

**MINUTES**  
**Faculty Senate Academic Affairs**  
**October 3, 2023, 3:30 pm**  
**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Grant Alford (APD), Andy Bennett (AS-Co-Chair), Elizabeth Berney (LIB), Hansin Bilgili (BA), Jessica Binckley (SGA), Deborah Kohl (EXT), Joann Kouba (Ag), Kim Hiller (HHS), Shane Lyon (VM), Laurel Moody (GU), Sujatha Prakash (Term Appt), Drew Smith (TA), and Steve Warren (EN)

**Absent:** Nicky Cassell (VM), Brandon Kliewer (ED-Co-Chair),

**Nonvoting liaisons:** Kelley Brundage (REG), Shannon Castleberry (REG), and Karen Goos (PROV)

**Guests and/or visitors:** Laci Cornelison

1. Bennett called the meeting to order at 3:30 p.m.
2. The September 19, 2023 Academic Affairs minutes were approved as submitted.
3. Course Proposals:

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2079/form>**

Business Administration	ACCTG - 231 - Introduction to Managerial Accounting
	ACCTG - 241 - Introduction to Financial Accounting

Motion was made by Berney and seconded by Smith to approve the above courses. It was determined these could be expedited. Motion carried and these will be moved forward to the implementation steps rather than going forward to FS.

4. Expedited Proposals approved by colleges/Grad Council:

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2080/form>**

Engineering	ARE - 551 - Electrical Systems I ARE - 552 - Mechanical Systems I ARE - 553 - Structural Systems I ARE - 571 - Systems Integration & Design CIS - 599 - Cybersecurity Project CNS - 200 - Computer Applications in Engineering and Construction CNS - 210 - Graphic Communication I CNS - 220 - Construction Materials CNS - 231 - Statics A CNS - 321 - Graphic Communications II CNS - 440 - Construction Methods and Equipment CNS - 510 - Technology for Management of the Construction Process CNS - 524 - Steel and Timber Construction CNS - 528 - Concrete and Masonry Construction CNS - 535 - Electrical and Lighting
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A motion was made by Moody and seconded by Alford to approve the expedited proposals. There was an inquiry about a 500-level course that has two prerequisites that are 600-level and whether that's allowable or a good idea. Though this isn't the normal and even the Approval, Routing, and Notification Policy manual recommends not doing this, it does say it isn't "typical." After further discussion, no changes were made, but this is something to keep in mind for all units as they make future changes. Motion carried.

5. New Microcredential programs – *informational*

Education	Supporting Struggling Readers with Dyslexia in P-12 Classrooms - <a href="https://kstate.curriculog.com/proposal:9840/form">https://kstate.curriculog.com/proposal:9840/form</a>
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Bennett shared this microcredential was approved through the process. There were no questions related to its approval.

6. Posthumous degree request: December 2023, Parker Armstrong, Associate of Science, College of Technology & Aviation

Smith moved and Prakash seconded to approve the posthumous degree. Motion carried.

7. 23-24 Committee work (ongoing)

A. Micro-credentialing – University Handbook language (work is ongoing)

This workgroup has been meeting and there is discussion about what to include in the handbook and what should be recorded and kept elsewhere. For example, there was conversation about the definition and whether it needs to be more formalized and in the handbook since this is newer, or should it be left out and remain more flexible. A short definition was asked about and Bennett looked for it. Bennett found a brief definition which included the phrases: “relevant, high-quality, market aligned short units of learning that offer pathways to achieve affordable, accessible, ...” It was also asked whether microcredentials will ever need transferred to other institutions. Right now, there isn’t consensus among universities about what these are, so there isn’t really a path for transfer currently. There was some discussion among committee members about what is driving these. There was further conversation about how to propose one of these and the process involved. Lastly, it was asked how faculty are paid for these. That is on the list of things being discussed because there isn’t a set standard. There was a comment made that a professor in Business is going to be doing a number of these in the spring but doesn’t know yet how he’ll be reimbursed. Bilgili offered to do a little investigating if wished, as both a member of the workgroup and also the BA representative, where several of these are being offered.

B. Interdisciplinary program Policy review – will be removed from docket for now.

Bennett noted there was work done to update this policy a couple of years ago, but changes seemed to come full circle after getting feedback. This is being moved off the docket for now, but will likely be back as more information about the strategic plan begins to unfold.

C. Follett – Inclusive Access Program pilot – will be removed from docket, but updates will be provided as available.

D. Undergraduate Post Bacc minors in general – future of these (Binckley has begun some investigation) Binckley is beginning work on investigating the number of these and so on, with a few of her other student senators. If anyone is interested here, feel free to follow up with her. She thanked Kelley Brundage and her team for the information they’ve provided for them to begin reviewing.

E. Course components – suggestion to approve these as expedited changes (action next meeting)

Bennett reported this has been on the agenda for some time. In short, a few years ago these components were in the standard routing. However, since definitions were updated and these have been coming through as expedited at times now, without any apparent negative consequences, it seems these can continue to be expedited. If at any point it seems there is a concern about a course, it can always be moved to standard routing. A motion will be made at the next meeting to confirm a

decision by this body to have these as expedited. Therefore, if you have questions or concerns, please feel free to share those either prior to or during that discussion at the next meeting.

8. Committee Report

A. Library – Grant Alford

They had their first meeting and Alford shared the highlights. This year the committee is going to schedule a few visits to other branch libraries.

9. Announcements and/or for the good of the University

Bennett shared that our enrollment is up for the first time since 2014 so that's quite noteworthy.

Berney shared that the Libraries is going through their journal contracts. They will be going by usage data and how frequently something is being used and so on. When the request goes out for input, please respond to that.

10. The meeting was adjourned at 4:15 p.m.

Next meeting: October 17, 2023, 3:30 pm; Zoom: <https://ksu.zoom.us/j/442684782>