

MINUTES
Faculty Senate Executive Committee
Monday, February 23, 2009 3:30 pm
Union Room 213

Present: Arck, Beard, Bontrager, Carroll, Clark, Fairchild, Gehrt, Guzek, Hoag, Holcombe, LeHew, Miller, Nechols, Nichols, Ross, Schultz, Spikes, Turnley, Vontz

Absent: Hosni

Visitors: Vicky Clegg, Al Cochran

1. President Fred Fairchild called the meeting to order at 3:35 p.m.

2. The January 28, 2009 minutes were approved.

3. Report from Standing Committees and Student Senate

A. Academic Affairs Committee – Doris Carroll

1. General Education proposal and flowchart – **Attachments 1 and 2**

Carroll moved to place the General Education proposal on the Faculty Senate discussion agenda for first reading. She noted that Attachment 2 was designed by Academic Affairs and was not part of the General Education proposal. LeHew pointed out the flowchart needs to be made clear that it is separate and distinct from the task force recommendation. Carroll suggested that Faculty Senate needs to approve the core content of the proposal and then the flow chart could be a separate proposal for discussion. Spikes suggested that the proposal be presented for approval but not the flowchart. Instead, the flowchart would be recommended to administration for implementation guidance. Clark understood this would be a two-step process where Faculty Senate would approve the policy first; then, after courses are tagged and an assessment plan created, Faculty Senate would then approve the final implementation. LeHew indicated the task force provided a process flow chart during the debate in Academic Affairs and the task force recommended process differs on implementation procedures. Spikes suggested a middle ground to bring forth the proposal for approval and make a second motion to forward the proposed flow chart from Academic Affairs to provide implementation guidance to the administration, followed with regular progress reporting to Academic Affairs. LeHew said in order to have input and oversight of the program the Faculty Senate could have representation on the General Education governance structure yet to be established, similar to the UGE Council. Guzek was concerned about the College of Technology and Aviation that teaches many courses offered by other colleges and would enough of those courses be offered to meet his college needs. There is a General Education proposal FAQ website available at: <http://www.k-state.edu/catl/GenEd/FAQs.htm>. LeHew suggested the chair of the task force present an overview of their recommendation at the Faculty Senate meeting.

Nechols called the question, motion carried.

The main motion as presented was carried.

2. Class enrollment deadline revisions (from the iSIS Task Force and CAPP) – **Attachment 3**

Carroll moved to place approval of the class enrollment deadline revisions on the discussion agenda. Nichols expressed concern on leaving the waitlist open for 14 days. Carroll said that was discussed but there was an overriding need to leave it open consistent with the other policies. Motion carried.

3. Course and Curriculum Changes – Pages 2-4

4. Graduation list additions – Page 4

B. Faculty Affairs Committee – Jim Nechols

1. University Handbook - Appendix G revisions – **Attachments 4 and 5**

Nechols moved to place Appendix G on the Faculty Senate discussion agenda for first reading. Spikes indicated the proposed revisions have been vetted through the provost and his staff as well as the University Attorney's Office. Clark thanked Spikes and Betsy Cauble for their hard work on this revision. Motion carried.

2. Update on University Handbook revisions for Administrative Evaluations

Nechols distributed a copy of a memo from him to Provost Nellis regarding proposed revisions to Administrative Evaluation Policy.

3. Update on Graduate Student Grievance revisions

Nechols reported Faculty Affairs completed their revision of the Graduate Student Grievance policy and those changes will be reviewed by the Graduate Student Office and Council. He also reported that he met with Dean Shanklin and others regarding working together on graduate student grievance policies. They discussed ways to coordinate input and duplication of posting of policies in both the Graduate Handbook and the University Handbook. One solution is to place a statement in the University Handbook referring back to the Graduate Handbook for the full policy.

C. Faculty Senate Committee on University Planning – Tom Vontz

Vontz reported the committee is continuing to work through Appendix B, Financial Exigency issues, particularly regarding DCOPs and CCOPs. The committee is also reviewing Appendix B to determine whether or not a furlough plan would need to be approved by faculty. He reported the next meeting will be with Ron Trewyn to discuss NBAF and the related landscape changes as a result of that agreement.

D. Faculty Senate Committee on Technology – Tweed Ross

1. iTunes U resolution – **Attachment 6**

Ross moved to place the iTunes U resolution on the Faculty Senate agenda for approval.

Motion carried.

E. Report from Student Senate – Amy Schultz

Schultz reported the Student Senate will be voting on an iTunes U resolution this week. The tuition task force has received requests from Agriculture, Arts & Sciences and Human Ecology for college-specific fees.

4. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

Fairchild reported the council met with President-elect Schulz last week in a very productive meeting. Early indications point to embracement of shared governance. Schulz also provided to the leadership group a draft plan for filling the Athletic Director position.

B. Kansas Board of Regents

C. Faculty Senate Elections –

Nomination ballots should be sent out no later than today. In addition, there will be the president-elect and secretary vacancies to fill.

5. New Business - none

6. For the Good of the University

The April Executive Committee meeting has been rescheduled for Thursday, April 23 at 3:30 p.m. in Union 213.

7. Meeting was adjourned at 5:15 p.m.

Submitted by Jennifer Gehrt, Secretary of Faculty Senate

Next meeting: March 30, 2009; 3:30 p.m., Union room 213

ACADEMIC AFFAIRS

1. Course and Curriculum Changes

A. Undergraduate Education

1. Carroll moved to place the following course and curriculum changes as approved by the College of Arts and Sciences on February 5, 2009 on the Faculty Senate consent agenda (see approval sheets for further details):

COURSE CHANGES

Journalism and Mass Communications

Change:

MC 251 ~~Video News Production~~ Digital News

MC 303 Advanced News ~~and Feature~~ Writing

MC 316 ~~Internet Journalism~~ Computer-Assisted Reporting

MC 385 Media Practicum

MC 406 Advanced ~~Electronic News Reporting~~ Digital News

MC 416 Photojournalism

MC 426 Magazine ~~Article~~ and feature Writing

MC 471 Audio ~~Techniques~~ and Video Production

MC 580 Convergence Reporting

Add:

MC 408 Producing Digital News

CURRICULUM CHANGES

Journalism and Mass Communications

Changes to Print and Electronic options: Merge into the Journalism and Digital Media Option with two focuses: Print and Electronic. See pages 7-9 of approval sheets.

- Change language in catalog to read:

From: Becoming a Major

Students in the A.Q. Miller School of Journalism and Mass Communications must complete the requirements of one of the school's options in journalism (~~print or electronic~~), advertising, and public relations.

To: Becoming a Major

Students in the A.Q. Miller School of Journalism and Mass Communications must complete the requirements of one of the school's options in journalism and digital media, advertising, and public relations.

RATIONALE: This reflects the proposed adoption of a new journalism and digital media sequence (which merges the old print and broadcast journalism and electronic media production sequences). The number of degree options in JMC would be reduced to three, but this degree plan does offer an option for students who are more interested in news to choose more news production courses (the journalism focus), while students who are not as interested in news would be allowed to take more non-information oriented audio and video production classes (the Electronic focus). Those actions are contained in the following proposals.

IMPACT: Faculty in Agriculture Communications have been notified and they concur with this action. (Email from Larry Erpelding on Nov. 24, 2008)

EFFECTIVE DATE: Fall 2009

FROM:

TO:

Journalism Print		Journalism and Digital Media Print Focus	
MC 110 Mass Communication in Society	3	MC 110 Mass Communication in Society	3
MC 200 News and Feature Writing	3	MC 200 News and Feature Writing	3
MC 241 Editing and Design	3	MC 241 Editing and Design	3
MC 303 Advanced News and Feature Writing	3	<u>MC 251 Digital News</u>	<u>3</u>
MC 316 Internet Journalism: Information Gathering	3	MC 303 Advanced News Writing	3
MC 341 Advanced Editing and Design	3	MC 316 <u>Computer Assisted Reporting</u>	3
MC 466 Law of Mass Communications	3	<u>MC 385 Media Practicum</u>	<u>2</u>
		MC 416 Photojournalism	3
Select one of the following:		OR	
MC 404 Public Affairs Reporting	3	MC 426 Magazine and Feature Writing	3
MC 416 Photojournalism	3	MC 466 Law of Mass Communications	3
MC 426 Magazine Article Writing	3	MC 491 Mass Communications Internship	1
		MC 580 Convergence Reporting	3
Select one of the following:		Select one of the following:	
MC 564 History of Mass Communication	3	MC 564 History of Mass Communication	3
MC 573 Ethics in Mass Communication	3	MC 573 Ethics in Mass Communication	3
MC 685 Media Management	<u>3</u>	MC 685 Media Management	<u>3</u>
Electives (at least 3 hours at 500-level or above)	9	Electives:	
	39	Electives (at least 3 hours at 500-level or above)	<u>6</u>
			39

Rationale: The action reflects the faculty's desire to converge electronic and print skills into one Journalism and Digital Media sequence, with this option for people who wish to specialize more on the side of newspaper and magazines production. This plan more adequately matches today's industry trends and forces students who seek more traditional print media careers to become more versatile by learning electronic production skills.

Effective Date: Fall 2009

FROM:

TO:

Journalism Electronic		Journalism and Digital Media Electronic Focus	
MC 110 Mass Communication in Society	3	MC 110 Mass Communication in Society	3
MC 200 News and Feature Writing	3	MC 200 News and Feature Writing	3
MC 241 Editing and Design	3	MC 241 Editing and Design	3
MC 303 Advanced News and Feature Writing	3	<u>MC 251 Digital News</u>	<u>3</u>
MC 316 Internet Journalism: Information Gathering	3	MC 303 Advanced News Writing	3
MC 341 Advanced Editing and Design	3	MC 316 <u>Computer Assisted Reporting</u>	3
MC 466 Law of Mass Communications	3	<u>MC 385 Media Practicum</u>	<u>2</u>
		MC 416 Photojournalism	3
Select one of the following:		OR	
MC 404 Public Affairs Reporting	3	MC 426 Magazine and Feature Writing	3
MC 416 Photojournalism	3	MC 466 Law of Mass Communications	3
MC 426 Magazine Article Writing	3	MC 491 Mass Communications Internship	1
		MC 580 Convergence Reporting	3
Select one of the following:		Select one of the following:	
MC 564 History of Mass Communication	3	MC 564 History of Mass Communication	3
MC 573 Ethics in Mass Communication	3	MC 573 Ethics in Mass Communication	3
MC 685 Media Management	<u>3</u>	MC 685 Media Management	<u>3</u>
Electives (at least 3 hours at 500-level or above)	9	Electives:	
	39	Electives (at least 3 hours at 500-level or above)	<u>6</u>
			39

Rationale: The action reflects the faculty's desire to converge electronic and print skills into one Journalism and Digital Media sequence, with this option for people who wish to specialize more on the side of electronic news production. This plan more adequately matches today's industry trends and forces students who seek electronic news and/or production careers to be more versatile by learning some print media reporting, writing and production skills.

Effective Date: Fall 2009

Motion carried.

B. Graduate Education

1. Carroll moved to place the following course addition as approved by the Graduate Council on February 3, 2009 on the Faculty Senate consent agenda:

College of Agriculture

Add:

ENTOM 625 Introductory Integrative Behavioral Ecology

Motion carried.

- C. General Education: Carroll moved to place the following course changes as approved by the UGE Council on the Faculty Senate consent agenda:

◆KIN 360 Anatomy and Physiology (new course)

◆ EDCEP 311 Guidance for the Paraprofessional (SHAPE) (existing course - request for UGE status)

Motion carried.

2. Graduation Additions – Carroll moved to place the following graduation additions on the Faculty Senate consent agenda:

James Elmer Tubach, Bachelor of Science, College of Arts and Sciences, August 1974

August 2008

David Alan Storey, Bachelor of Science, College of Technology and Aviation

Ivan R. Bowlin, Bachelor of Science, College of Technology and Aviation

Samuel R. Finan, Bachelor of Science, College of Technology and Aviation

Geffrey R. Garcia, Bachelor of Science, College of Technology and Aviation

Daniel J. Scott III, Bachelor of Science; Assoc. of Science in Applied Business; College of Technology and Aviation

Brian R. Zey, Bachelor of Science, Assoc. of Science in Applied Business, College of Technology and Aviation

Jason John Sorensen, Bachelor of Science, College of Technology and Aviation

Motion carried.