

MINUTES
Faculty Senate Executive Committee
Monday, September 25, 2006
503 Hale Library

Present: Adams, Boldt, Cauble, Clegg, DeLuccie, Fairchild, Knapp, McCulloh, North, Smith, Spikes, Trussell, Turnley, Turtle

Absent: Guzek, Herald, Schultz,

Proxies: Bhadriraju for Ransom, Shultis for Rys

Visitors: Judy Anderson

1. President Adams called the meeting to order at 3:33 p.m.
2. The minutes of August 28, 2006 were approved as submitted.
3. Ombudsperson report was presented by Judy Anderson. A full report will be sent out electronically before Oct. 2nd.
 - The summary covers 6/1/2005-5/31/2006. The number of cases was down to 26 from 41. The cases coming to them were primarily workplace climate and performance evaluation situations and all the cases were from the Manhattan campus. The ombudspersons will continue to have issues with the senior ombudsperson getting the bulk of the cases. This year is starting out strong with a lot of cases. Everyone on both sides of the disagreements is being very cooperative. The last year has been a rewarding year because we wind up directing people to the resources needed.
 - Questions from the Exec Committee members: Are we seeing trends? Answer: Complaints from men and women are about equal. Last year there were 33 men and 29 women. There are equal number of unclassified professionals and faculty. A suggestion was made to compare these ratios to the men/women faculty ratio. A follow-up question asked about minorities' participation in the process. Answer: Three minorities in process, or 13% of cases. Concern was expressed that persons of color are not coming forward.
 - Judy will give the report in written format to distribute to Faculty Senate. The motion to place on agenda for October Faculty Senate meeting was approved.
4. Reports from Standing Committees
 - A. Academic Affairs Committee – Fred Fairchild moved to place the following course and curriculum changes on the October FS agenda. Motion carried.
 1. Course and Curriculum Changes
 - a. Undergraduate Education - Approve the following course changes approved by the College of Arts & Sciences on April 6, 2006:

DROP:
STAT 320 Elements of Statistics
STAT 330 Elementary Statistics for the Social Sciences
 - b. Graduate Education – Approve the following course changes approved by the Graduate Council on September 5, 2006:

CHANGES: (Veterinary Medicine June '06 white sheets and Human Ecology May '06 white sheets)
CS 727 Ophthalmology
CS 739 Dermatology/Medicine
CS 753 Small Animal General Medicine
CS 890 Clinical Science Problems
HN 735 Advanced Energy Balance
HN 500 ~~610~~ Life Span Nutrition
 - NEW: (Veterinary Medicine June '06 white sheets)
CS 760 Topics in Global Veterinary Medicine

CS 874 Clinical Pharmacokinetics
CS 875 Advanced Pharmacokinetics
DMP 815 Multidisciplinary Thought and Presentation
DMP 840 Public Health Field Experiences

- c. General Education – Approve the following changes as approved by the UGE Council on August 22, 2006:

ADD:

MC 112 Web Communication in Society

CHANGES:

AERO 310 Officer Leadership Studies 3A

AERO 311 Officer Leadership Studies 3B

CHM 210 Chemistry I

CHM 220 Chemical Principles

CHM 230 Chemistry II

CHM 250 Chemical Principles II

CHM 315 Environmental Science: A Chemistry Perspective

MSCI 202 Individual/Team Military Tactics

BIOL 330 Public Health Biology

2. Senator Fairchild moved to place the following Graduation list and additions on the October Faculty Senate agenda. Motion carried.
- a. Approve the May 2006 Graduation List as submitted by the Registrar's Office and additions to that list:

May 2006

Aubrey James Freeman – Bachelor of Science, College of Arts & Sciences

Justin Matthew Wrigley – Bachelor of Science, College of Arts & Sciences

Megan Dawn Dickinson – Bachelor of Music, College of Arts & Sciences

Lindsay J. Moss – Bachelor of Science, College of Arts & Sciences

David William Folsom – Bachelor of Science in Business Administration, College of Business Administration

Andrew C. Swartz – Bachelor of Science in Business Administration, College of Business Administration

Jessica Ann Noll – Bachelor of Science in Elementary Education, College of Education

Courtney Elizabeth Miller Saale – Bachelor of Science in Elementary Education, College of Education

Other announcements:

- Senator Fairchild reported that he met with the UGE Council and Peter Mudrak was elected chair. An understanding was reached that information needs to be communicated to Academic Affairs in a timely manner.
- Senator Fairchild also reported that Steve Kiefer updated Academic Affairs about the new Honors Program. The planning and implementation of the program is progressing. The full program should be implemented by fall 2007.

B. Faculty Affairs Committee – Betsy Cauble

- Mickey Ransom and Gary Leitnaker were guests at the last Faculty Affairs Committee meeting. There was lengthy discussion about the changes in the retirement options and the process that led to these without the faculty being informed of what was in progress. The members of the Faculty Affairs Committee wanted to go back through materials from BOR, Ransom's materials as well as Leitnaker's materials. It appears we will want to implement a reporting mechanism for future decision making processes to be reported back to Faculty Affairs. Ransom was also concerned about the perceived conflict of interest regarding the BOR employee who writes the vendor contract recommendation reports and who serves on the TIAA-CREF National Advisory Council. It creates a perception of conflict of interest or possible bias.
- Faculty Affairs will also be discussing Professorial Performance Award language and the committee wants it fixed prior to merit review. The Provost presented amended language regarding productivity. His concern

was that the current document too closely reflects tenure document language, and he wants something to better reflect a separate Professorial Performance Award language.

- The new Policies and Procedures Manual language addresses the use of university resources for those who are not affiliated with the university. This procedure has been created to bring the language in line with Board of Regents policy on this regard.
- Joe Aistrup teaches classes on Open Meetings; he will make a presentation regarding specific applicability to Grievance procedure.

C. Faculty Senate Committee on University Planning – Tom Herald. No report

D. Faculty Senate Committee on Technology – Michael North

- IRMC has approved the technology policy. Mike Haddock, Lynn Carlin, Michael North and Al Cochran have met to suggest language and procedural clarification on changing the policy.
- KSU has been requested to supply information to Topeka about request from Motion Picture Association of America to see how we are enforcing the digital millennium copyright act. We are one of two institutions who responded to say we are doing our best to implement and are open to suggestions.
- TrendMicro malware package is working as hoped. New dangerous malware was identified and 4 cases were caught on campus. The central reporting function was quick and efficient. The new program has proven itself valuable in the first month. The response is days faster than with the older software.

5. Announcements

A. Presidential announcements

- Jarrod Bowser will serve as Parliamentarian for the Faculty Senate in place of Sarah Sexton, who is not able to do so as planned.
- The State of the University address is on Friday, Sept. 29. Changes this year—Kraus and Rawson will be there, but will not be speaking. Only Provost Nellis, Roger Adams, and President Wefald will speak. President Wefald's address is to be a departure from prior year's content and focus. The address will be web-streamed and will be captured for viewing on the Provost's web site.
- President Adams gave an update on the Faculty Senate state and foundation budgets. The beginning balance on the state budget is \$11,118. This is an annual budget. The Foundation account currently has on hand \$11,709. Foundation monies are used for items which state money cannot be used for such as hospitality, awards, flowers, donations, etc. State monies are used for things such as copying expenses, advertising, room and equipment rentals, etc.

B. Faculty Senate Leadership Council—no report, other than meeting with the President and his staff on Thursday.

C. Kansas Board of Regents Meeting— President Adams was unable to attend due to illness. Provost Nellis confirmed the Master of Science in Community Development degree had its second reading and is moving forward.

D. Report from Student Senate—Ashley Boldt. Meeting was in Salina last month.

- Student Senate passed the proposed changes to the Honors Council.
- Student Senate Leadership Group will have a breakfast meeting with Faculty Senate leadership.
- Student Senate discussed alcohol policy issues.
- Student Senate is making an effort to focus on issues to work towards this year. A company has proposed to give text messaging services to all students that will be paid for through advertisements. Possible uses? Teachers can text messages to class when class is cancelled or meetings are cancelled. Student Senate wants to make sure that this will be limited to academic announcements. There are limitations. They want to be sure to avoid spam.

E. A question was raised about Honors Council: Is there any discussion of issues in Graduate education? Answer: No. Discussion reflected that expectations of graduate students are different than that for undergraduates.

6. New Business

A. Committee recommendations –

Faculty Senate committee appointments:

2090 Faculty Salaries and Fringe Benefits Committee

Karlene Varnadore / (unclassified), Agronomy

Don Mrozek / Professor, History

3040 University Library Committee

Christopher Culbertson / Assistant Professor, Chemistry

Phyllis Epps / (unclassified), Media Development Center

Presidential Committee Recommendations:

8034 Information Resource Management Council

1 Timothy Bower / Asst. Professor, Salina Engineering Technology

2 Dave Rintoul / Associate Professor, Biology

3 Tim Frey / Assistant Professor, Special Education

4 Zongzhu Lin / Professor, Mathematics

8038 Campus Recycling Advisory Committee

Mary Bailey / (unclassified), Libraries

William (Larry) Jackson / (unclassified), K-State Radio Network Director, Dept. of Communications

8040 Advisory Committee on Campus Development and Planning

1 James Hodges / (unclassified), Housing & Dining Services

2 Gayle Spencer / Assistant Dean of Student Life/Coord. Of Student Activities and Services

3 Loleta Sump / (unclassified), Facilities Support Services

8060 Health and Communicable Disease Committee

Unclassified:

1 Pam Foster / (unclassified), Affirmative Action

2 Shalin Hai-Jew / (unclassified), Office of Mediated Education

Faculty:

1. X. J. (Jack) Xin / Associate Professor, Mechanical & Nuclear Engineering

2. Bimal Kanti Paul / Professor, Geography

8071 Student Discrimination Review

Jacqueline Walsh / (unclassified), College of Technology & Aviation

David Stewart / Assistant Dean, DCE

8504 Big 12 Faculty Fellowship

At the time of the meeting, volunteers had not yet come forth from the Colleges of Business Administration and Education, which are the two colleges that need representation. It was agreed when volunteers came forward from those colleges, those would be forwarded on as recommendations for the committee. The following volunteers came forward and their names were given as recommendations:

Linda Thurston (College of Ed) Prof and Asst Dean

Ken Hughey (College of Ed) Professor, Counseling and Ed Psych

Stacy Kovar (College of Bus. Admin.) Associate Professor, Accounting

Bill Turnley (College of Bus. Admin.) Associate Professor, Management

SRT25 Subcommittee

Rebecca Gould / Director/Professor, Information Technology Asst Center

Zongzhu Lin / Professor, Mathematics

Marsha Frey / Professor, History

- The Parking committee needs a one-semester representative because a current representative cannot make the scheduled meetings. President Adams will talk to Tom Herald due to FSCOUP discussions and interest in the parking issues.
- Cauble moved and Knapp seconded approval of all appointments and recommendations. Motion carried.

7. For the Good of the University

- Al Cochran reported that Michael Kanost's son died in an auto accident in Lawrence. A gesture from Faculty Senate would be appropriate.
- Spikes met with Provost Nellis about the Pandemic committee. The Provost has asked Spikes to work with Dyer, Cochran, and a representative from Salina to craft an academic response to the committee work. It is important to get faculty and student feedback on the pandemic plan as it relates to academics. Spikes hopes the committee has something in draft form by the holidays.

8. Adjournment at 5:04 p.m.