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**MINUTES**  
**Faculty Senate Executive Committee**  
**Monday, February 23, 2004 3:30 pm**  
**K-State Union, Room 204**

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Present: Adams, Cochran, Cox, Elder, Gehrt, Haddock, Johnson, McCulloh, Murray, Prince, Rolley, Ross, Schumm, Schlup, M. Smith, Spears, Stewart, Thompson, Zabel

Absent: Ackerman, Olsen, Quaife

Visitors: Gary Hellebust, Alan Klug, Mickey Ransom, David Stone

- I. President Bob Zabel called the meeting to order at 3:30 p.m.
- II. A motion was made and seconded to approve the minutes of the January 26, 2004, as corrected by Senator Adams. The last sentence in V.B.1. was corrected as follows: The Department of Clinical Sciences is also working on a proposal for a "clinical faculty" designation which would be limited to their department. Motion passed.
- III. Steering Committee for Future of General Education - Mickey Ransom and David Stone  
David Stone discussed the charge of this steering committee which is looking at General Education long-term. They are gathering opinions and setting up mechanisms for gathering opinions on this topic. He and Mickey Ransom are coming to Faculty Senate for input on what general education should look like and also input on how to gather information. Mickey Ransom stated that some possibilities they are considering are open forums, a discussion board, and surveys. The steering committee would like to have Academic Affairs help with or sponsor the open forums. Senator Rolley suggested surveying recent graduates. The committee will be discussing Ray Hightower's proposal at the next meeting. Senator Spears stated that she believed that every graduate of K-State ought to be able to articulate K-State's contributions to the State of Kansas and its citizens. The committee will present a progress report to the Provost at the end of this semester and finalize the project by next fall. Senator Stewart invited them to the next Academic Affairs committee meeting.
- IV. K-State Foundation Report - Gary Hellebust, President and CEO  
Alan Klug, Vice President for Finance & Administration/CFO of the Foundation discussed the investment returns on the Foundation funds. The returns have greatly improved but they still have about 500 investment funds that are impaired, whereas a year ago about 1100 funds were impaired. He said that about \$1.4 million will still not be paid out to the university. Central administration has agreed to cover any funds that are impaired such as scholarship funds and faculty enhancement funds. This recovery is directly due to the stock market recovery. From 7/1/03 - 12/31/03 the total return was 13.8% and from 1/1/03 - 12/31/03 it was 23%. Contributions were \$83 million as a

record year in FY

2003. Cash contributions were \$29 million versus \$24 million in the previous year. This fiscal year to date, deferred gifts are down but the total raised so far this fiscal year is \$39 million.

Gary Hellebust reported on the hotel project. They are still studying the feasibility of the project and no action will be taken this spring or summer. The only real opposition to the project is local hotel/motel owners. He stated that the Foundation cut 17 positions in the past 18 months and has implemented other cost cutting strategies. The Foundation is 16 months away from a public announcement of a major capital fund raising campaign.

The executive committee agreed that this summary of the Foundation report would be shared with Faculty Senate in the Executive Committee minutes.

- V. President Zabel announced that getting faculty members to participate in the grievance process has been difficult, even though such service is essential to the dispute resolution process. Consequently, nineteen names were drawn from a random sample of faculty members to serve as new members of the grievance board.
- VI. Reports from Standing Committees
  - A. Academic Affairs Committee - David Stewart  
Senator Stewart moved to place approval of the following course and curriculum changes and the graduate lists on the Faculty Senate agenda.

1. Course and Curriculum Changes

a. Undergraduate Education

- 1. Approve undergraduate course and curriculum changes approved by the College of Human Ecology December 15, 2003.

*Department of Apparel, Textiles, and Interior Design*

Drop the Apparel and textiles minor  
Rationale: Extremely low enrollment  
\*See page 1 of white sheets

CHANGE:

FROM: IDH prefixes for all Interior Design Courses

TO: ID prefixes for all Interior Design Courses

Rationale: To change all current Interior Design IDH course prefixes to ID prefixes. (210, 215, 310, 315, 320, 360, 410, 415, 425, 435, 440, 445, 499, 500, 530, 545, 599)

\*Other graduate course prefixes are listed but will need to be approved by Graduate Council.

\*See page 1 of white sheets.

- 2. Approve undergraduate course and curriculum changes approved by the College of Technology and Aviation January 21, 2004.

*Department of Engineering Technology*

Additions:

ADD: ET 020 Engineering Technology Seminar

## **Degree Program Deletions:**

### **DROP:**

Associate of Technology Degrees in:

- . Civil and Construction Engineering Technology, Civil Options (CET-CV)
- . Civil and Construction Engineering Technology, Construction Option (CET-CN)
- . Computer Systems Technology (CMST)
- . Electronic and Computer Engineering Technology (ECET)
- . Mechanical Engineering Technology (MET)
- . Web Development Technology (CWDT)

Bachelor of Science Degrees in:

- . Computer Systems Technology (CMSTB)
- . Electronic and Computer Engineering Technology (ECETB)
- . Mechanical Engineering Technology (METB)

## **Proposed New Degree Programs:**

Associate of Technology in Engineering Technology

\*See pages 3 - 6 of white sheets for details.

Bachelor of Science in Engineering Technology

\*see page 3 -6 of white sheets for details.

## **Proposed Associate Degree Program Options:**

Associate of Technology Degree in Engineering Technology  
Construction Engineering Technology Option (ET-CN)

\*See pages 6 of white sheets for details.

Associate of Technology Degree in Engineering Technology  
Computer Systems Technology Option (ET-CP)

\*See page 6 of white sheets for details.

Associate of Technology Degree in Engineering Technology  
Electronic and Computer Engineering Technology Option (ET-EC)

\*See page 7 of white sheets for details.

Associate of Technology Degree in Engineering Technology  
Mechanical Engineering Technology Option (ET-MT)

\*See page 7 of white sheets for details.

Associate of Technology Degree in Engineering Technology  
Web Development Technology Option (ET-WD)

\*See page 8 of white sheets for details.

## **Proposed Bachelor's Degree Program Options:**

Bachelor of Science Degree in Engineering Technology (ETB-CP)  
Option in Computer Systems Technology

\*See page 9 of white sheets for details.

Bachelor of Science Degree in Engineering Technology (ETB-EC)  
Option in Electronic and Computer Engineering Technology  
\*See page 9 of white sheets for details.

Bachelor of Science Degree in Engineering Technology (ETB-MT)  
Option in Mechanical Engineering Technology  
\*See page 10 of white sheets for details.

*Department of Aviation*

**CHANGE:**

AVM 285 Helicopter Maintenance to: AVM 485 Helicopter Maintenance  
PPIL 221 Preventive Maintenance  
PPIL 362 Multi-Engine Ground School  
PPIL 363 Multi-Engine Flight Lab to: PPIL 263 Multi-Engine Flight Lab  
PPIL 379 King Air Transition to: PPIL 379 Turbine Transition  
PPIL 440 Air Carrier Operations  
PPIL 290 Multi-Engine Crew Coordination

b. Graduate Education

1. Approve a graduate course and curriculum change approved by Graduate Council December 18, 2003 (this course was granted a conditional approval pending a description modification at their December 2, 2003 meeting).

**CHANGE:**

FDSCI 600 Microbiology of Food

2. Approve graduate course and curriculum changes approved by Graduate Council February 3, 2004.

**Changes**

ARCH 605 Architectural Design Studio V  
CS 822 Exotic, Wildlife, and Zoo Animal Medicine  
ENTOM 885 Conventional and Molecular Methods for Evaluation of Crop Plant  
Resistance to Pests  
IAPD 608 (IAR 408) Design Workshop II  
IAPD 644 Interior Architecture Internship  
IAPD 646 Interior Architecture Foreign Studies  
IAPD 760 Interior Architecture Seminar  
PLAN 631 Computer Applications in Planning I  
PLAN 632 Computer Applications in Planning II  
PLAN 715 Planning Principles and Process  
PLAN 721 Infrastructure Planning and Financing  
PLAN 731 Solid Waste Planning and Management  
PLAN 748 (710) Urban Visual Analysis  
PLAN 765 (640) Growth Management  
PLAN 803 (821) Community Research Methods  
PLAN 815 (826) Planning Theory, Ethics and Practice  
PLAN 820 Planning Administration

**Drop**

DVM 700 Veterinary Orientation I  
PLAN 605 Planning Communications

PLAN 620 Urban America  
PLAN 754 Fiscal Processes of Plan Implementation  
PLAN 755 State and Regional Planning  
PLAN 780 Planning in Developing Areas

**New**

AP 715 Veterinary Comparative Embryology (22)  
HN 820 Functional Foods for Chronic Disease Prevention  
IAPD 614 Design Workshop II Studio  
IAPD 622 Building Construction Systems in Interior Architecture  
IAPD 625 Lighting in Interior Architecture  
IAPD 710 Advanced 3-D Computer Modeling  
IAPD 713 Furniture Design Workshop Studio  
PLAN 717 Seminar in Grant Preparation

**Prefix change**

IAR to IAPD 600, 602, 606, 607, 645, 647, 705, 706, 707, 708, 720, 730, 740,  
753, 756, 821, 830  
IDH to ID 600, 630, 645, 650, 651, 660, 680, 710, 725, 740, 760, 800, 825, 840,  
870, 875, 899, 920

**Curriculum change**

Master's degree in Regional and Community Planning

c. General Education

1. Approve general education course proposals approved by the General Education Council.

Course:	Date Approved:
IAR 730 Facility Management	11/13/03
HIST 577 International Relations since 1815	1/13/03
SPCH 470 Rhetoric of Community Building	11/13/03
HN 352 Personal Wellness	12/15/03
German 221 German III	12/15/03
German 223 German IV	12/15/03
Music 421 Salsa: African Music of the Past and Present	12/04/03

2. Approve graduation list and additions to graduation lists.

- a. Approve December 2003 graduation list.

- b. Approve additions to graduation lists.

December 2003

Kurtis Cornejo, Arts and Sciences, BS-Social Science  
Chandana Ghosh, Doctor of Philosophy  
Angela Hands, Arts and Sciences, BS-Kinesiology  
Amber Washington-Hilliard, Arts and Sciences, BS-Political Science  
Justin D. Raaf, Engineering, BS - Construction Science Management

August 2003

Emma Larrissa Woodhull, Architecture, Planning, and Design - Bachelor of Interior Architecture

Motion carried.

Senator Stewart announced that the committee is continuing background work on the Standard Class Meeting Time.

B. Faculty Affairs Committee - Roger Adams

1. Resolution regarding Teaching Scholar ranks

Senator Adams moved that a resolution passed by Faculty Affairs be placed on the Faculty Senate agenda. He provided background regarding an advertisement for a “Teaching Scholar” position placed by the Chemistry Department in January. Last semester, Faculty Affairs considered a proposal from Chemistry for such a new faculty title and description, but had not approved it or sent it to Senate for further consideration. Adams provided background regarding the Faculty Affairs discussions with the Chemistry Department Head regarding the proposal and subsequent developments related to the advertised position.

President Zabel, President-Elect Spears, and Past President Cochran recounted meetings they have had with Peter Sherwood, Head of Chemistry, Steve White, Dean of Arts and Sciences, Provost James Coffman, and others about the circumstances related to the advertised Teaching Scholar position. They all believe there were misunderstandings and miscommunications in the process.

Zabel voiced his inclination to provide opportunities for all parties involved to discuss their knowledge and understanding of the situation prior to placing the resolution on the Senate agenda. Spears stated that she is still unclear on how the Scholar title was available, and stated that she still has many questions. Cochran discussed the actual Scholar contract that was approved by the Provost and a letter that Dr. Sherwood wrote to Dean White discussing possible use of the Scholar title. Both Dean White and Provost Coffman have indicated they feel that they inadvertently played a part in this complex, confusing situation.

Following further discussion about the administrative and academic issues, Zabel stated that we must make sure that the faculty voice is heard, but there is still uncertainty about what happened. He proposed tabling the motion to allow for further investigation. Senator Schlup moved to table the resolution until Executive Committee has a clearer set of facts. Senator Schumm seconded the motion. Senator Adams called for a role call vote, and the motion to table the motion carried (15 votes in favor and 3 opposed).

Senator Adams then said that he had a motion to the same effect as the Faculty Affairs resolution that had been signed by five senators. However, he said he was removing his name so that there would be fewer than the required five signatures required to bring the motion to the floor of Senate.

Zabel, Spears, and Cochran said they will attend the next meeting of the Faculty Affairs Committee to discuss the resolution with the Committee.

2. Senator Adams announced that Byron Jones has requested that Faculty Affairs deal with G51 of the University Handbook, Classified Research. The committee did not have any initial concerns with the proposed changes and had received approval for them from Dick Seaton, University Attorney, on February 6. The proposed changes to G51 will be introduced to Faculty Senate at the April meeting and voted on during the May meeting.

C. Faculty Senate Committee on University Planning - Walter Schumm

1. Revised Performance Agreements - these were distributed earlier electronically and there were no comments or questions.

D. Faculty Senate Committee on Technology - Mike Haddock

Senator Haddock reported that Andrew Barkley, University Teaching Scholar, is seeking endorsement from Faculty Senate for on-line grade reporting. Cochran has discussed the logistics of this with the Registrar. Zabel asked Haddock to have FSCOT bring a formal motion to the next Executive Committee meeting.

VII. Announcements

A. Faculty Senate Leadership Council

President Zabel announced that he met with President Wefald about the Budget, Compensation Task Force proposals, and tuition waiver issues. They agreed to call a special meeting of Faculty Senate Leadership and the President's Staff on these topics. That meeting was held on February 19. Earlier, the Compensation Task Force Steering Committee met to discuss their proposals, and Jana Fallin, Chair of the Compensation Task Force participated in the meeting with administration.

One of the Compensation Task Force's proposals is to provide targeted salary adjustments for highly productive faculty in addition to annual merit increases. Zabel said that, in light of shortfalls in proposed state funding, the administration initially considered allocating \$200,000 for such targeted increases. The Provost has determined that approximately \$500,000--\$600,000 could be directed to targeted increases in FY 05. Zabel said that Senate Leadership group advocated that this be part of a multi-year plan to expand such a program.

The CTF tuition waiver proposal also was discussed. Senate Leadership and Dr. Fallin strongly urged the administration to work with the Board of Regents toward some tuition reduction/tuition credit benefit for dependents of university employees. The Board of Regents rejected a tuition waiver proposal from FHSU this year, but administration expressed willingness to explore other options.

Senate leadership encouraged development of long-term plans for both targeted salary increases and tuition plans. The targeted increases will be in addition to the 3% merit increase for unclassified employees and the 1% additional faculty salary increase from SB 345 proposed in the governor's budget.

Zabel said this meeting represented a strong effort by administration and Senate leadership to work collaboratively to improve faculty compensation. The discussions

will continue at the next regularly scheduled meeting of Faculty Senate leadership and administration.

B. Kansas Board of Regents meeting

President Zabel reported that the Council of Faculty Senate Presidents is finalizing a morale survey of university faculty, and that they are also continuing express support for tuition waivers with the Board. COFSP requested that the Board look into health plan coverage in light of skyrocketing premiums and deductibles. COFSP also was asked about providing faculty input to the annual evaluations of university Presidents/CEOs.

C. Report from Student Senate

Senator Murray moved to place on the agenda endorsement in principle of the student resolution 03/04/53, Resolution Concerning the Governor's Budget Proposal, **Attachment 1**. Senator Spears seconded the motion. Motion carried.

D. Other

VIII. Old Business - none

IX. New Business

A. Senator McCulloh proposed that we invite the administration to address Senate on the issues surrounding the governor's budget proposals and the administration's response to those proposals. Senator Spears suggested that President Wefald or one of the Vice Presidents be invited. It was decided that President Zabel will invite President Wefald or his representative to the March Faculty Senate meeting.

B. President Zabel distributed the draft university calendars for the next five years. Senator Cochran moved to place the proposed calendar on the Faculty Senate agenda. Motion was seconded and carried. **Attachment 2**.

X. For the Good of the University - none

XI. The meeting was adjourned at 5:55 p.m.