Block A Clinical Exper.: K-6	1	EDEL	410	Block B Practicum: K-6	<u>1</u>
EDEL	470	Science Methods: K-6	3	EDEL	411	Teaching Literacy: K-2 (f) (g)	<u>3</u>
EDEL	473	Math Methods: K-6	3	EDEL	412	Teaching Science: K-6 (f)	<u>3</u>
				EDEL	413	Classroom Assessment : K-6 (e)	<u>1</u>
				EDEL	414	Tchg Clt & Ling Div. Learners (f) (h)	<u>3</u>
Block B (Must be taken concurrently and prior to the Professional Semester.)				Block C (Must be taken concurrently and prior to the Professional Semester.)			
EDEL	430	Block B Practicum: K-6	1	EDEL	460	Block C Practicum: K-6 (f)	<u>1</u>
EDEL	471	Language Arts Methods: K-6	3	EDEL	461	Teaching Literacy Grades: 3-6 (g)	<u>3</u>
EDEL	472	Social Studies Methods: K-6	3	EDEL	462	Teaching Social Studies: K-6	<u>3</u>
EDEL	474	Reading Methods: K-6	3	EDEL	463	Teaching Math: K-6	<u>3</u>
				EDEL	464	Class. Mgt. & Discipline: K-6 (e)	<u>1</u>
Professional Semester				Professional Semester			
EDEL	585	Teaching Participation in Elem. School	<u>1</u> 6	EDEL	585	Teaching Internship in Elem. Schools	<u>1</u> 5

AREA OF CONCENTRATION	AREA OF CONCENTRATION
Requirement: 15 hours in one area in addition to general education requirements. One of the following areas must be selected.	Requirement: 15 hours in one area in addition to general education requirements. One of the following areas must be selected.
English	English
English as a Second Language	English as a Second Language
Mathematics	Mathematics
Modern Foreign Language	(j)
Science	Science
Social Science	Social Science
Special Education	Special Education

Degree Requirements: 127—128

Degree Requirements: 125 – 126

RATIONALE:

- (a) The ART 425 and MUSIC 405 classes required in the program have been moved into general education humanities from the pre-professional category. Since more emphasis is placed in the courses on arts appreciation for elementary teachers, this movement into general education is justified.
- (b) Narrowing the range of choices for social sciences classes will provide more focused preparation for students when they take the content tests required for teacher licensure. Preparation for the content tests also necessitates a requirement in political science and economics. To enable this change, the previous requirements for non-western cultures and a restricted elective have been removed. Recent results on the state contents document the need for students to have improved background in history, geography, political science, and economics.
- (c) Lower the course number for EDEL 350 Health and Movement Education to be EDEL 250 since students are sophomores when they take the class. Course numbers at the 200-level are typically sophomore-level courses.
- (d) Currently, students need 50 completed hours to be eligible for admission to teacher education. Since 8 credits have been removed from the pre-professional component (3 credits for art, 3 credits for music, and 2 credits for educational technology), the credits for admission to teacher education have also been reduced by 8 credits to become 42 credits needed for admission to teacher education.
- (e) Three new courses have been added. Data from program reviews (e.g., practicum performance, SLO results, exit survey and graduate survey results; and teacher education advisory committee recommendations) document the need to provide more complete coverage in the program on core teaching skills, classroom assessment, and classroom management and discipline, thus justifying these new courses.
- (f) Several professional courses have been renumbered to reflect their new placement in the program sequence. This renumbering will also facilitate student advising. In some cases, a minor change in title has been entered.
- (g) The Language Arts Methods and the Reading Methods courses have been changed to become Teaching Literacy: Grades K-2 and Teaching Literacy Methods: Grades 3-6 in an effort to avoid duplication of content and to provide more appropriate grade-level attention to literacy methods. They also have been placed in different Blocks in the program so they are taken in an appropriate sequence.

- (h) For the Teaching Diverse Learners class, content has been added on culturally and linguistically diverse students, the title has been changed to reflect that new content, and one credit has been added to the course. Data from program reviews (e.g., practicum performance, SLO results, exit survey and graduate survey results; and teacher education advisory committee recommendations) document the need to provide more complete coverage in the program on culturally and linguistically diverse students.
- (i) A minor change in title has been entered to make the title more descriptive. Also, the credits have been reduced by one to reflect the 15-week semester that the Board of Regents builds into course clock hour requirements.
- (j) The area of concentration for modern foreign language is being dropped because (1) taking this area does not lead to licensure as a foreign language teacher (students must go through the secondary education program for that), (2) elementary teachers do not have responsibility to teach foreign languages, and (3) having students take one of the other content-related areas of concentrations would provide more appropriate background for areas they would have responsibility teaching in the K-6 grades.

EFFECTIVE DATES:

- Spring 2009: The requirement of 42 completed credits for admission to teacher education would go into effect.
- Fall 2009 and Spring 2010: Any student admitted to teacher education and starting the Professional Education courses (i.e., Blocks A, B, and C) would follow the new requirements for Professional Education courses. Those students would be permitted to use either the former requirements or the new requirements for Pre-Professional Education and General Education.
- Fall 2010: Any student admitted to teacher education and starting the Professional Education courses (i.e., Blocks A, B, and C) would follow all requirements for the new program (including General Education, Pre-Professional Education, and Professional Education).

Attachment 2

FROM:

Professional education requirements		
Pre-professional education		
Non-blocked courses—These courses must be taken prior to or concurrent with Block I.		
EDSEC 310	Foundations of Education	3
DED 318	Instructional Media and Technology	2
EDSEC 405	Middle Level Education	2
(Complete before student teaching; admission to teacher education required) (Not required for K-12 majors in art, modern languages, or music.)		
Block I—Admission to teacher education required. Courses must be taken concurrently and are a prerequisite for Block II.		
EDCEP 315	Educational Psychology	3
EDSP 323	Exceptional Students/Secondary School	2
EDSEC 376	Core Teaching Skills and Lab	3
Block II—Courses must be taken concurrently and are a prerequisite for Block III.		
EDSEC 477	Middle Level/Secondary Reading	2
EDSEC 500	Content Area Methods in the Secondary and Middle School	3
EDSEC 520	Content Area Methods and Field Experience	4
EDSEC 455	Teaching in a Multicultural Society	1
EDCEP 525	Interpersonal Relations in the School	1

TO:

Professional education requirements		
Pre-professional education		
Non-blocked courses		
EDSEC 310	Foundations of Education	3
(This course must be prior to or concurrent with Block I.)		
<u>Non-blocked course taken after acceptance into the College of Education.</u>		
<u>DED 318 Educational Technology for Teaching and Learning I</u>		
(Must be completed before Block II)		
EDSEC 405	*Middle Level Education	2
(*Not required for K-12 majors in art, modern languages, or music.)		
(Must be completed before student teaching)		
Block I—Admission to teacher education required. Courses must be taken concurrently and are a prerequisite for Block II.		
EDCEP 315	Educational Psychology	3
EDSP 323	Exceptional Students/Secondary School	2
EDSEC 376	Core Teaching Skills and Lab	3
Block II—Courses must be taken concurrently and are a prerequisite for Student Teaching.		
EDSEC 477	Middle Level/Secondary Reading	2
EDSEC 500	Content Area Methods in the Secondary and Middle Schools	3
EDSEC 520	Content Area Methods and Field Experience	<u>2</u>
EDSEC 455	Teaching in a Multicultural Society	1
EDCEP 525	Interpersonal Relations in the School	1

RATIONALE:

These revisions reflect the changes in the technology course changes.

EFFECTIVE DATE: Fall 2008