

MINUTES
Faculty Senate Executive Committee
Monday, March 26, 2007 3:30 pm
Union 213

Present: Adams, Boldt, Cauble, DeLuccie, Fairchild, Herald, Knapp, McCulloh, North, Ransom, Schultz, Smith, Spikes, Trussell, Turnley, Turtle

Absent: Guzek, Shultis

Proxy: Clegg

Guests: Al Cochran

1. Adams called the meeting to order at 3:30. He reminded the committee of the Breakfast meeting with the Board of Regents on April 17th at 8 a.m. in the Sunflower room in the Union. He also reminded the committee of the Annual Retiree Reception being held that same day at 4 p.m. in the Alumni Center. All are encouraged to attend.

2. The minutes of the February 26, 2007 Executive Committee minutes were approved as submitted.

3. Reports from Standing Committees

A. Academic Affairs Committee – Fred Fairchild

1. Course and Curriculum Changes

a. Undergraduate Education

1. Fairchild moved for approval to place the following course changes approved by the College of Architecture on February 22, 2007 on the April Faculty Senate agenda:

Department of Architecture

Changes:

ARCH 472 Computer Application in Architecture (change to course description and prerequisites)

ARCH 505 Architectural Internship, Part A (change to credits, course description, and prerequisites)

ARCH 506 Architectural Internship, Part B (change to course description and prerequisites)

Add:

ARCH 507 Architectural Internship, Part C

Motion carried.

2. Fairchild moved for approval to place the following course and curriculum changes approved by the College of Education on February 27, 2007 on the April Faculty Senate agenda:

Department of Secondary Education

COURSE CHANGE

Add:

EDSEC 528 Social Studies Colloquium

CURRICULUM CHANGE

Delete EDCI 786 and add EDSEC 528 to the core courses for Social Studies.

Motion carried.

2. Graduation additions – Fairchild moved for approval to place the following graduation additions on the April Faculty Senate agenda for approval:

August 2006

Jonathan Holmes Fateley – Bachelor of Science, College of Arts & Sciences

December 2006

Steven E. Reece – Bachelor of Science, College of Arts & Sciences

Kelly B. Simon – Bachelor of Arts, College of Arts & Sciences
Chris T. Duke – Bachelor of Science in Business Administration, College of Business Administration
Gustavo V. Lopez – Master of Science, Graduate School
David Louis Black – Master of Science, Graduate School
Shawn Alynda Fisher – Bachelor of Arts, College of Arts & Sciences
April Janann Kennon – Bachelor of Science, College of Arts & Sciences

Motion carried.

3. Fairchild moved for approval to place the following posthumous degree on the April Faculty Senate agenda:

Award the Bachelor of Architecture degree posthumously to Timothy Michael Bennett for May 2007. Timothy died in a tragic drowning accident while a student in the College of Architecture Planning and Design. His classmates and professors would like to honor him with the award of the degree he was working to earn at the time of his death.

Motion carried.

4. CAPP Final Exam Proposal, first reading – **Attachment 1**
Fairchild moved to place the CAPP proposal on the April Faculty Senate agenda for a first reading. DeLuccie commented that it is important to get student input on this proposal. Boldt will take this to their Student Senate meeting this Thursday and try to provide feedback by our Faculty Senate meeting in April. Motion carried.

Fairchild reported that Academic Affairs will be bringing forward changes in the near future from the Honor and Integrity System on their constitution. They also will be hearing an update from Kelli Cox, Chair of the Ad Hoc Course and Curriculum Committee. The University Library Committee is submitting a motion to the Academic Affairs committee that a Library Impact Statement be included with all proposals for new curricula, programs, and initiatives. In this way, the Library will be able to discern what resources will be needed.

B. Faculty Affairs Committee – Betsy Cauble

The committee continues to grapple with the ongoing issues of the grievance process and salary issues. Cauble and Adams have been discussing the challenges of evaluating first year faculty members in regard to a current situation that may develop into a grievance. With the short timeline, there is only one full semester of teaching upon which to base decisions. There are pros and cons of revising the procedures to extending that initial process to 18 months rather than 9 months.

C. Faculty Senate Committee on University Planning – Tom Herald

Arthur DeGroat, past Department Head of Military Sciences, attended the most recent FSCOUP meeting. He did an amazing job of rebuilding the ROTC program while he was in that position. He is now retired from the ROTC position, but is working with the Vice President for Institutional Advancement as Director of Military Affairs. He is involved in a myriad of activities. He is working hard to recruit individuals connected with the military or Fort Riley to come to K-State.

D. Faculty Senate Committee on Technology – Michael North

- North reported that Dr. Unger plans to come to the April Faculty Senate meeting to bring Faculty Senate up to speed on the CTS reorganization plan. James Lyall, the new AVPAST, will be starting on May 1. He is tentatively scheduled to come to the Faculty Senate meeting in May in sort of a meet and greet capacity. He also will attend FSCOT in May.
- North distributed the data classification policy electronically to Faculty Senate and has received limited response. Please take this to your caucus and elicit additional response. Adams expressed concern at the level of responsibility put on directors and department heads for the security of their units. There has been little response to inquiries about getting adequate training in order to adequately fulfill this responsibility. Spikes expressed concerns that there is a pattern of placing copious responsibilities on department heads without training and support for new policies that are implemented. Knapp pointed

out that there seems to be a presumption that a high level of IT expertise at the level of the department heads. Spikes reiterated that it goes beyond a “communication issue”; but rather, it is an “education issue.” Schultz and Cauble emphasized that it goes beyond the department head, but rather reaches the level of the employees inputting data and faculty who are dealing with research data.

- The email outsourcing research is plodding along. North encouraged the students to communicate their interest in email issues and problems with Dr. Unger’s unit.

4. Announcements

A. Presidential announcements

- The KBOR requested letters from faculty senate presidents addressing faculty relations with the university president be included in the university president's annual evaluation portfolio. A letter was provided and signed by Adams, Herald, and Spikes.
- Legislative update—Cochran explained that we may not hear much about the budget and deferred maintenance for a while. Many things traditionally get stripped from the budget proposal and put back in one at a time. Herald suggested that information about our legislators, such as their email addresses, be listed on the Faculty Senate website somewhere.

B. Faculty Senate Leadership Council—nothing to report

C. Kansas Board of Regents Meeting

- At present, the KBOR staff claim that course content developed by faculty members belongs to the university. The Labor Relations Board disagrees and supports the perspective that the content belongs to the faculty. The rationale is that if you are videotaped for distance delivery and leave the university, then the faculty member would be due a royalty if the videotapes continue to be used.

D. Report from Student Senate—Ashley Boldt

- The textbook proposal has been changed slightly. The document has been condensed and specifically addresses the online system set up through Varney’s. There has not been a formal document brought forth by Varney’s. An educational campaign directed at students and faculty will be very important to communicate the how’s and why’s of the new system.

E. Report from President Elect Spikes.

- Spikes mentioned this is the time of year for transitions for both Faculty Senate and Student Senate representatives. Committee appointments will need to be addressed, both for Faculty Senate and Presidential committees. As in the past, the Executive Committee will need to nominate twice as many people as there are slots for Presidential committees. Those nominations will then be forwarded on to administration for final selection.
- Spikes wants to make sure that he communicates well with everyone what he will be doing and what issues he will be representing us on. He will be meeting with the Provost and others on April 9 to discuss the Pandemic Flu preparation plans. Decisions need to be made on the plan adopted by the university. If anyone wants a copy of the plan, email Spikes.
- Adams and Spikes will be discussing the University Strategic Plan with the Provost on March 30.
- Also on the 30th, they will be meeting with the Provost to discuss the future of continuing education.
- The first Tuesday breakfast roundtable is on April 3.
- As we transition to a new Senate year, Spikes hopes to convince Faculty Senate Leadership that summer is a good opportunity to meet and continue addressing challenging issues.
- Finally, Spikes thanked Adams for his leadership this year.

5. New Business--none

6. Old Business

- Two members of the Faculty Salaries and Fringe Benefits committee have resigned due to other commitments. Bob Corum and Tim Steffensmeier have both agreed to serve the remainder of those terms (06-09). Adams asked for approval to appoint these individuals and received approval from the Executive Committee.

- One member of the K-State Student Union Governing Board is going off the committee. Adams asked if we need to get a faculty member on the Union Governing Board. Smith responded we have two—herself and Donita Whitney-Bammerlin. Bill Muir has requested to be reappointed. Adams is asking for any suggestions of additional names to be emailed to him within the next two weeks.

7. For the Good of the University

- Fairchild announced he is placing his name in candidacy for election to President Elect of the Faculty Senate. He will distribute a handout giving his background. Please feel free to visit with him to talk about issues facing Faculty Senate in the coming years. Adams thanked Fairchild for stepping up for the nomination.
- Herald referenced the list of faculty salaries listed in The Mercury yesterday. Questions are naturally raised about how certain faculty members manage to get salaries that are quite high and how this influences issues of compression. Cauble pointed out that the monies listed in The Mercury included more than base salaries, but that was not explained well. It is always wise to ask “from whence the numbers come.” Some of the numbers were the same as the state budget book; others were not.
- Cochran reminded us that April 6 is the Diversity Summit.
- Cochran also advised that the Targeted Excellence Review panel meets on April 9th. Decisions must be turned in by the 16th.
- North pointed out that the clock in Bosco Plaza still hasn’t been updated to reflect the change to Daylight Savings time. There are also other clocks on campus that have not been updated.
- Cauble advised that we have an arrangement with an entity in Turkey, and we can expect 200 distance education students this fall. Cauble noted this has really big implications for IT and the technology portion of this project. DeLuccie suggested that we have a full report from DCE so faculty can learn what initiatives are on the horizon from DCE.
- Ransom asked about further discussion regarding the Professorial Performance Award. Adams responded that we have no further information about definition of the process.

8. The meeting was adjourned at 5:15.

Next Meeting: April 30, 2007 3:30 p.m., Union room 213

Attachment 1

Proposal to Modify the Semester Final Examination Schedule and University Handbook Section F71

Approved by CAPP on December 13, 2006

Approved by Academic Affairs on March 6, 2007 with a minor modification and change to effective date

Change: Time period for Group Exams and Evening Course Exams
Change from: 7:00 p.m. – 8:50 p.m. on MTWU
Change to: 6:20 p.m. – 8:10 p.m. on MTWU

Add: Time period for courses that begin before 5:00 p.m. and meet only once a week
Add: 8:30 p.m. – 10:20 p.m. on MTWUF
(Courses meeting on Monday will be examined on Monday evening, courses meeting on Tuesday will be examined on Tuesday evening, etc.)

Rationale: Proposed changes will allow final examinations for *courses that begin before 5:00 p.m. and meet only once a week* to be scheduled during final examination week. Currently final examinations for these courses are scheduled on the last class meeting day prior to final examination week. Faculty have expressed concern that the current schedule eliminates a week of instructional time and contradicts the University Handbook (Section F70).

Effective
Date: Fall 2008

Proposal to Modify the University Handbook, “Examinations – F71”

Modify: University Handbook, “Examinations – F71.” Add the phrase indicated.

F71 Faculty members may not give the last examination at a time other than that published in the class schedule. The final examination may be given to an individual student under special circumstances at another time during final examinations. In particular, students who have more than two examinations scheduled in a 24-clock hour period (a 24-hour period starting at any time) **or who have conflicting examination times** may petition the instructor(s) of the highest numbered course(s) and schedule an alternate time for taking the final examination(s) at some other time during final examinations. If a student is unable to arrange the necessary rescheduling through the instructors involved, then the academic dean will resolve the overload problem, if all the scheduled examinations are within the same college. If the examinations in question are within the jurisdiction of different colleges, decisions regarding rescheduling shall be made by the university provost.

Rationale: The proposed changes in the Final Examination Schedule may cause exam schedule conflicts for day courses that meet once weekly. This change indicates how to resolve those conflicts.

Effective
Date: Fall 2008

ATTACHMENT 2
March Kansas Board of Regents Report

Our colleagues at Pittsburg State University are still involved in a labor relations case to determine who owns course content. At present, the KBOR staff claim that the Regents do and the labor relations board has ruled that PSU faculty do; the KBOR intends to appeal. The outcome of this ruling will, no doubt, affect all Regents' universities faculty, and this ruling has significant impact on faculty, particularly as more lectures are captured for distance education. Presently, KU maintains that their faculty own their course content.

The COFSP will present KBOR staff with draft language for the KBOR policy manual requiring each university have effective, multiple evaluation tools for instruction.

The KBOR approved a 15-year lease agreement between the KSU Foundation and K-State Extension for an experimental field in Republic County. The KBOR also accepted the Roberts BRI building to begin repayment of bonds.