

**MINUTES**  
**Faculty Senate Executive Committee**  
**Monday, August 28, 2006**  
**503 Hale Library**

**Present:** Boldt, Cauble, Clegg, Fairchild, Guzek, Herald, Knapp, McCulloh, North, Ransom, Schultz, Smith, Spikes, Trussell, Turnley, Turtle

**Absent:** Adams, DeLuccie, and Rys

**Proxies:** none

**Visitors:** Elizabeth Unger, Jackie Spears, Harvard Townsend, Al Cochran

1. President Elect Frank Spikes called the meeting to order at 3:30 p.m.
2. The minutes of May 22, 2006 were approved as submitted.
3. Jackie Spears – All University Campaign  
Changing Lives is a fundraising drive in which the K-State Foundation is working toward raising \$500 million dollars in support. So far, \$410 million has been pledged to the campaign. Brian Spooner and Jackie Spears are co-chairing the All-University campus component for Changing Lives. In concert with the Provost, this campus campaign has begun. Jackie and Brian are aware that many individuals will have concerns about staff and faculty being asked to contribute support when raises have been sparse over the last few years. Brian and Jackie have heard every objection, but believe there are still very good reasons to undertake this campaign. After examining contributions by university personnel to the foundation over the last few years, it was found that about 32% of university folks already contribute either through direct donation of money or in-kind contributions. When the university constituency commits, it helps the Foundation by giving a good tool for them to raise money. The goal for the All-University campaign is a participation percentage, not a dollar amount. The campaign is structured in such a way that individuals can designate a specific college or entity to which contributions are given. The categories have been developed by the colleges. Donations can be earmarked to specific projects or locations, and in-kind contributions are accepted. Any faculty gifts to the foundation since 2000 count towards participation. The kick-off will happen Wednesday of this week (August 30); forms will be distributed to committee volunteers. The campaign is limited to the month of September. Faculty Senate has worked hard to enhance faculty salaries and other benefits, so it is appropriate to have the opportunity to give back. Central Administration and the students have enabled the enhancements to take place and central administration also helped get the enhancements approved through BOR. The Executive Committee concurred that it would be appropriate for Dr. Spears to be on the agenda for the September Faculty Senate meeting.
4. Elizabeth Unger – Informational presentation on PPM 3430 revisions  
Michael North introduced Dr. Unger and Dr. Townsend, who were here to provide some background information on changes to PPM 3430 “Security for Information, Computing and Network Resources”. Dr. Unger complimented Mr. North on his participation on the IRMC and FSCOT. Dr. Unger is pleased to provide background information behind the changes that are being implemented. The basic issues are academic freedom and computer security. We are trying to provide maximum freedom and access within the legal bounds. We want to keep the number, scope, and language of the policy as general and limited as possible. Any policy must be implemented in such a way to keep records as small as possible. The issue of centrally stored files is important because a minimum of record files should be stored centrally in order to maintain security. PPM 3430 is being strengthened to eliminate viruses that could infect the whole system. The weakest link—a vulnerable computer—can bring down the entire campus system. A strong security system is essential to protect everyone.

A unified protection for all systems in order to stop malware and viruses from email is being proposed. Any device connected to the system needs to have some code within it to protect everyone. By protecting at the individual computer level, it makes more resources available to more people. Right now things are being isolated in order to protect them. Dr. Unger would appreciate all efforts to enhance faculty communication with IRMC.

The issue of datasets storage is going to come to the forefront in the next 3-5 years. However, we need to assure proper protection for the data. Dr. Unger is concerned over the discussion about governance; she believes that opportunity for input is occurring already. Dr. Unger’s unit is here to serve the faculty, but they and the faculty are also subject to the law. Frequent changes in passwords essentially force people to write them down. This

creates a bigger security concern, but the law requires frequent password changes. The Communications Assistance for Law Enforcement Act (CALEA) requirements are something that must be dealt with fairly soon. One example is a requirement that within 3 minutes of a call from Homeland Security we must provide access to a communication line. We have supported the Educause lawsuit to get universities exempted from this requirement. In addition, the state of Kansas now wants to pass a law to make state property used only for things that are clearly work related. It is difficult to enforce when students live in the dorms and use the network for personal business

In conclusion, these revised provisions of 3430 are to enhance security. Dr. Unger then answered a variety of questions from Members of the Executive Committee pertaining to the security changes and transitions.

5. 2005-2006 General Grievance Board report – **Attachment 1**  
Many thanks are extended to Dr. Boyle for a succinct report and a job well done during a challenging year.
6. Reports from Standing Committees
  - A. Academic Affairs Committee – Fred Fairchild  
Academic Affairs will have their first meeting on September 5. Over the summer a listserv has been created for Academic Course and Curriculum changes and it is hoped that this listserv will eliminate communication gaps. Fairchild will soon meet with Steve Kiefer to discuss the University Honors Program. Also, it was discovered that the Academic Affairs chair is responsible for conducting elections for the chair of the UGE Committee. That has not yet been scheduled.
  - B. Faculty Affairs Committee – Betsy Cauble  
Faculty Affairs Committee will meet September 5. The main issues currently facing the committee:
    - They are wrapping up the grievance process report nearly completed last year, but were thrown a curve by requirements of the Open Meetings Act. If the grievance process is an open meeting, each member of the panel must state their decision publicly (like polling a jury). There is some question of whether or not there can be a closed hearing. It is the opinion of the University attorney that the open meetings act does apply to grievance proceedings. There has been discussion of seeking the advice of the attorney general to clarify this issue. This will be an ongoing matter that we will hear about during the next year.
    - They need to complete language for professorial performance award.
    - The subject of having ancillary faculty will also be given attention.
  - C. Faculty Senate Committee on University Planning – Tom Herald  
FSCOUP will be meeting September 7. Chuck Werring and Skyler Harper will be there to provide an update on Jardine complex renovations.
  - D. Faculty Senate Committee on Technology – Michael North  
North reported that there is a major revision to the PPM 3430 Security for Information, Computing and Network Resources. Implementation of the new Trend Micro Anti-Virus/Anti-Spyware software package will take place in the fall. FSCOT had a lengthy meeting to discuss 3430 with verbal dissection of virtually everything it contained. Further discussion will take place on Faculty Senate's role in approving IT policy. There is procedural discrepancy on who does what when. There is also discussion about representing different types of faculty in these IT discussions.
7. Announcements
  - A. Presidential announcements  
A special election will be held this fall in the Colleges of Education and Arts & Sciences to replace two faculty senator's terms.
  - B. Faculty Senate Leadership Council  
Faculty Senate Leadership Council has met once to get the year organized. FSLC will meet with Regent Christine Downey Schmidt on August 30 for about 45 minutes. She is coming to campus at our invitation to learn more about the university performance agreements and any other issues of interest to her.

C. Kansas Board of Regents – **Attachment 2**

President Adams provided a brief written report. Past President Herald commented that BOR Chair Galle is from Manhattan and is very pro K-State. This is a good time to approach the BOR with him in office. Senator Ransom voiced concern about changes made to mandatory retirement plan options that ignored inclusion of faculty in the process--why didn't we have input, and what can be done to have input in the future. There has been no information provided explaining why this change was made. There has also not been information on the BOR website addressing why the change was made. The Executive committee agreed to ask Faculty Affairs to put this on the agenda for more information and guidance for future actions.

D. Report from Student Senate – Ashley Boldt

Student Senate is getting ready to start the year. The Executive Committee retreat was last week. Upcoming issues are tuition, child care, alcohol policies (education, university jurisdiction for off-campus and vacation activities). We are falling behind other Big XII institutions in alcohol policies and need to see if we should follow the lead of the other institutions. Education may need updating.

8. New Business

A. Three additional names were drawn for the General Grievance Board to replace Bonnie Rush, John Staver, and Robert Hower. The names drawn were as follows:

1. David Gustafson will replace Bonnie Rush for a three year term from 2006-2009
2. Mahbub Alam will replace John Staver for a three-year term from 2006-2009
3. Peter Pfromm will replace Robert Hower for a one-year term from 2006-2007

B. Faculty Senate Executive Committee approved the following replacements on Faculty Senate:

1. Charles Barden replaced Randall Higgins on Faculty Senate for a two-year term from 2006-2008.
2. Joseph Aistrup replaced David Procter on Faculty Senate for a three-year term from 2006-2009.
3. Louise Breen replaced Lyman Baker on Faculty Senate for a two-year term from 2006-2008.

C. Faculty Senate Executive Committee approved Allen Featherstone as Chair of the GGB for the 2006-2007 academic year.

D. Faculty Senate Executive Committee approved Frank Spikes as the Faculty Senate representative to the Pandemic Committee. Very few universities have formulated the kind of document that the Pandemic Committee is in the process of preparing.

E. Faculty Senate Executive Committee called for volunteers for the following committees:

1. Two faculty and two unclassified professional recommendations are needed for the Health & Communicable Disease Committee
2. Two faculty or unclassified professional recommendations are needed for the Campus Development Advisory Committee
3. Two faculty or unclassified professional appointments are needed for the University Library Committee
4. Two faculty appointments are needed for the IRMC.
5. One or two college-level administrator or unclassified professional recommendations are needed for the Campus Recycling Advisory Committee.

9. For the Good of the University:

- Senators are reminded to come to the Faculty Senate meeting at 3:00 p.m. on Sept. 12<sup>th</sup> for a group photo.
- Executive Committee members were encouraged to attend the Vern Larson Lecture Series lunch at the Ramada Inn on Sept 12<sup>th</sup>. The topic is: "The KSU-China Initiative" : Dr Duane Nellis, Dr. Yar Ebadi, Dr. Steve White, Dr. Beth Unger & Dr. Kenneth Holland. R.S.V.P. to the Office of International Programs, 532-5990, by Friday, Sept 8. A luncheon fee of \$10.00 is payable at the door.
- Spikes commented on President Adams' condition. His recovery is intermittent, with both good days and less good days. President Adams will not be on campus through Labor Day.

10. Adjournment was announced at 5:15 p.m.