

MINUTES
Faculty Senate Executive Committee
Monday, March 30, 2009 3:30 pm
Union Room 213

Present: Arck, Beard, Bontrager, Carroll, Clark, Fairchild, Gehrt, Guzek, Hoag, Holcombe, Hosni, LeHew, Miller, Nechols, Nichols, Ross, Spikes, Turnley, Vontz

Absent: Schultz

Visitors: Vicky Clegg, Al Cochran, John Devore, Karen Myers-Bowman, Dave Rintoul

1. President Fred Fairchild called the meeting to order at 3:30 p.m.
2. The February 23, 2009 minutes were approved.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs Committee – Doris Carroll
 1. General Education proposal – **Attachment 1**

Doris Carroll moved to place the General Education proposal on the April 2009 Faculty Senate discussion agenda for the first reading. Clark requested a brief update on the changes. Page 10 of the proposal was modified to delineate the implementation process. Devore, representing Academic Affairs, briefly described the implementation. Chair of the task force, Myers-Bowman made changes in the proposals implementation process as discussed with Academic Affairs committee members. One of the steps in the process is a review of the results of course tagging by Academic Affairs. Motion passed.
 2. Course and Curriculum Changes – Senator Carroll moved that the changes, as noted on pages 3-8, be placed on the Faculty Senate consent agenda. Motion carried.
 3. Graduation list additions – Senator Carroll moved that the graduation list additions, as noted on page 6, be placed on the consent agenda. Motion carried.
 - B. Faculty Affairs Committee – Jim Nechols
 1. University Handbook - Appendix G revisions – **Attachments 2 and 3**

Nechols moved to place the approval of Appendix G on the Faculty Senate discussion agenda as an action item. Motion carried.
 2. University Handbook - Administrative Evaluation revisions
Nechols moved to place the administrative evaluation revisions on the Faculty Senate discussion agenda for first reading. Spikes suggested that Nechols present the major changes in a simple bulleted format. Motion carried.
Section B123, Academic Administrator Evaluation Procedures – **Attachment 4** (clean version), **Attachment 5** (version with changes)
Section C41.4 Administrative Evaluation Procedures – **Attachment 6** (clean version), **Attachment 7** (version with changes)
Section C157 Dean’s Evaluation Procedures. Five year comprehensive review – **Attachment 8** (clean version) **Attachment 9** (version with changes)
 3. University Handbook – Section D70, Emeritus Status revisions – **Attachment 10**

Nechols moved to place the Emeritus Status revisions on the discussion agenda as an action item. Motion carried.
 4. Center for Childcare Development Resolution – **Attachment 11**

Nechols moved to place the Childcare Development Resolution on the discussion agenda as an action item. Motion carried.
 5. Faculty Evaluation Policy – **Attachment 12**

Nechols moved to place the changes to the Faculty Evaluation policy on the Faculty Senate agenda for first reading. Spikes requested a review of the Board of Regents policy on this topic to make sure it is in concert. Spikes also said the changes need to go back to the committee before sending to the floor of Faculty Senate. Turnley and Clark were both concerned about the requirement of “all” faculty in the proposed policy. Carroll also

observed “all” requires research hours, small classes, etc. to evaluate instructors and that may not be appropriate. LeHew also had a concern with this requirement for independent study courses. Clark also brought up that Study Abroad courses might not be applicable. Guzek commented he has eleven sections this semester with an average of six students so he may not have a valid TEVAL for any of his sections. Nechols withdrew the motion and will discuss further with Faculty Affairs.

C. Faculty Senate Committee on University Planning – Tom Vontz

Vontz reported FSCOUP sent a set of questions to the provost last month regarding furloughs and other budget-related issues and they have received a response. FSCOUP sent a letter to Nellis and Shubert expressing concern about furloughs and the need for faculty to have input into the furlough decision; they have agreed. Nellis sent to FSCOUP a list of eight questions for FSCOUP to discuss regarding budget reduction strategies; FSCOUP will meet this week to discuss. On April 9 FSCOUP will then have a follow-up meeting with administration to discuss the questions. Vontz will distribute these questions to the executive committee members. FSCOUP will sponsor the second campus safety forum on Thursday, April 23 at 1:30 p.m. in the Union Big 12 room.

D. Faculty Senate Committee on Technology – Tweed Ross

Ross had nothing to report.

E. Report from Student Senate – Amy Schultz

No report.

4. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

B. Kansas Board of Regents

Fairchild announced the Board of Regents has suggested no tuition increases for 2009-2010, but this is based on an approximate 7% overall budget cut. A final budget is expected soon from the legislature.

C. Faculty Senate Elections – Final results of elections should be submitted to the Faculty Senate Office by April 6.

5. Old Business

A. Monthly Budget Update - Bruce Shubert to report at April Faculty Senate meeting

6. New Business

A. Rental Inspections Resolution – **Attachment 13**

The Rental Inspection resolution will be on the Faculty Senate agenda as presented by five faculty members.

B. Guzek moved to approve Judy Collins as Les Hannah’s replacement on Faculty Senate through the remainder of his term (10-11). Vontz seconded the motion. Motion carried.

7. For the Good of the University

Fairchild announced that Candace Becker will be recognized as the Employee of the Year for the Provost area at the Classified Employee Recognition Ceremony on April 8 at 2:00 in the Union Ballroom.

8. Meeting was adjourned at 5:00 p.m.

Submitted by Jennifer Gehrt, Secretary of Faculty Senate

Next meeting: Thursday, April 23, 2009; 3:30 p.m., Union room 213

ACADEMIC AFFAIRS

1. Course and Curriculum Changes

Doris Carroll moved to place the following course and curriculum changes on the Faculty Senate consent agenda.

A. Undergraduate Education

1. Approve to place the following course additions approved by the College of Veterinary Medicine on February 20, 2009 on the Faculty Senate consent agenda (see approval sheets for further details):

Department of Anatomy and Physiology

Add:

AP 730 Cross-Course Integration I
AP 740 Cross-Course Integration II
AP 780 Electives in Anatomy & Physiology

Department of Clinical Sciences

Add:

CS 611 Cow-Calf Health Systems
CS 777 Practicing Veterinary Medicine in a Multicultural Society
CS 778 The Basics of Bovine Theriogenology

Dean's Office

Add:

DVM 700 Veterinary Orientation

2. Approve to place the following course additions as approved by the College of Engineering on February 27, 2009 on the Faculty Senate discussion or consent agenda (see approval sheets for further details):

Department of Computing and Information Sciences

Add:

CIS 551 Introduction to Computer and Information Security

General Engineering – Dean's Office

Add:

DEN 050 Conditional Admittance Support for Transfer Students
DEN 060 Reinstatement Support

Department of Electrical and Computer Engineering

Add:

ECE 582 Wind Energy Research

3. Approve to place the following course and curriculum changes as approved by the College of Agriculture on March 11, 2009 on the Faculty Senate discussion or consent agenda (see approval sheets for further details):

COURSE CHANGES

Department of Horticulture, Forestry and Recreation Resources

Add:

HORT 405 Water Issues in the Lawn and Landscape

CURRICULUM CHANGES

Department of Food Science and Industry

Change to Food Science and Industry B.S. Professional and Processing Electives (**see pages 5-7 of this agenda**)

Department of Horticulture, Forestry and Recreation Resources
 Changes to the Horticulture Major: Landscape Design Option

FROM:	TO:
Landscape Design Option	Landscape Design Option
Pest Management Elective-----2	Pest Management Elective-----2
HORT 583 Survey of Hort. Ornamental & Food Crop Pests 1	HORT 583 Survey of Hort. Ornamental & Food Crop Pests 1
HORT 587 Turfgrass Diseases & Their Mgt 1	HORT 587 Turfgrass Diseases & Their Mgt 1
HORT 588 Turfgrass Weeds & Their Mgt. 1	HORT 588 Turfgrass Weeds & Their Mgt. 1
HORT 589 Turfgrass Insects & Their Mgt. 1	HORT 589 Turfgrass Insects & Their Mgt. 1
	<u>PLPTH 590 Landscape Diseases 2</u>
Biology Elective-----3-4	Biology Elective-----3-4
BIOL 320 Economic Botany 3	<u>Any BIOL course numbered 300 or higher.</u>
BIOL 529 Fundamentals of Ecology 3	
BIOL 551 Taxonomy of Flowering Plants 4	

RATIONALE: Course was inadvertently omitted from Pest Management Elective list when the Landscape Design Curriculum was modified for Fall 2008. We wish to correct this. Desire to broaden the choice of courses for the students in the Biology Elective category.

IMPACT: The Division of Biology has been notified, and they have indicated they have no concerns about the changes. The Department of Plant Pathology supports this change.

EFFECTIVE DATE: Fall 2009

B. Graduate Education

1. Approve to place the following course and curriculum changes as approved by the Graduate Council on March 3, 2009 on the Faculty Senate consent agenda (see Grad Council agenda for further details):

COURSE ADDITIONS

College of Human Ecology (11-20-08 approval sheets)

FSHS 660 Marriage Preparation and Enrichment

FSHS 800 Introduction to Family Studies and Human Services Graduate Program

FSHS 806 Statistical Methods in Family Studies and Human Services I

FSHS 825 Family Resource Management

FSHS 902 Qualitative Research Methods in FSHS

FSHS 906 Statistical Methods in Family Studies and Human Services II

FSHS 907 Advanced Family Research Methods

College of Arts and Sciences (2-5-09 approval sheets)

POLSC 985 Readings in Security Studies

POLSC 999 PhD Research in Security Studies

CURRICULUM CHANGES

College of Arts and Sciences- Department of English (2-5-09 approval sheets)

Changes to the Technical Writing and Professional Communication Graduate Certificate Program (Pages 30-31 of GC agenda)

College of Engineering (11-14-08 approval sheets-modified at final approval of Grad Council)

Department of Civil Engineering

Add:

Graduate Certificate Program in Transportation Engineering (Pages 32-41 of GC agenda)

- C. General Education: Approve to place the following course changes as approved by the UGE Council on the Faculty Senate consent agenda:

Add: (*College of Architecture*)

◆IAPD 300 Design and Material Culture

Change: (*College of Education*)

◆EDCEP 120 Academic and Career Decisions (existing course submitted for UGE status)

Motion carried.

2. Graduation Additions – Carroll moved to place the following graduation additions on the Faculty Senate consent agenda:

Robert B. Landon, Bachelor of Science, College of Arts and Sciences – August 1973

Background: After his final semester here, Robert left for the military and neglected to check on his degree status. After the military he started his own business and again failed to follow up on the status. The request has been made now, and after review of his course work, it was found he met all requirements for the degree.

Debra A. Munoz-Bratina, Bachelor of Science, College of Education – May 1996

Background: Debra had an Incomplete in one class from Summer 95. She took the class and the Incomplete was changed to a grade. All requirements were then met for the '96 degree.

Rebekah Lauren Phillips, Bachelor of Science, College of Arts and Sciences – May 2008

Julius Dominique Bell, Bachelor of Science, College of Arts and Sciences – August 2008

Emily B Wilson, Bachelor of Fine Arts, College of Arts and Sciences – December 2008

Sarah Anne Taylor, Bachelor of Science, College of Arts and Sciences – December 2008

Jessica Taphorn, Bachelor of Science in Business Administration, College of Business Administration – December 2008

Posthumous Degree:

Mauritius Arnoldus Meyer, Bachelor of Science, College of Engineering – May 2009

Motion carried.

Food Science and Industry B.S. Professional and Processing Electives

From:

FOOD SCIENCE ELECTIVES

ASI 303	Hist & Attitudes Animal Ag	3
ASI 315	Livestock and Meat Evaluation	3
ASI 490	Micro Computer Applications	3
ASI 500	Genetics	3
ASI 533	Anatomy & Physiology	4
ASI 595	Contemp Issues in An Sci & Ag	3
ASI 645	Poultry Management	3
AGRON335	Environmental Quality	3
FDSCI 430	Food Products Evaluation	3
FDSCI 603	Food Science Internship	1-6
FDSCI 630	Food Science Problems	1-3
FDSCI 713	Rapid Methods and Auto in Micro	2
FDSCI 791	Adv Application of HACCP Prin	3
GNHE 310	Human Needs	3
HN 352	Personal Wellness	3
HN 413	Science of Food	4
HN 701	Sensory Analysis	2-3
GRSC 602	Cereal Science	3
GRSC 651	Food and Feed Prod Protection	4
GRSC 661	Quality of Feed & Food Ingrdnts	3
STAT 341	Biometrics II	3

NUTRITION ELECTIVES

HN 400	Human Nutrition	3
HN 600	Public Health Nutrition	3
HN 610	Lifespan Nutrition	3
HN 620	Nutrient Metabolism	4
HN 630	Clinical Nutrition	5
HN 635	Nutrition and Exercise	3

COMMUNICATIONS

AGCOM 210	Communications in Ag Ind	3
AGCOM 400	Ag Business Comm	3
ENGL 300	Expository Writing III	3
ENGL 516	Written Communication for Sci.	3
MKTG 542	Prof Selling and Sales Mngnt	3
MC 110	Mass Comm in Society	3
MC 120	Principles of Advertising	3
MC 180	Fund of Public Relations	3
SOCWK310	Fund Comm for Ag & Food Sci	3
SPCH 311	Bus and Professional Speaking	3
SPCH 321	Public Speaking II	3
SPCH 322	Interpersonal Communication	3
SPCH 326	Small Group Discussion Methods	3

ANY FOREIGN LANGUAGE

Completion of ASI 395- Meat Judging

TECHNOLOGY ELECTIVES

ATM 160	Engineered Systems & Tech	3
ATM 450	Sensors/Control Ag Biol Systems	3
ATM 455	Engines and Power Transfer	3
ATM 661	Watershed Management	3
BAE 345	Properties of Biological Materials	2
GRSC 540	Engr Appl Grain/Food Processing	3
GRSC 541	Engr Appl Grain/Food Proc Lab	1

PROCESSING ELECTIVES

ASI 310	Poultry Products Evaluation	2
ASI 350	Meat Science	3
ASI 361	Meat Animal Processing	2
ASI 370	Principles of Meat Evaluation	2
ASI 405	Fundamentals of Milk Processing	3
ASI 495	Advanced Meat Evaluation	2
ASI 608	Dairy Food Processing & Technol	3
ASI 610	Processed Meat Operations	2
ASI 640	Poultry Products Technology	3
ASI 671	Meat Selection and Utilization	2
ASI 777	Meat Technology	4
GRSC 101	Intro to Grain Science and Industry	3
GRSC 150	Principles of Milling	3
GRSC 505	Cereal & Feed Analysis	3
GRSC 625	Flour and Dough Testing	3
GRSC 635	Baking Science I	2
GRSC 636	Baking Science I Lab	2
GRSC 737	Baking Science II	3
GRSC 738	Baking Science II Lab	1

BUSINESS/MANAGEMENT ELECTIVES

ACCTG231	Accounting Business Operations	3
ACCTG241	Accounting Investing & Financing	3
MANGT420	Management Concepts	3
MKTG400	Marketing	3
FINAN450	Principles of Finance	3
AGEC 120	Ag Econ & Agribusiness	3
AGEC 308	Farm and Ranch Management	3
AGEC 318	Food & Agribusiness Management	3
AGEC 410	Agricultural Policy	3
AGEC 415	Global Ag Econ, Hunger & Poverty	3
AGEC 420	Commodity Futures	3
AGEC 505	Agricultural Market Structures	3
AGEC 515	Food and Agribusiness Marketing	3
AGEC 520	Market Fund & Futures Opt Trad	3
AGEC 570	Food Mfg, Distribution & Retailing	3
AGEC 623	International Agriculture Trade	3
AGEC 632	Agribusiness Logistics	3
CIS 101	Intro to Information Technology	1
CIS 102	Intro to PC Spreadsheet Applications	1
CIS 103	Intro to PC Database Applications	1
CIS 104	Intro to PC Word Processing	1
CIS 105	Intro to Computer Programming	1
ECON 120	Prin Micro Economics	3
ECON 520	Intermediate Micro Economics	3
MANGT300	Intro to Total Quality Management	1
MANGT366	Management Info Systems	3
MANGT390	Business Law I	3
MANGT421	Intro to Operations Management	3
MANGT530	Industrial & Labor Relations	3
MANGT531	Personnel & Human Resource Mgmt.	3
MKTG450	Consumer Behavior	3
MKTG541	Retailing	3
MKTG542	Prof Selling and Sales Management	3

To:

FOOD SCIENCE ELECTIVES

ASI 303	Hist & Attitudes Animal Ag	3
ASI 315	Livestock and Meat Evaluation	3
ASI 500	Genetics	3
ASI 533	Anatomy & Physiology	4
ASI 595	Contemporary Issues in An Sci & Ag	3
ASI 645	Poultry Management	3
ASI 660	International Study Experience in ASI 0-6	
AGRON335	Environmental Quality	3
BIOL 340	Human Body	8
BIOL 450	Modern Genetics	4
BIOL 541	Cell Biology	3
CHM 550	Organic Chemistry II	3
CHM 551	Organic Chemistry II Lab	2
FDSCI 430	Food Products Evaluation	3
FDSCI 603	Food Science Internship	1-6
FDSCI 630	Food Science Problems	1-3
FDSCI 713	Rapid Methods and Auto in Microbiol	2
FDSCI 730	Food Safety and Security	2
FDSCI 791	Adv Application of HACCP Prin	3
GENAG505	Comparative Agriculture	2-4
GNHE 310	Human Needs	3
HN 352	Personal Wellness	3
HN 400	Human Nutrition	3
HN 413	Science of Food	4
HN 600	Public Health Nutrition	3
HN 610	Lifespan Nutrition	3
HN 620	Nutrient Metabolism	4
HN 630	Clinical Nutrition	5
HN 635	Nutrition and Exercise	3
HN 701	Sensory Analysis	2-3
GRSC 602	Cereal Science	3
GRSC 651	Food and Feed Prod Protection	4
GRSC 661	Quality of Feed & Food Ingredients	3
PHYS 114	General Physics II	4
STAT 341	Biometrics II	3

COMMUNICATIONS

AGCOM400	Ag Business Communications	3
AGCOM590	New Media Technology	3
AGCOM610	Crisis Communication	3
COMM 311	Bus and Professional Speaking	3
COMM 321	Public Speaking II	3
COMM 322	Interpersonal Communication	3
COMM 326	Small Group Discussion Methods	3
COMM 535	Communication Leadership	3
ENGL 300	Expository Writing III	3
ENGL 516	Written Communication for Sci.	3
GENAG450	Citizenship and Ethics in Ag	3
MKTG 542	Prof Selling and Sales Management	3
MC 110	Mass Comm in Society	3
MC 120	Principles of Advertising	3
MC 180	Fund of Public Relations	3
SOCWK310	Fund Comm for Ag & Food Sci	3

■ ANY FOREIGN LANGUAGE

Completion of ASI 495- Meat Judging

TECHNOLOGY ELECTIVES

ASI 490	Micro Computer Applications	3
ATM 160	Engineered Systems & Tech	3
ATM 450	Sensors/Control Ag Biol Systems	3
ATM 455	Engines and Power Transfer	3
ATM 661	Watershed Management	3
BAE 345	Properties of Biological Materials	2
CIS 101	Intro to Information Technology	1

CIS 102	Intro to PC Spreadsheet Applications	1
CIS 103	Intro to PC Database Applications	1
CIS 104	Intro to PC Word Processing	1
CIS 105	Intro to Computer Programming	1
GRSC 540	Engr Appl Grain/Food Processing	3
GRSC 541	Engr Appl Grain/Food Proc Lab	1

PROCESSING ELECTIVES

ASI 310	Poultry Products Evaluation	2
ASI 350	Meat Science	3
ASI 361	Meat Animal Processing	2
ASI 370	Principles of Meat Evaluation	2
ASI 405	Fundamentals of Milk Processing	3
ASI 495	Advanced Meat Evaluation	2
ASI 608	Dairy Food Processing & Technology	3
ASI 610	Processed Meat Operations	2
ASI 640	Poultry Products Technology	3
ASI 671	Meat Selection and Utilization	2
ASI 777	Meat Technology	3
FDSCI660	International Study Experience Food Sci0-6	
GRSC 101	Intro to Grain Science and Industry	3
GRSC 150	Principles of Milling	3
GRSC 505	Cereal & Feed Analysis	3
GRSC 625	Flour and Dough Testing	3
GRSC 635	Baking Science I	2
GRSC 636	Baking Science I Lab	2
GRSC 737	Baking Science II	3
GRSC 738	Baking Science II Lab	1

BUSINESS, MANAGEMENT & ECON ELECTIVES

ACCTG231	Accounting Business Operations	3
ACCTG241	Accounting Investing & Financing	3
MANGT420	Management Concepts	3
MKTG400	Marketing	3
FINAN450	Principles of Finance	3
AGEC 120	Ag Econ & Agribusiness	3
AGEC 308	Farm and Ranch Management	3
AGEC 318	Food & Agribusiness Management	3
AGEC 410	Agricultural Policy	3
AGEC 415	Global Ag Econ, Hunger & Poverty	3
AGEC 420	Commodity Futures	3
AGEC 505	Agricultural Market Structures	3
AGEC 515	Food and Agribusiness Marketing	3
AGEC 516	Ag Law and Economics	3
AGEC 520	Market Fund & Futures Opt Trad	3
AGEC 570	Food Mfg, Distribution & Retailing	3
AGEC 599	Food and Agribusiness Strategies	3
AGEC 605	Price Analysis and Forecasting	3
AGEC 623	International Agriculture Trade	3
AGEC 632	Agribusiness Logistics	3
AGEC 680	Risk Management	3
ECON 120	Prin Micro Economics	3
ECON 520	Intermediate Micro Economics	3
MANGT300	Intro to Total Quality Management	1
MANGT366	Management Info Systems	3
MANGT390	Business Law I	3
MANGT421	Intro to Operations Management	3
MANGT530	Industrial & Labor Relations	3
MANGT531	Personnel & Human Resource Mgmt.	3
MKTG450	Consumer Behavior	3
MKTG541	Retailing	3
MKTG542	Prof Selling and Sales Management	3

RATIONALE: The department annually updates the professional and processing electives list to incorporate new courses and remove those no longer being taught. The list is a suggested electives list that allows for specialization and flexibility to reflect the professional goals of students. The list is not inclusive of all possible professional and processing electives, but is an updated guide of suggested electives and those that have been commonly used.

IMPACT: The Division of Biology, Department of Chemistry, and Department of Communication Studies, Theater and Dance have been notified. The Department of Chemistry and the Department of Communication Studies, Theater and Dance have indicated no concerns with the changes. A response has not been received from the Division of Biology.

EFFECTIVE DATE: Fall 2009