

**MINUTES**  
**Faculty Senate Executive Committee**  
**Monday, January 29, 2007 3:30 pm**  
**503 Hale Library**

**Present:** Adams, Boldt, Cauble, Clegg, DeLuccie, Fairchild, Guzek, Herald, McCulloh, North, Ransom, Schultz, Smith, Spikes, Trussell, Turnley, Turtle

**Absent:** Knapp, Shultis

**Visitor:** Regina Beard

1. President Adams called the meeting to order at 3:32 p.m.
2. The minutes of January 8, 2007 were approved as written.
3. Reports from Standing Committees
  - A. Academic Affairs Committee – Fred Fairchild
    1. Course and Curriculum Changes
      - a. Undergraduate Education
        1. Fairchild moved for approval to place the following course and curriculum changes approved by the College of Human Ecology on December 8, 2006 on the February Faculty Senate agenda:

**COURSE CHANGES**

***Department of Hotel, Restaurant, Institution Management and Dietetics***

Change:

HRIMD 560 Management in Dietetics (change in semester offering)

HRIMD 570 ~~Seminar in Hotel, Restaurant Management and Dietetics~~ Senior Seminar in Dietetics

***Department of Human Nutrition***

Add:

HN 553 Pharmacology in Athletic Training

HN 554 General Medical Conditions in the Athlete

**CURRICULUM CHANGES**

***Department of Hotel, Restaurant, Institution Management and Dietetics***

Change:

Page 227, K-State Undergraduate Catalog

Curriculum: Coordinated Program in Dietetics. Changes to B.S. in Dietetics:

●General Requirements: From: ~~64-66~~ hours To: 61-63 hours.

●Quantitative Studies: From: ~~9~~ hours To: 6 hours. (Remove Computer Science courses. Delete STAT 320 & STAT 330. Add STAT 325. Course number change.)

●Professional Studies: From: ~~58~~ hours To: 59 hours. Add HRIMD 570

●Unrestricted Electives: From ~~4-3~~ hours To: 3-5 hours

See page 7 of white sheets for rationale.

Change:

Page 227, K-State Undergraduate Catalog

Curriculum: Didactic Program in Dietetics. Changes to B.S. in Dietetics:

●General Requirements: From: ~~64-66~~ hours To: 61-63 hours.

●Quantitative Studies: From: ~~9~~ hours To: 6 hours. (Remove Computer Science courses. Delete STAT 320 & STAT 330. Add STAT 325.)

●Professional Studies: From: ~~43~~ hours To: 44 hours. Delete HRIMD 445. Add HRIMD 560 & 570.

●Unrestricted Electives: From ~~46-48~~ hours To: 18-20 hours

See page 9 of white sheets for rationale.

***Department of Human Nutrition***

Change:

Page 230, K-State Undergraduate Catalog

Curriculum: Nutrition and Exercise Sciences (dual-degree). Changes to the B.S. in Human Nutrition and B.S. in Kinesiology

- General Requirements: From: ~~80-86~~ hours To: 78-86 hours. (Changes in Math course requirements)

- Professional Studies: From: ~~68~~ hours To: 67 hours.

Nutrition Science: From: ~~33~~ hours To: 32 hours. (Delete HN 352. Add HN 535. Course number change)

Exercise Science: (Change course title to KIN 345. Add KIN 607 or KIN 657 as course choices)

- Total hours for graduation: From: ~~148-154~~ To: 145-153

See page 12 of white sheets for rationale.

Change:

Page 230, K-State Undergraduate Catalog

Curriculum: Public Health Nutrition. Changes to the B.S. in Human Nutrition

- General Requirements: Delete STAT 330. Add STAT 325.

- Professional Studies: From: ~~36~~ hours To: 35 hours. (Delete HN 352. Add HN 535)

- Unrestricted Electives: From: ~~21-23~~ hours To: 22-24 hours

See page 14 of white sheets for rationale.

Change:

Page 230, K-State Undergraduate Catalog

Curriculum: Athletic Training. Changes to the B.S. in Athletic Training

- General Requirements: From: ~~55-57~~ hours To: 53-56 hours

- Quantitative Studies: From: ~~9-10~~ hours To: 7-9 hours. (Delete STAT 320 & 330. Add STAT 325.)

- Professional Studies: From: ~~61~~ hours To: 60 hours.

- Nutrition Courses: From: ~~38~~ hours To: 43 hours. (Add HN 535, HN 553, and HN 554.)

- Kinesiology Courses: From: ~~20~~ hours To: 14 hours. (Delete KIN 340 & 345.)

- Unrestricted Electives: From: ~~6-8~~ hours To: 8-11 hours

See page 17 of white sheets for rationale.

Motion carried.

2. Graduation additions – Fairchild moved for approval to place the following graduation addition on the February Faculty Senate agenda:

August 2006 - Marlon R. Butler – Bachelor of Science, College of Arts & Sciences

Motion carried.

Academic Affairs meeting for last week was canceled because there was little on the agenda. The minutes for their meeting earlier in the month were approved electronically. Other things that are upcoming events: how to handle UGE courses taught in non-standard setting. A proposal was reviewed and sent back to the UGE Council. The second issue deals with finals for evening courses that meet once a week after 5:30. CAPP sent a recommendation pertaining to this. It was sent back to CAPP by Academic Affairs for further review.

- B. Faculty Affairs Committee – Betsy Cauble. Regina Beard, member of Faculty Affairs, appeared in place of Cauble, who was unexpectedly delayed and unable to make it to the meeting by 3:30 today.

- Beard moved to place the 2006 Kansas State Faculty Salary Report and related tables on the February Faculty Senate agenda. The document was emailed to the Executive Committee prior to the meeting. Motion carried.

- Ancillary appointment language – Attachment 1. Beard moved to place the Ancillary Appointment Language on the February Faculty Senate agenda for second reading and a vote. Motion carried.
- Beard moved to place the revised handbook language for Appendix U, Policy on Mediation, on the Faculty Senate Agenda for February. This is for an informational first reading only. Motion carried.

Spikes commented that it is a good thing that Faculty Affairs continues to move forward on reviewing of the grievance policy. It is a challenge to get it all worked out, and is very necessary work.

C. Faculty Senate Committee on University Planning – Tom Herald

- FSCOUP met on January 25. The committee reviewed financial exigency and the role FSCOUP plays. They concluded that it is time to review Appendix B, the Handbook procedure on financial exigency. FSCOUP was founded due to the procedure on financial exigency. All Executive Committee members should contact their FSCOUP representatives to insure that they touch base with their CCOP representatives. The goal is to make certain a good dialog has been initiated between FSCOUP and persons at the college level.
- Question: parking garage. Was a petition ever presented? Nothing was ever presented to FSCOUP. Ransom responded that the petition actually went directly to President Wefald and Student Body President Maddy, who then sent a response to all signers of the petition.

D. Faculty Senate Committee on Technology – Michael North

- Vice Provost Unger plans to be available to appear at the next Faculty senate meeting.
- An announcement on the new VPAST should be forthcoming within the next week or two.
- K-State is looking at outsourcing email.
- Efforts are underway to see about building of e-portfolios for students.
- IT department is vigilantly working to maintain the security of the system. Other schools have had problems with hackers; i.e. UCLA just sent out notices that information was exposed.

4. Announcements

A. Presidential announcements--none

B. Faculty Senate Leadership Council— FSLC will be meeting soon with the Classified and Student Senate Leadership groups.

C. Kansas Board of Regents Meeting – Attachment 2

Adams reported that the BOR meeting in January was quite brief. Adams stated regret at the resignation of Regent Bond, who was a good advocate for the regents' institutions in dealing with the legislature. Next month, the COFSP will have a breakfast meeting with the Regents. January's planned breakfast with the Regents was postponed at their request.

D. Report from Student Senate—Ashley Boldt. Boldt reported that Student Senate will be working on the textbook proposal. They do not want to create something that looks like a mandate, but will try to achieve something that faculty will willingly take a role to help with. They are trying to communicate what a significant issue this is to students because a lot of money is involved.

5. New Business

- The Provost has asked Adams for two names to create a winter intersession support group. There were issues about intersession classes that were meeting on campus that had no administrative or other support with the exception of the library. Mary DeLuccie volunteered, and Betsy Cauble nominated Sue Williams, a sociology instructor who teaches large classes during intersession.
- Faculty Salaries and Fringe Benefits committee has two openings. Two persons resigned due to teaching commitments: Jon Faubion and C.B. Rajashekar. Please forward names to President Adams of those interested. FSFB meets once a month on the last Wednesday.
- There was extensive discussion about the new Child Care Center and the space available for children of faculty members. Unfortunately, faculty members are low on the priority list due to funding sources and priorities that those sources have. Mark Haub will be invited to visit our next meeting to inform us of any progress.

6. Old Business

A. Faculty Senate Constitution—Adams asked if we need a top to bottom review of the constitution. A majority of the members of Executive Committee voted in a straw poll to support a top to bottom review of the constitution. Adams suggested that Jennifer Askey be nominated to serve on the committee. She is also currently serving on the handbook committee. McCulloh supported the nomination. Ransom agreed to consider serving on the committee, but not as Chair. Adams would like to see this committee appointed soon and get moving on the task. Please take this issue back to caucuses to see if anyone on the caucus would like to serve on the committee.

7. For the Good of the University—

Cochran said that Monday is the deadline for the full proposals to be submitted for Targeted Excellence.

8. Adjourn

The meeting adjourned at 4:55 p.m.

**Next Meeting: February 26, 2007 3:30 p.m., Union room 213**

**ATTACHMENT 1**  
**University Handbook additions/revisions**  
**Section C: Faculty Identity, Employment, Tenure**  
**Ancillary Appointment Language**  
**Approved by Faculty Affairs on December 5, 2006**

*C27 Ancillary appointments. Ancillary appointments are made for the benefit of a department to allow faculty from other university departments to contribute to its academic programs. Members who are on regular faculty appointments in other departments or units on campus are eligible. The goal is to foster ties between departments with similar and/or complementary disciplinary interests.*

*C27.1 An eligible faculty member may be nominated for an ancillary appointment by a faculty member in the host department or by the host department head. The nomination should be discussed with other faculty in both of the departments which the appointment may affect. The nomination should include a letter of nomination, curriculum vitae of the candidate, and a statement outlining the benefits both to the candidate and to the hosting department. Prior to appointment, a majority of the faculty members from the host department must find the individual acceptable as an ancillary faculty member. The appointment must be approved by the host department head, host dean, and the provost. The candidate must also have approval from his or her home department head and dean.*

*C27.2 An ancillary appointment is a five-year term and is contingent upon a continuing regular faculty appointment. To be reappointed, the candidate must be re-nominated and approved by the process outlined above.*

*C 27.3 The activities of an ancillary appointment may include teaching, interaction in scholarly and creative endeavors, participation in graduate programs, and serving on graduate student committees. The regular procedures of the graduate faculty apply to any individual's participation in a graduate program. Departments may develop more specific guidelines and policies related to these appointments.*

*C 27.4 Ancillary appointments are without compensation. Ancillary faculty members are subject to all rules and regulations that apply to members of the host department including but not limited to patents, conflict of interest, classified research, and use of human subjects. Ancillary faculty members are not granted tenure, nor are they eligible to vote or hold office in the host department. Ancillary appointments may be recognized in all appropriate departmental documents and literature pertaining to academic programs.*

~~€26.4~~ *C29.1 Other considerations. As a general policy, tenure-track faculty appointments will not be offered to persons whose last earned academic degree is from Kansas State University unless they have acquired extensive intervening experience elsewhere. In unusual and meritorious cases, the provost may make exceptions to this policy.*

~~€26.2~~ *C29.2 The university will not grant an advanced degree to a faculty member who holds the rank of assistant professor or higher, with the following exceptions: Faculty members in these ranks may be permitted to work for degrees outside their own departments, provided that the degrees are not required for promotion or tenure in their own departments. (FSM 5-13-80)*

~~€26.3~~ *C29.3 The introduction to this handbook provides information on equal employment opportunity, employment of relatives, loyalty oath, and citizenship requirements.*

**ATTACHMENT 2**  
**Kansas Board of Regents January Report**

The Council of Faculty Senate Presidents (COFSP) had a request in December from Ron Wasserstein for input regarding the Kansas Core Outcomes Project. The COFSP continues to discuss how we will respond. The Regents discussed the governor's proposed budget and how the allotment of deferred maintenance funds would be distributed to the universities. Regent Dick Bond is resigning from the KBOR.