

**AGENDA**  
**Faculty Senate Academic Affairs**  
**May 20, 2008, 3:30 p.m.**  
**K-State Student Union, Room 204**

1. Call to Order
2. Approve May 6, 2008 minutes
3. Farewell to outgoing members: Elizabeth Dodd, Dawne Martin, David Pacey, Mohan Ramaswamy  
Introduction of new members: David Rintoul, Scott Hendrix, John Devore, Michelle Turvey-Welch, Andrew Huschka
4. Course and Curriculum Changes
  - A. Undergraduate Education
    1. Approve the following course changes as approved by the College of Arts and Sciences on April 17, 2008:

Journalism and Mass Communications

Change:

MC ~~630~~ 382 Public Relations Case Studies

MC ~~705~~ 539 Fund Raising ~~by~~ in Non-Profit Organizations

2. Approve the following course and curriculum changes as approved by the College of Engineering on April 25, 2008:

**COURSE CHANGES**

*Department of Architectural Engineering and Construction Science*

Changes to:

ARE 311 CAD in Engineering and Construction

New:

ARE 310 Introduction to AutoCAD

CNS 542 Ethics and Professional Standards

*Department of Computing and Information Sciences*

Changes to:

CIS 540 Software Engineering Project I

CIS 543 Software Engineering Design Project

CIS 560 Database System Concepts

CIS 562 Enterprise Information Systems

*Department of Chemical Engineering*

Changes to:

Drop:

CHE 354 Engineering Materials Laboratory

*General Engineering*

Changes to:

DEN 330 ~~Basic Geometric Dimensioning and Tolerancing I~~ Drawing Interpretation

DEN 431 ~~Intermediate~~ Basic Geometric Dimensioning and Tolerancing ~~H~~

DEN 432 Advanced Geometric Dimensioning and Tolerancing ~~III~~

DEN ~~398~~ 310 ~~Problems/~~ Project Management for Engineers and Technical Professionals

*Department of Electrical and Computer Engineering*

Changes to:

EECE ~~540~~ 410 Circuit Theory

EECE ~~544~~ 441 Design of Digital Systems

EECE 525 Electronics I

*Department of Industrial and Manufacturing Systems Engineering*

Changes to:

IMSE 201 Introduction of Industrial Engineering

IMSE 541 Statistical Quality Control

IMSE 555 Industrial Facilities Layout and Design

IMSE 563 Manufacturing Processes Engineering

IMSE 580 Manufacturing Systems Design and Analysis

IMSE 591 Senior Design Project I

IMSE 592 Senior Design Project II

**CURRICULUM CHANGES:**

*Department of Architectural Engineering and Construction Science*

Changes:

- Architectural Engineering: Drop ENVD 205 and Free Elective (3). Add ARE 310 and Free Elective (4).
- Construction Science and Management: Drop ENVD 205. Add ARE 310 and CNS 542.

*Department of Computing and Information Sciences*

Changes to:

- Reordering of courses in the Bachelor of Science in Information Systems (see pages 12-13 of white sheets for details)
- Reordering of courses in the Bachelor of Science in Computer Science – CS option (see pages 14-15 of white sheets for details)
- Reordering of courses in the Bachelor of Science in Computer Science – SE option (see pages 16-17 of white sheets for details)

*Department of Chemical Engineering*

Changes to:

- The Bachelor of Science in Chemical Engineering (footnotes on page 199 in undergraduate catalog). See pages 19-20 of white sheets for further details.

*Department of Electrical and Computer Engineering*

Changes:

- Reordering of courses in the Bachelor of Science in Computer Engineering (see pages 30-32 of white sheets for details)

- B. Graduate Education – Approve the following course and curriculum changes as approved by the Graduate Council on May 6, 2008:

**COURSE CHANGES**

**Changes:**

ENGL 795 Literary Criticism

MC 625 Media Relations

MC 645 Public Relations Campaigns

MC 665 Managing Integrated Strategic Communications

MC 710 History of Mass Communications

MC 720 Ethics in Mass Communications

MC 725 International Communications

MC 730 Seminar on Issues in the Media

|          |  |
|----------|--|
| MC 740   | Colloquium in Mass Communications            |
| MC 765   | Communication Theory                         |
| MC 770   | Professional Journalism Practicum            |
| CIS 625  | Concurrent Software Systems                  |
| IMSE 605 | Advanced Industrial Management               |
| IMSE 610 | Occupational Safety Engineering              |
| IMSE 625 | Work Environments                            |
| IMSE 633 | Production Planning and Inventory Control    |
| IMSE 641 | <u>Quality Engineering</u>                   |
| IMSE 643 | Industrial Simulation                        |
| IMSE 662 | Computer Aided Manufacturing                 |
| IMSE 760 | Stochastic Calculus Financial Engineering    |
| IMSE 805 | Management of Research and Engineering       |
| IMSE 806 | Engineering Project Management               |
| IMSE 841 | Advanced Topics in Quality Engineering       |
| IMSE 842 | Reliability Theory I                         |
| IMSE 850 | Ergonomics (Human Factors) Engineering       |
| IMSE 822 | Advanced Engineering Economy                 |
| IMSE 890 | Applied Methods in Industrial Engineering II |

**New:**

|           |  |
|-----------|--|
| AMETH 650 | Seminar in American Ethnic Studies               |
| AGCOM 610 | Crisis Communication                             |
| ENGL 703  | Critical Approaches to Children's Literature     |
| ENGL 797  | Professional Writing Internship                  |
| MC 662    | International and Intercultural Public Relations |
| MC 682    | Seminar in Public Relations                      |
| MUSIC 638 | Concert and Ethnic Percussion Techniques         |
| MUSIC 639 | Jazz and Marching Percussion Techniques          |

**Drop:**

|          |                                   |
|----------|-----------------------------------|
| IMSE 820 | Intelligent Manufacturing Systems |
| MC 715   | History of Electronic Media       |

**CURRICULUM CHANGES**

**Changes to the:**

Master of Accountancy Students GPA Policy  
Concurrent B.S./M.S.I.E. Degree

**New:**

Human Ecology Doctorate Option: Personal Financial Planning (**Attachment 2**)

C. General Education – Approve the following course changes as approved by the UGE Council on May 19, 2008:

**Add:**

- ◆ENGL 285 Introduction to American Ethnic Literatures
- ◆ENGL 386 African American Literatures
- ◆ENGL 387 American Indian Literatures
- ◆ENGL 388 Asian American Literatures
- ◆ENGL 389 Latina/o Literatures
- ◆PSYCH 370 Brain and Behavior

**Change:**

- ◆ENGL 385 Selected American Ethnic Literatures
- ◆POLSC 110 Introduction to Political Science

5. Graduation list changes
  - A. Approve the following addition to the May 1996 graduation list:  
Chris M. Curtin, Bachelor of Science, College of Arts and Sciences
6. Committee Reports
  - A. University Library Committee – Michelle Turvey-Welch
  - B. Committee on Academic Policy and Procedures (CAPP) – Doris Carroll
  - C. General Education Task Force – Melody LeHew
  - D. Student Senate – Andrew Huschka
7. Old Business
  - A. Plagiarism Definition – Elizabeth Dodd, **Attachment 1**
8. New Business
  - A. Appointment of Laser Project steering committee Representative
  - B. Appointment of CAPP alternate
  - C. 2008-2009 Co Chair for Academic Affairs
9. For the good of the University
10. Adjourn

**Attachment 1**  
**University Handbook Change: Appendix F, Section A. Cheating: Plagiarism**  
**Approved by the Plagiarism Task Force on April 23, 2008**  
**Minor modifications made on May 15, 2008**

Appendix F, Section A. Cheating: Plagiarism

1. Definition of Plagiarism.

Plagiarism is taking credit for someone else's ideas, work, or words. In a university setting, it means submitting academic, scholarly, or literary work in which you either claim or imply the material to be your own, when that is not the case. Webster's New Collegiate Dictionary, eleventh edition, defines plagiarism simply: "to steal and pass off the ideas or words of another as one's own without crediting the source" (2003).

2. Avoidance of Plagiarism.

In practical terms, plagiarism could include:

- Buying a term paper, or copying another person's paper, even if she or he gives you permission.
- Cutting and pasting information from the Internet into your own paper without properly identifying it as a quotation and properly attributing the source.
- Using someone else's concept and presenting it as if it is your own original creativity, without acknowledging the source of the idea.

While some acts of plagiarism are obvious attempts to deceive, like buying a term paper, others result from sloppy scholarship or failure to follow proper format for crediting sources. For example:

- If you copy directly from another source and acknowledge it in your bibliography or list of works cited, yet fail to put it in quotation marks, this is plagiarism. The reason is because, although you have indicated that the idea is someone else's, the lack of quotation marks implies that the words are your own.
- Paraphrasing is summarizing a source so that you have re-written the material in your own words but maintained the original author's ideas. When you paraphrase, you do not need to put the words in quotation marks, but you do need to properly attribute the original source. Paraphrasing does not mean simply changing one or two words, or leaving out a sentence, while the rest remains the same. Even if you identify the original author, but have used faulty paraphrasing that retains too much of the original, the result is inadvertent plagiarism.
- If you use another researcher's specific methodology, you should acknowledge doing so. While some research protocols are widespread and general enough to need no citation, if the protocol, analysis, or technique can be attributed to a specific publication it should be cited.

3. Discipline-specific Guidelines.

Different departments and disciplines may have specific guidelines and standards for how to properly acknowledge and document sources. For example, some departments will require students to use a certain

citation format, such as MLA ,APA, or CMS. If instructors or departments have specific requirements concerning citation or paraphrasing, it is their responsibility to make these requirements clear to the students. If students have any question about how to properly attribute work, it is their responsibility to ask the instructor. Departments that encourage collaborative learning and scholarship should make clear to students what constitutes fair academic collaboration, and what constitutes academic dishonesty.

#### 4. Academic Community.

The ethical standards outlined above apply throughout the academic community. These guidelines apply to faculty and research assistants in their possible use of students' and colleagues' research and ideas, as well as to students' use either of source materials and authorities or of other students' ideas and work.