

MINUTES
Faculty Senate Executive Committee
Wednesday, January 28, 2009 3:30 pm
Union Room 209

Present: Beard, Bontrager, Clark, Fairchild, Gehrt, Guzek, Hoag, Holcombe, Hosni, LeHew, Miller, Nechols, Nichols, Ross, Spikes, Turnley, Vontz

Absent: Arck, Schultz

Proxies: Carroll

Visitor(s): Al Cochran

1. President Fred Fairchild called the meeting to order at 3:30 p.m.
2. The December 22, 2008 minutes were approved.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs Committee – Barney King
 1. Course and Curriculum Changes – See page 3 for action taken
 2. Graduation list addition – See page 3 for action taken
 3. King reported the committee is working on the processes for tagging of the courses and assessment of the new General Education program. He reported a subcommittee developed a flowchart for the tagging process and are recommending the plan go through Faculty Senate for initial conceptual approval and again after courses have been tagged and assessment methodology addressed. LeHew expressed concern about this second approval requirement. King stated Academic Affairs is afraid that the end result will have insufficient courses tagged in various categories. Spikes said that Faculty Senate should not be policing the tagging of the courses. He also indicated we already have university-wide assessment guidance and should not need additional guidance. Clark indicated some of the Arts & Sciences caucus members are concerned that the new program will place a greater burden on that college. LeHew said that one of the main objectives of the program is to give relief to the College of Arts & Sciences and to have general education courses offered more widely across the colleges. Fairchild summarized the Executive Committee discussion and consensus that the framework should come forward to Faculty Senate for approval, and the model should ensure the program is properly executed and implementation results monitored. LeHew indicated there would be no need for overall General Education program assessment for each course.
 - B. Faculty Affairs Committee – Jim Nechols
 1. University Handbook revisions for Administrator Evaluations
Jim Nechols moved to place the Administrator Evaluations revisions on the Faculty Senate agenda for a first reading.
B123, Academic Administrator Evaluation Procedures – **Attachment 1** (clean version), **Attachment 2** (version with changes)
C41.4 Administrative Evaluation Procedures – **Attachment 3** (clean version), **Attachment 4** (version with changes)
C157 Dean's Evaluation Procedures. Five year comprehensive review – **Attachment 5** (clean version) **Attachment 6** (version with changes)

After discussion, Nechols withdrew the motion and requested feedback on the proposed changes. He will send these proposals to Provost Nellis for his review as well.
 2. Update on Graduate Student Grievance revisions
Nechols reported the committee discussed the Graduate Student Grievance policy. The policy resides both in the University Handbook as Appendix V and the Graduate Handbook as Appendix A. The specific discussion considered that the policy changes approved by the Graduate Council need to be re-considered because of the impact on faculty. Their committee will invite Dean Shanklin to a meeting to discuss these proposed changes. They are also developing a short paragraph to replace Appendix V of the University Handbook that will reference

the official policy that resides in the Graduate Handbook, in order to eliminate redundancy and documents out of sync. The committee believes there should continue to be review of the Graduate Student policies because faculty members are impacted by many of these changes, even though the complete policy does not reside in the University Handbook.

C. Faculty Senate Committee on University Planning – Tom Vontz

1. FSCOUP Summary of Appendix B – Financial Exigency – **Attachment 7**

Tom Vontz discussed the summary of Appendix B, Financial Exigency, of the University Handbook, which was developed by the committee. Most of the summary is focused on financial stress rather than financial exigency. It also includes some portions of Appendix A, Standards for Notice of Non-Reappointment. The purpose is to annotate and condense Appendix B. Spikes suggested the title of the document change to indicate it is a summary or digest and does not include any new information. Ross suggested including a timeline, if possible.

Vontz also reported the committee will invite Ron Trewyn, Vice President for Research, to discuss NBAF and the future expected impact to university planning.

Fairchild indicated there appears to be some confusion on the membership in the DCOPs as specified in the Appendix B. Vontz said the committee is waiting for further interpretation of the DCOP and Bontrager indicated that she is awaiting some guidance on unclassified professional employee representation on the DCOPs as well. FSCOUP will continue to work on these clarifications.

D. Faculty Senate Committee on Technology – Tweed Ross

Ross reported FSCOT will be preparing a resolution for the university to move forward in using iTunesU. The committee did not agree to the draft IT Sanitization Policy because it requires the physical destruction of all hard drives before a computer may be disposed. The policy will be revised by the university administration. Ross reported he will be meeting with Lynn Carlin, interim Vice Provost for Information Technology Services, to see if other actions are planned regarding the IT assessment conducted last year.

E. Report from Student Senate – Amy Schultz - no report

4. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

Fairchild reported the President Search committee is reviewing feedback on the three candidates that visited campus and will be recommending two or three candidates for the Board of Regents to interview beginning on February 9. He reported we are still on track to have a new president named by the end of February.

B. Kansas Board of Regents

Fairchild reported the Board of Regents passed the Limited Retirement Health Care Bridge Program at their January meeting. This program was initially proposed by K-State Faculty Senate over two years ago. The new program allows for a lump sum payment to a retiring employee to a maximum of three times the maximum annual retiree direct bill medical plan premium for an employee, spouse and children under the State Health Care Benefits Program during the year the request for retirement is submitted.

C. Replacements on Faculty Senate acted on via email votes by the Executive Committee since Dec. 22 meeting:

Jerry Frieman replaced Karen DeBres for the remainder of her term (09-10)

John Boyer replaced Joe Aistrup for the remainder of his term (08-09)

David Allen replaced Dale Askey for the remainder of his term (09-10)

Fairchild welcomed Dick Hoag as the new caucus chair for the College of Architecture, Planning and Design.

5. New Business - none

6. For the Good of the University

Candace Becker announced that Faculty Senate elections will begin soon and she will send the election process calendar to the caucus chairs.

7. The meeting was adjourned at 5:25 p.m.

Submitted by Jennifer Gehrt, Secretary of Faculty Senate

Next meeting: February 23, 2009; 3:30 p.m., Union room 213

ACADEMIC AFFAIRS

1. Course and Curriculum Changes

A. Undergraduate Education

1. Barney King moved to approve to place the following course and curriculum changes as approved by the College of Human Ecology on December 8, 2008 on the Faculty Senate consent agenda (see approval sheets for further details):

COURSE CHANGES

General Human Ecology

Add:

GNHE 210 Foundation of Human Ecology

GNHE 410 Seminar in Human Ecology

CURRICULUM CHANGES

General Human Ecology

Changes to B.S. in Human Ecology; General Human Ecology

See page 3 of approval sheets for rationale.

- Add GNHE 210 and 410 to Human Ecology courses under Professional studies
- Professional studies credit hours from ~~63~~ to 66.
- Unrestricted elective credit hours from ~~21-22~~ to 18-19.
- Total credit hours for graduation remain the same.

Changes to B.S. in Human Ecology; Consumer Sciences Teacher Licensure Program:

See pages 4-5 of approval sheets for rationale.

- Remove CHM 210 and 230 from General requirements.
- Add GNHE 210 and 410 to Professional studies.
- Move HN 352 to be under required Human Ecology courses within Professional studies.
- Change wording under Professional studies to: ~~Two~~ One of the following courses, ~~each from a different department.~~
- Total credit hours for graduation will change from ~~129-134~~ to 132-133.

Motion carried.

2. Graduation Addition – King moved to approve to place the following graduation addition on the Faculty Senate consent agenda:

Jordan Camille Brinkman, Bachelor of Science, College of Arts and Sciences, May 2008

Motion carried.