

**MINUTES**  
**Faculty Senate Academic Affairs**  
**September 19, 2023, 3:30 pm**  
**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Grant Alford (APD), Andy Bennett (AS-Co-Chair), Elizabeth Berney (LIB), Hansin Bilgili (BA), Jessica Binckley (SGA), Laurel Moody (GU), Kim Hiller (HHS), Brandon Kliewer (ED-Co-Chair), Deborah Kohl (EXT), Joann Kouba (Ag), Drew Smith (TA), and Steve Warren (EN)

**Absent:** Nicky Cassell (VM)

**Proxies:** Andy Bennett for Sujatha Prakash (Term Appt)

**Nonvoting liaisons:** Kelley Brundage (REG), Shannon Castleberry (REG), and Karen Goos (PROV)

**Guests and/or visitors:** David Allen, Laci Cornelison, Christy Craft, Anita Dille, Bronwyn Fees, Terri Gaeddert, and Jonathan Ulmer

1. Kliewer called the meeting to order at 3:30 pm.
2. The August 22, 2023 Academic Affairs minutes were approved as submitted.
3. University Calendar Committee – proposed change to Fall 2024  
 This proposes moving the Fall 2024 semester start date back a week and allows for a more reasonable due date for grades to be submitted. A motion was made by Kliewer and seconded by Smith to endorse this proposed change. Motion carried. This will move forward to the FS Exec. Committee and then Faculty Senate in October.
4. Course Proposals:  
**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2064/form>**

Agriculture	AGRON - 850 - Agricultural Climatology ASI - 879 - Applications in Swine Nutrition ENTOM - 895 - Advanced Insect Taxonomy
Business Administration	MANGT - 815 - Advanced Managerial Consulting
Education	EDCEP - 953 - Multicultural and Social Justice Issues in Counselor Education EDCEP - 957 - Teaching and Learning in Counselor Education EDCEP - 962 - Leadership and Advocacy in Counselor Education and Supervision EDCI - 765 - Contemporary Pedagogies for Teaching Computer Science EDCI - 768 - Teaching Computer Science in Elementary Schools EDCI - 769 - Teaching Computer Science in Secondary Schools
Leadership Studies	LEAD - 720 - Leadership Coaching
Technology & Aviation (Salina)	CYBR - 680 - Cyber Systems and Risk Analysis CYBR - 682 - Open Source Cyber Surveillance CYBR - 684 - Advanced Topics in Cyber Data Fusion CYBR - 686 - Risk Management for Cyber Operations CYBR - 688 - Sense and Avoid Technologies in Aerospace Systems CYBR - 790 - Modeling and Simulation for Virtual Environments CYBR - 793 - Computer Geometry for Modeling CYBR - 795 - Machine Learning for Simulations
Veterinary Medicine	MPH - 840 - Public Health Practice

A motion was made by Kliewer and seconded by Smith to approve the above proposals. Discussion: there were a few typos corrected as shared via email. Motion carried.

5. Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2068/form>

Agriculture	Agricultural Education and Communication (M.S.)
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A motion was made by Kliewer and seconded by Hiller to approve the proposal. Motion carried.

6. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2069/form>

Arts and Sciences	GWSS - 810 - Key Concepts in Gender, Women, and Sexuality Studies STAT - 713 - Applied Linear Statistical Models STAT - 770 - Theory of Statistics I STAT - 771 - Theory of Statistics II Gender, Women, and Sexuality Studies Graduate Certificate
Education	EDACE - 975 - Scholarly Writing EDCEP - 967 - Appraisal and Psychopathology Adult Learning and Leadership (Ed.D.) Adult Learning and Leadership (Ph.D.) Counselor Education and Supervision (Ph.D.) Educational Leadership (Ed.D.)
Health and Human Sciences	PFP - 756 - Financial Counseling PFP - 999 - Dissertation Research Accelerated B.S./M.S. in Human Development and Family Science - Prevention Science Gerontology Secondary Major Human Development and Family Science - Prevention Science (M.S.)
Veterinary Medicine	DMP - 820 - Rumen Metabolism DMP - 925 - Rumen Microbiology

A motion was made by Kliewer and seconded by Bennett to approve the expedited proposals. A question was raised regarding prerequisites changing and when does this trigger a proposal to need to be standard. There was brief discussion and a reminder that when prerequisites are changed that negative, or even positively, impact another unit outside the college then those would likely be standard. For the ones in question the change was made and was discussed “in college” and it didn’t impact another college, therefore, it was alright. Motion carried.

7. New Microcredential programs – *informational*

Arts & Sciences	Microcredential in Exploring Earth’s Mineral Resources: <a href="https://kstate.curriculog.com/proposal:9877/form">https://kstate.curriculog.com/proposal:9877/form</a>
Business Administration	Microcredential in An Operating Return Approach to Creating Value: I. Financial Statement Analysis: <a href="https://kstate.curriculog.com/proposal:9763/form">https://kstate.curriculog.com/proposal:9763/form</a> Microcredential in An Operating Return Approach to Creating Value: II. Business Valuation: <a href="https://kstate.curriculog.com/proposal:9764/form">https://kstate.curriculog.com/proposal:9764/form</a> Microcredential in Introduction to Financial Statistics: Uses and Applications: <a href="https://kstate.curriculog.com/proposal:9704/form">https://kstate.curriculog.com/proposal:9704/form</a>

	<p>Microcredential in Market Segmentation and Positioning:  <a href="https://kstate.curriculog.com/proposal:9878/form">https://kstate.curriculog.com/proposal:9878/form</a></p> <p>Microcredential in Organizing, Visualizing, and Describing Data for Financial Applications: <a href="https://kstate.curriculog.com/proposal:9697/form">https://kstate.curriculog.com/proposal:9697/form</a></p> <p>Microcredential in Probability Concepts for Financial Applications:  <a href="https://kstate.curriculog.com/proposal:9701/form">https://kstate.curriculog.com/proposal:9701/form</a></p>
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Kliewer shared these as informational with committee members. There still proves to be quite a lot of interest in submitting these. Again, there is a workgroup beginning work on handbook language and so on.

8. Graduation list, addition(s), and posthumous degree requests, etc.
  - A. Spring 2023 graduation list – as submitted by the Registrar’s office
  - B. List addition: August 2021, Mallory Gray, BS, Health and Human Sciences

A motion was made by Kliewer and seconded to approve the above graduation list and addition. Motion carried.

9. 23-24 Committee work (ongoing and/or new)
  - A. Micro-credentialing – University Handbook language (new)  
 As noted above, there is a workgroup beginning to work on this. It was inquired if anyone from Extension was included. This will be followed up on.
  - B. Interdisciplinary program Policy review  
 No new information.
  - C. Follett – Inclusive Access Program pilot (guests will discuss at September Faculty Senate meeting)  
 There was good discussion at the September FS meeting. Berney shared that she has been contacted as well by VP Lane, Director Williamson, and others regarding the comments she shared about her role at the libraries of obtaining textbooks. We will continue to monitor this and provide updates as they become available.
  - D. Undergraduate Post Bacc minors in general – future of these  
 Binkley is beginning to do a little research on the number of these and is working with the Registrar’s office to obtain a list.
  - E. [Course components](#) – which changes can be expedited?  
    - *Determine which changes to components should be processed through standard routing and which may be expedited. Component definitions were updated in 2019. At that time, AAC wished to have more time to determine if certain changes could be expedited. Since that time, there has been a lack of consistency applied to processing these changes.*
 No update on this item.

10. Committee Reports
  - A. CAPP (Committee on Academic Policies and Procedures) – Kliewer  
 Kliewer shared that a first reading of a business process for approving retro conferral graduation requests was discussed in CAPP. Though this is a business process, it was determined it is prudent to have it come to FSAAC after CAPP for endorsement as it directly relates to part of Faculty Senate’s role in approving candidates for degrees. It was noted that faculty are still involved in approving the requirements for degrees and that truly sets the framework for those degree audits.
  - B. Curriculog Team  
 Though there is no official report, this team has been hard at work and Ms. LaBerge commended all those on the Registrar’s team who have worked so hard on getting new forms up and going in Curriculog and for hosting Curriculog open help sessions. They have offered to do so in October as well since it appears that may be when more questions arise.
  - C. Library – Grant Alford  
 They will meet next week for the first time this semester.

11. Announcements and/or for the good of the University

The [Town Hall](#) will be on Friday at 9 am in the McVay Town Hall and also streamed [live](#).

Bennett shared that A&S will be approving their program requirements and these will come to this committee for approval. They may be a little out of the normal from what this committee is used to seeing, but it was clarified these are not “college requirements,” which would be in conflict with the KBOR outline of what is allowable for the gen ed core, but rather these are “program requirements,” and it was noted there are other colleges working on these as well, and they are allowable.

12. Meeting adjourned at 4:07 pm.

Next meeting: October 3, 2023, 3:30 pm; Zoom: <https://ksu.zoom.us/j/442684782>