

MINUTES
Faculty Senate Executive Committee
Monday, November 27, 2006 3:30 pm
Union room 213

Present: Adams, Boldt, Cauble, Clegg, Fairchild, Guzek, Herald, Knapp, McCulloh, North, Ransom, Schultz, Smith, Spikes, Trussell, Turnley, Turtle
Proxies: DeLuccie, Rys
Visitors: Al Cochran

1. President Adams called the meeting to order at 3:34 p.m.
2. The minutes of October 30, 2006 were approved as submitted.
3. (NFI) New Faculty Institute – Vicki Clegg & Alok Bhandari
Clegg reported that Dr. Bhandari would like to make a presentation before Faculty Senate on the establishment and function of the New Faculty Institute. Clegg distributed a handout explaining the goals, outcomes, programming, and personnel involved in the effort. Financial support has been provided through the Provost's office. Knapp moved and Ransom seconded that this item be placed on the agenda for the December Faculty Senate meeting. Motion carried.

4. Reports from Standing Committees

A. Academic Affairs Committee – Fred Fairchild

1. Course and Curriculum Changes

a. Undergraduate Education

1. Fairchild moved for approval to place the following course changes approved by the College of Arts & Sciences on October 5, 2006 on the December Faculty Senate agenda:

Dean of Arts & Sciences

Change:

DAS ~~440~~ 189 Introduction to the University Honors Program

Add:

DAS 020 University Honors Program – this course is for record keeping purposes only

Department of History

Add:

HIST 332 Introduction to China

Department of Speech, Communication, Theatre and Dance

SPCH 480 Intercultural Communication will now qualify for the International Overlay option in A&S

Motion carried.

2. Fairchild moved for approval to place the following course and curriculum changes approved by the College of Agriculture on October 11, 2006 on the December Faculty Senate agenda:

COURSE CHANGES

Agricultural Economics

Add:

AGEC 399 Honors Seminar.

AGEC 460 International Food and Agribusiness Study Tour

Animal Sciences & Industry

Change:

ASI 520 Companion and Laboratory Animal Management

Add:
ASI 200 Introduction to Research in Animal Science

Drop:
ASI 300 Principles of Livestock Feeding
ASI 401 Artificial Insemination in Swine
ASI 503 Topics in Comparative Pathology

General Agriculture

Add:
GENAG 020 University Honors Program – this course is for record keeping purposes only
GENAG 189 Introduction to the University Honors Program

Grain Science and Industry

Add:
GRSC 540 Engineering Applications to Grain/Food Products
GRSC 541 Engineering Applications to Grain/Food Products Laboratory

CURRICULUM CHANGES (Details are in the College of Ag white sheets from 10-11-06)

Agricultural Communications and Journalism

Changes to the Agriculture Option: Add ENTOM 301 to the selections for required courses. New statement on curriculum guide and in catalog: Note: 45 of the 127 hours required for graduation must be at the 300 level or higher. (See pages 17 & 18 of the white sheets for rationale.)

Changes to the Environmental Option: New statement on curriculum guide and in catalog: Note: 45 of the 127 hours required for graduation must be at the 300 level or higher. (See page 19 of the white sheets for rationale.)

Agricultural Education

Changes to the core courses for Agricultural Education. (See page 22 of white sheets for details.)

FROM:

Required ~~Agricultural technology management~~ (7 hours)
~~ATM 160 Engineered Sys/Tech Ag 3 hrs~~
~~ATM Elective 3 hrs~~
~~IMSE 252 Welding Laboratory 1 hr~~
Total Hours: 130

TO:

Required Ag Mechanics (7 hours)
EDSEC 260 Agricultural Construction 3 hrs
EDSEC 262 Agricultural Structures 2 hrs
EDSEC 264 Agricultural Power 2 hrs
Total Hours: 130

Agronomy

Changes to the Plant Science & Biotechnology Option: Add AGRON 405 to the Agronomy section and add MATH 221 to the Biol. & Physc. Sci. section. Change the number of credit hours to be selected from AGRON 500-790, excluding 600, 615, and 670 from 9 to 6. (See page 23 of white sheets for further detail.)

Changes to the Soil & Environmental Science Option: Delete GEOG 440 from the Biol. & Physc. Sci. section. Add ATM 661 and GEOG 340 to the list of restricted electives.

Animal Sciences and Industry

Add:

Option in Bioscience/Biotechnology in the Animal Sciences and Industry major. This option is proposed by the Department of Animal Sciences and Industry to serve a growing student population with an interest in biotechnology and science as it relates to animals. It has a strong focus on research preparation and includes specific courses in biotechnology. Employment opportunities in bioscience are increasing due to state and national initiatives and a growing private bioscience industry. The option will also support K-State's increased emphasis on biosecurity programs. (See pages 25 & 26 of the white sheets for further details.)

Grain Science and Industry

Changes to the Baking Science and Management, Production Management Option: Replace ATM 540 with GRSC 540. ATM 540 is no longer offered. GRSC 540 will be the replacement course.

Changes to the Milling Science and Management, Production Operations Option: Replace ATM 540 with GRSC 540. ATM 540 is no longer offered. GRSC 540 will be the replacement course.

Motion carried.

3. Fairchild moved for approval to place the following course and curriculum changes approved by the College of Engineering on October 13, 2006 on the December Faculty Senate agenda:

COURSE CHANGES

General Engineering

Drop: (see page 28 of white sheets for rationale)

DEN 299 Honors Seminar in Engineering

Add:

DEN 189 Introduction to the University Honors Program

Civil Engineering

Change:

CE 322 (delete GEOL 100 from prerequisites)

Computing and Information Sciences

Change:

CIS 200 Fundamentals of Software Design and Implementation (change to course description)

CIS 301 Logical Foundations of Programming (change to course description)

CIS 450 Computer Architecture and ~~Organization~~ Operations (change to course title, description & prerequisites)

CIS 520 Operating Systems I (change to course description)

CIS 575 Introduction to Algorithm Analysis (change to semester offered)

Add:

CIS 544 Advanced Software Design and Development

CIS 548 Software Management

CIS 562 Enterprise Information Systems (this will replace CIS 462)

CIS 597 Information Systems Project

CIS 598 Computer Science Project

Drop:

CIS 462 Information Systems in Organizations

Industrial and Manufacturing Systems Engineering

Changes:

IMSE 580 Manufacturing Systems Design and Analysis (change to prerequisites)

IMSE 591 Senior Design Project I (change to prerequisites)
 IMSE 592 Senior Design Project II (change to prerequisites)

CURRICULUM CHANGES

Architectural Engineering & Construction Science Department

Changes to the Bachelor of Science in Architectural Engineering. (See page 4 of white sheets for rationale.)

Drop: Free Elective 5 hrs and Complementary electives 13 hrs

Add: ENGL 200 3 hrs, Free Elective 3 hrs, and Complementary Electives 12 hrs.

Total: 18 hours

Changes to the Bachelor of Science in Construction Science and Management. (See page 4 of white sheets for rationale.)

Drop: GEOL 100 3 hrs, Management or Professional Elective 3 hrs, ENGL 415 3hrs

Add: ENGL 200 3 hrs, STAT 350 3 hrs, and ENGL 417 3 hrs

Total: 9 hrs

Computing and Information Sciences Department

Add the following sentence to all computing and information sciences curricula under the Humanities and Social Science requirements sections: “At least 6 of these hours must be UGE courses at the 300 level or above.”

Changes to the Bachelor of Science in Information Systems:

Drop:	Add:
CIS 462.....	3	CIS 540 or 543.....
CIS 497.....	1	CIS 562.....
CIS 520.....	3	CIS 597.....
CIS 540.....	3	ACCT 231.....
CIS 541.....	3	Unrestricted electives.....
CIS 560.....	3	Total.....
Technical electives	6	
Free electives	12-13	
Total	34-35	

Rationale: The current curriculum makes it difficult for a student to complete a minor, study interdisciplinary subjects, or finish in four years. The revised curriculum focuses its requirements on the essential subjects that an Information Systems professional should know and allows a greater degree of freedom for specializing a student’s education. The unrestricted electives will be subject to an adviser’s approval.

Changes to the Bachelor of Science in Computer Science: Divide the current curriculum into two options. 1) The Computer Science Option and 2) The Software Engineering Option. The following are the changes that would be made from the current curriculum to separate out each option:

Computer Science – Computer Science Option

Drop:	Add:
CIS 497.....	1	CIS 570 or CIS 575.....
CIS 540.....	3	CIS 598.....
CIS 541.....	3	Unrestricted electives.....
CIS 570.....	3	Total.....
CIS 575.....	3	
Technical elective	3	
MATH 655 or CIS 580	3	
Free elective	7-8	
Total	26-27	

Computer Science – Software Engineering Option

Drop:	Add:
CIS 497.....1	CIS 562 3
CIS 505.....3	CIS 625 3
CIS 520.....3	CIS 544 3
CIS 560.....3	Free electives20-21
CIS 570.....3	Total29-30
CIS 575.....3	
Technical elective.3	
MATH 655 or CIS 580 3	
Free electives.... 7-8	
Total 29-30	

(See pages 11, 20-27 of the white sheets for an overview and rationale)

Changes to the Minor in Computer Science

Drop:
Two additional 500 or 600 level courses in CIS 6
Total16

Add:
CIS 301.....3
CIS 450.....3
EECE 2413
Total <u>19</u>

Rationale: The courses CIS 200, 300, 301, 450, and 501 comprise a broad core of topics suitable for this minor. EECE 241 is a prerequisite for CIS 450.

Electrical and Computer Engineering Department

Changes to the curriculum as follows:
 CHM 230 or BIOL 198 (See page 29 of white sheets for rationale)

Industrial and Manufacturing Systems Engineering Department

Changes to the Bachelor of Science in Industrial Engineering:
 Summary of Proposed Curriculum Changes

Drop:	Add:
CIS 209.....3	Programming Electives 3
EECE 519.....4	Engineering Electives 9
Che 3522	
Che 3541	
CE 530.....3	
CHM 2304	Professional Electives 6
H &SS Elective3	
IMSE Elective3	IMSE 685 3
<hr/>	
Total Credit Hours -23 +21

Change: Total hours required to graduate from 129 to 127. (See pages 34-35 for detail and rationale.)

Motion carried.

- Fairchild moved for approval to place the following course and curriculum changes approved by the College of Education on October 24, 2006 on the December Faculty Senate agenda:

COURSE CHANGES

Department of Secondary Education

Add:

EDSEC 264 Agricultural Power

EDSEC 262 Agricultural Structures

EDSEC 260 Agricultural Construction

Department of Counseling and Educational Psychology

Add:

EDCEP 103 Healthful and Safe College Life

Motion carried.

5. Fairchild moved for approval to place the following course changes approved by the College of Business Administration on November 1, 2006 on the December Faculty Senate agenda:

General Business

Add:

GENBA 020 University Honors Program

GENBA 189 Introduction to the University Honors Program

Motion carried.

6. Fairchild moved for approval to place the following course changes approved by the College of Arts & Sciences on November 2, 2006 on the December Faculty Senate agenda:

Department of Modern Languages

Add:

SWAH 101 Swahili I

SWAH 102 Swahili II

Department of Speech, Communication, Theatre and Dance

Add:

SPCH 260 Introduction to Trial Advocacy

SPCH 460 Advanced Trial Advocacy

Motion carried.

- b. Graduate Education – Fairchild moved for approval to place the following course and curriculum changes approved by the Graduate Council on November 7, 2006 on the December Faculty Senate agenda:

CHANGES TO:

GEOG 610 Geography Internship (College of Arts & Sciences)

GEOG 880 905 Spatial Data Analysis and Modeling (College of Arts & Sciences)

HN 635 Nutrition and Exercise (College of Human Ecology)

Concurrent B.S./M.S.I.E. (College of Engineering)

Multiple changes to the Concurrent B.S./M.S.I.E. curriculum: (See pages 36-45 of white sheets for details)

From: Each student must enroll in at least a year of the Graduate Seminar (IMSE 892)

To: Each semester a student must enroll in either IMSE 015 (Undergraduate Assembly) or IMSE 892 (Graduate Seminar) and complete at least 2 semesters of IMSE 892 prior to graduation.

From: The number of completed undergraduate hours required to enroll in the Concurrent B.S./M.S.I.E. degree is 100.

To: The number of completed undergraduate hours required to enroll in the Concurrent B.S./M.S.I.E. degree is 80.

From: The student must complete university requirements of 124 undergraduate credit hours for a Bachelor of Science degree and the KSU requirements that the Master of Science degree include a minimum of 30 additional credit hours. The students will complete 4 instead of 9 undergraduate credit hours of the advanced Industrial Engineering technical electives required by the regular B.S. degree in Industrial Engineering. The material covered in the graduate courses for the concurrent degree program will cover far more than the additional 5 credit hours of material covered in the Industrial Engineering technical electives completed by students in the B.S.I.E. degree program.

To:

- The student must complete 30 graduate credit hours with a graduate GPA of at least 3.0.
- The student must complete all B.S.I.E. undergraduate requirements with the exception that up to 9 credit hours of IMSE 600 level classes taken for graduate credit can also count toward his/her undergraduate degree requirements.
- The student must complete 124 undergraduate credit hours. This will require taking some hours of unrestricted electives that must be approved by the advisor.

Change: The format has also changed to be more easily read and understood. See College of Engineering October 13, 2006 white sheets for layout.

DROP (College of Human Ecology)

FSHS 600 Economic Status of Women

FSHS 605 Communication Disorders and Aging

FSHS 652 Black Families

FSHS 770 Economics of Aging

NEW (College of Arts & Sciences)

ECON 688 Health Economics

MUSIC 806 Psychology of Music

MUSIC 807 History and Philosophy of Music Education

THRE 865 Ethics and Professionalism in Drama Therapy

Motion carried.

2. Graduation additions – Fairchild moved for approval to place the following graduation addition on the December Faculty Senate agenda:

August 2006

Kody Nichole Enlow – Bachelor of Science, College of Arts & Sciences

Motion carried.

- Fairchild commented on a concern expressed about the definition of plagiarism during the last Executive Committee Meeting. He has communicated with CAPP and they will pursue updating the definition.

B. Faculty Affairs Committee – Betsy Cauble

- The committee continues to pursue understanding the ramifications of the Kansas Open Meetings Act on the grievance procedure in the University Handbook. The grievance process that was intended to resolve a dispute before entering a more legalistic environment apparently is now being thrust into the arena of Open Meetings, which changes the legal impact and the nature of the meetings. The question has been raised if we should even have a grievance procedure in the University Handbook; removing the procedure may allow us to

step back and rethink and/or revise what procedure we should have. Another suggestion has been to have the complaint and response be submitted in writing only, and not actually hold a meeting between the committee and the complainant, but then the records may be under the guidelines of the Open Records Act. A meeting has been set with the Attorney's office and key personnel for December 15th to further investigate the Open Meetings Act and how Kansas State University should proceed.

- The committee will be looking at the salary reports coming from the office of Planning and Analysis that are reviewed by the Salary and Fringe Benefits Committee.
- Both the University Handbook and Policy and the Faculty Salaries and Fringe Benefits Committees asked for modifications to their charges. The modifications were approved. Faculty Affairs also added wording to their charges requiring these committees to report to them once each semester regarding their activities.
- The University Dispute Resolution Team, a group created by the Provost, has asked that the Chair of Faculty Affairs be a member.
- The committee will also be addressing the issue of ancillary appointments.

C. Faculty Senate Committee on University Planning – Tom Herald

- Mayor Bruce Snead met with FSCOUP to discuss how the city and University work together on specific issues. Some of the following issues were raised: The cost of housing and impact on recruiting; mass transportation; incidents in Aggieville; and multi-county regional cooperation. County Commissioner Mike Kearns will be their guest at the next meeting.

D. Faculty Senate Committee on Technology – Michael North

- North would like to invite Dr. Unger to the next Faculty Senate meeting to explain the reorganization of CNS and Telecom. It is a significant reorganization and it is not yet complete; more changes are possible. Fairchild moved and Schultz seconded to invite Unger to give an informational report to Faculty Senate at the December meeting. Motion carried.
- At the next FSCOT meeting a representative from the LASER project will come to give an update on the status of the project.
- The Associate VPAST search is ongoing. The interview schedule has been announced. SIRT and FSCOT are encouraging faculty to come and observe the Open Session and the FSCOT session with the candidates.
- Several policies are being discussed: Data Classification, data retention, and internal procedures that relate to TrendMicro. Data Classification will result in 5 levels of classification of information and how the information can be stored. The Data Retention policy will have to do with how the IT departments back up and store the information that faculty and staff put on servers. The reality is that our IT department is not in the business of archiving data and materials. If you have material on a server that disappears, the backup may only exist for few months after it disappears. The responsibility for backup is being placed at the departmental level. Concerns were expressed about the migration of specific files to formats that the current programs can read, and this relates to the issue of “archive” versus “backup”. We have discovered that TrendMicro will take a file off of a machine that it suspects is corrupted. The logs are also pulled off a machine after 15 days. If a person does not regularly check the logs, there is no way to find out what happened to them.

5. Announcements

- A. Presidential announcements—none
- B. Faculty Senate Leadership Council—none
- C. Kansas Board of Regents Meeting

The KBOR report was sent to the committee via email explaining four issues that Adams briefly reviewed. The four issues are these: Institutional publicity of a program that has not completed the entire BOR approval process; deferred maintenance; faculty teaching and the evaluation process; and surveys of department heads regarding failed searches.

D. Report from Student Senate

Ashley Boldt reported that there is a lot of activity in Student Senate.

- Tyson Moore will be serving as Election Commissioner.
- Loose ends for previously discussed issues are being addressed.
- Adams asked about current student support for the parking structure proposal. Boldt responded the last formal support was last year, and no vote has been taken this year. Adams had heard that student support is waning,

and students would like to implement a shuttle system or other cost-savings systems. Boldt responded that the general student population still supports the parking garage.

6. New Business

A. Deferred Maintenance resolution –

- Please see the draft resolution that has been compiled from the fact sheet given out by Dr. Rawson's office. Knapp observed that some persons may be concerned that "crumbling classroom funds" were used on new classrooms rather than remodeling the old. Building new classrooms can be more cost-efficient than remodeling old ones, but we need to communicate the message that the funds were less than what was needed and we made the most cost-effective decisions possible. Knapp recommended that we include a statement that ongoing maintenance funding is far below the annual fund allocations. Adams will add a statement to that effect. Hosni moved and Knapp seconded that we put the draft resolution on the Faculty Senate agenda for the December meeting. All members of the Executive Committee were in unanimous agreement on this matter. Motion carried.

B. Recreational Services Council Vacancy

- Janice Nikkel, a faculty representative on the Recreational Services Council, is unable to finish her two-year term of membership; therefore, a new faculty representative needs to be appointed for this year and next. The Council has early morning meetings either at 7:00 or 7:30 a.m. Please forward faculty nominations to President Adams.

C. Department Heads Survey

- We are looking for the top four reasons that we lose good candidates as well as the top four reasons that we fail to retain faculty. The BOR wants to get this information within the next few weeks. President Adams will send a letter to Department heads within the week.

D. New Faculty Survey

- There are a couple of questions in the survey that may not apply well to K-State. Take time to look this over, share with caucuses, and ask for feedback for any questions that may need adjustment. The Planning and Analysis Office will assist in distributing the survey to first, second, and third year tenure track faculty.

E. A new committee is being formed that is an advisory body to the Provost: the DCE Distance Education Advisory Committee. The committee was formed in response to strategic planning and continuing quality improvement processes pertaining to Distance Education programs. Fairchild and Cauble have been appointed to the committee. A motion was made by Spikes and seconded by Knapp to approve these representatives. Motion carried.

7. Old Business

A. Parking Committee vacancy

Don Hedrick has volunteered. Knapp moved and Hosni seconded approval of this temporary appointment. Motion carried.

8. For the Good of the University

Cochran reported on the progress of Targeted Excellence proposals. The recommendation to the Provost from the committee is due on Dec. 4, 2006.

9. Adjournment

The meeting adjourned at 5:19 p.m.

Respectfully submitted,

Alice Trussell
Faculty Senate Secretary

ATTACHMENT 1
Deferred Maintenance Resolution

DRAFT

WHEREAS, the citizens of the State of Kansas own 567 academic and academic support buildings on university campuses which represent 80% of the total state buildings,

AND WHEREAS, 80% of these buildings are now at least 20 years old, with many more being more than 50 years old, and ongoing maintenance costs far exceed annual allocations for deferred maintenance,

AND WHEREAS, results from a 2004 independent study and a Kansas Legislative Post Audit have verified that Kansas' public academic and academic support buildings are in dire need of repairs that amount to a total of \$727 million in 2006,

AND WHEREAS, Kansas State University's financial need for repairs of its 5.9 million square feet of academic and academic support buildings on the Manhattan and Salina campuses now totals \$254 million and is increasing by approximately \$22 million per year,

AND WHEREAS, maintenance issues on our two campuses include antiquated electrical distribution systems, deterioration of exterior stone structures, leaking roofs, hazardous curbs and sidewalks, inadequate power and ventilation systems, and classrooms that cannot accommodate modern teaching technology,

AND WHEREAS, the aforementioned maintenance issues have led to the loss of books, lecture notes, computers, student projects, and other essential equipment due to broken pipes, leaking roofs, and deteriorating windows, which if left unresolved, will lead to concerns about the health and safety of our students, faculty, and staff,

BE IT THEREFORE RESOLVED that the Kansas State University Faculty Senate fully endorses President Jon Wefald and the Kansas Board of Regents' efforts to seek financial assistance from Governor Kathleen Sebelius and the Kansas Legislature for full funding for deferred maintenance for all Kansas Board of Regents' institutions.

Passed by the Kansas State University Faculty Senate, 12 December 2006,

Roger C. Adams
President