

**MINUTES**  
**Faculty Senate Academic Affairs**  
**March 5, 2024, 3:30 pm**  
**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Grant Alford (APD), Andy Bennett (AS-Co-Chair), Elizabeth Berney (LIB), Hansin Bilgili (BA), Jessica Binckley (SGA), Brandon Kliewer (ED-Co-Chair), Deborah Kohl (EXT), Joann Kouba (Ag), Shane Lyon (VM alternate), Laurel Moody (GU), Sujatha Prakash (Term Appt), Drew Smith (TA), and Steve Warren (EN)

**Proxies:** Andy Bennett for

**Absent:** Nicky Cassell (VM) Kim Hiller (HHS),

**Nonvoting liaisons:** Kelley Brundage (REG), Shannon Castleberry (REG)

**Guests and/or visitors:** Raluca Cozma, Dawn Deeter, Bronwyn Fees, Colleen Gura, Jo Maseberg-Tomlinson, Jack O'Malley, Perla Reyes, and Ruth Welti

1. Bennett called the meeting to order at 3:30 pm.
2. The February 20, 2024, Academic Affairs minutes were approved as submitted.
3. Microcredential – proposed change to ARN and handbook language (handouts)  
Bennett introduced guests present for this discussion: Jo Maseberg-Tomlinson  
A proposal is before this body to review and act on, either now or later, for additions to the University Handbook, Sections F10 and F180, and a change to the approval, routing, and notification (ARN) policies manual, managed by FS Academic Affairs. If this body approves the handbook additions, those will move forward to Faculty Affairs for input and discussion with their University Handbook and Policy subcommittee. If changes are approved by the body for the ARN policies manual, those can be updated now.

A motion was made by Kliewer and seconded by Smith to approve changes to the ARN. After discussion it seemed a little more time was needed for members to thoroughly look these. Therefore, a motion was made by Berney and seconded by Kliewer to table. Motion carried.

A motion was made by Prakash and seconded by Kliewer to approve the handbook language. However, after further discussion and realizing some additional edits or feedback may be desired before sending this forward to Faculty Affairs, a motion was made by Kliewer and seconded by Berney to table. Motion carried.

Bennett encouraged members to truly take the time over the next couple of weeks to review these. If any edits are recommended, please share those in advance of the meeting with the co-chairs and Candace.

4. Course Proposals:  
**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2330/form>**

\*Some proposals listed below (italicized), from Agriculture and Arts and Sciences, have yet to be approved by their respective units. Due to exceptional circumstances this year, these will be reviewed by AAC for potential action if possible and be moved to the March 19<sup>th</sup> FS meeting (with the permission of the FS Exec committee).

\*Bennett recommended this body only act today on the non-italicized proposals and then proposals that are ready by the end of this week can be placed on the agenda for a meeting next week. There were no objections to this process.

Agriculture	AGRON - 120 - Crop Science
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	AGRON - 121 - Crop Science Laboratory <a href="#"><i>ASI - 108 - Poultry Lab</i></a> <a href="#"><i>ASI - 109 - Horse Lab</i></a> <a href="#"><i>ASI - 150 - Anatomy &amp; Physiology of Domestic Animals</i></a> <a href="#"><i>ASI - 202 - Domestic Animal Nutrition</i></a> <a href="#"><i>ASI - 301 - Transfer Foundations in ASI</i></a> <a href="#"><i>ASI - 302 - Advanced Animal Nutrition</i></a> <a href="#"><i>ASI - 501 - Principles of Animal Breeding</i></a> <a href="#"><i>ASI - 511 - Applied Animal Breeding and Genetics</i></a> <a href="#"><i>HORT - 551 - Landscape Contracting and Construction</i></a>
Arts and Sciences	ANTH - 319 - Food and Culture ANTH - 353 - Museum Collections Management ANTH - 552 - Topics in Cultural Heritage and Museum Studies ART - 200 - A&D: Visual Representation and Fabrication CHINE - 301 - Chinese IV CHINE - 501 - Chinese V CHINE - 502 - Chinese VI GEOL - 120 - Age of Dinosaurs <a href="#"><i>GEOL - 305 - Sustainable Earth Resources</i></a> GEOL - 315 - Geology of the National Parks GEOL - 360 - Quantitative Methods in Geoscience GEOL - 502 – Mineralogy GEOL - 503 - Petrology GEOL - 510 - Geology of Planets GEOL - 512 - Earth Science GEOL - 530 - Structural Geology GEOL - 540 - Geologic Record of Climate Change GEOL - 560 - Field Methods GEOL - 581 - Principles of Paleontology <a href="#"><i>MC - 306 - Photographic Storytelling</i></a> PHYS - 213 - Engineering Physics I PHYS - 214 - Engineering Physics II <a href="#"><i>POLSC - 330 - Global Environmental Politics</i></a> <a href="#"><i>POLSC - 420 - Primary Texts Capstone Course</i></a> THTRE - 201 - Drugs and Alcohol in Theatre and Film THTRE - 202 - Taboo! Transgression and Censorship in Theatre and Film THTRE - 203 - Stage to Screen: Theatre into Film THTRE - 205 - Contemporary American Theatre THTRE - 220 - Musical Theatre History
Engineering	CNS - 110 - History of Building and Construction
Leadership Studies	LEAD – 515 – Teaching Leadership

A motion was made by Lyon and seconded by Prakash to approve the above non-italicized proposals. A few questions were raised about credit hours in PHYS 213 and CHINE 301. Scott Tanona, from Arts and Sciences, was present and addressed these. Motion carried.

5. K-State Core Change Proposal(s) (expedited):

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2331/form>**

\*Some proposals listed below (italicized), from Arts and Sciences, have yet to be approved by their respective units. Due to exceptional circumstances this year, these will be reviewed by AAC for potential action if possible.

Agriculture	Agronomy - Business and Industry (BS) Agronomy - Consulting and Production (BS) Agronomy - Plant Science and Biotechnology (BS) Agronomy - Precision Agriculture (BS) Agronomy - Range Management (BS) Agronomy - Soil and Environmental Sciences (BS) Bakery Science and Management - Cereal Chemistry (BS) Bakery Science and Management - Production Management (BS) Feed and Pet Food Science - Production & Management (BS) Feed and Pet Food Science - Science (BS) Food Science and Industry - Business and Operations Management (BS) Food Science and Industry - Science (BS) Food Science and Industry - Technology (BS) Horticulture - Golf Course and Sports Turf Operations Management (BS) Horticulture - Landscape Horticulture (BS) Horticulture - Science (BS) Horticulture- Horticulture Production (Bachelors) Milling Science and Management - Chemistry (BS) Milling Science and Management - Operations (BS) Park Management and Conservation (BS) Wildlife and Outdoor Enterprise Management (BS)
Arts and Sciences	Art - Art History (BA) <i>Art - Studio Art (BA)</i> <i>Chemistry (BS)</i> Medical Laboratory Science (BS)

A motion was made by Kliewer and seconded by Smith to approve the above non-italicized proposals. Motion carried.

6. New Curriculum Proposal(s):

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2332/form>**

\*Some proposals listed below (italicized), from Arts and Sciences, have yet to be approved by the college. Due to exceptional circumstances this year, these will be reviewed by AAC for potential action if possible and be moved to the March 19<sup>th</sup> FS meeting (with the permission of the FS Exec committee).

Arts and Sciences	General Music Studies (Minor) <i>Popular Music Studies (Minor)</i> Sacred Music Undergraduate Certificate
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A motion was made by Kliewer and seconded by Prakash to approve the above non-italicized proposals. Motion carried.

7. Curriculum Proposal(s):

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2332/form>**

\*Some proposals listed below (italicized), from Agriculture, have yet to be approved by the college. Due to exceptional circumstances this year, these will be reviewed by AAC for potential action if possible and be moved to the March 19<sup>th</sup> FS meeting (with the permission of the FS Exec committee).

Agriculture	<i>Animal Sciences and Industry (BS) - Animal Products Option</i>
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	<i>Animal Sciences and Industry (BS) - Bioscience/Biotechnology Option</i> <i>Animal Sciences and Industry (BS) - Business Option</i> <i>Animal Sciences and Industry (BS) - Communications &amp; Marketing Option</i>
Arts and Sciences	Chinese Studies (Minor) Criminology (BA) Criminology (BS) Jazz Studies (Minor) Fisheries, Wildlife, Conservation, and Environmental Biology (BA) Microbiology (BA) Music Performance (Minor) Musical Theatre (Minor) Visual Communication Design Minor
Business Administration	Professional Strategic Selling Certificate

A motion was made by Kliewer and seconded by Smith to approve the above non-italicized proposals. One edit was made to the certificate from Business Administration. The SALES 891 course was removed as an elective as this is an undergraduate certificate. Motion carried.

8. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2333/form>

\*Some proposals below (italicized) will be forthcoming from the college. Due to exceptional circumstances this year, these will be reviewed by AAC for potential action if possible.

Agriculture	AGEC - 120 - Agricultural Economics and Agribusiness ASI - 106 - Dairy Lab ASI - 107 - Companion Animal Lab ASI - 290 - Computer Applications for Animal Sciences and Industry ASI - 300 - Animal Sciences and Industry Career Preparation ASI - 310 - Poultry and Poultry Product Evaluation ASI - 361 - Meat Animal Processing ASI - 390 - Principles of Livestock Selection ASI - 500 - Genetics ASI - 533 - Physiology of Domestic Animals ASI - 534 - Introduction to Pharmacology of Farm Animals ASI - 595 - Contemporary Issues in Animal Sciences & Industry ASI - 598 - Bioscience Internship in Animal Science HORT - 410 - Floral Planning for Special Events HORT - 415 - Wedding Flowers HORT - 420 - Unique Floral Designs HORT - 508 - Business of Sustainable Landscape Management Agribusiness Minor Agricultural Economics (Minor) Animal Sciences and Industry Management/Industry (Bachelors) Animal Sciences and Industry Pre-Vet/Science (Bachelors)
Arts and Sciences	<b>College agenda:</b> <a href="https://kstate.curriculog.com/agenda:2326/form">https://kstate.curriculog.com/agenda:2326/form</a> ARAB - 201 - Arabic III <i>CHM - 351 - General Organic Chemistry Laboratory</i> <i>CHM - 532 - Organic Chemistry Laboratory</i> DANCE – 502 – Performance Production GEOL – 200 – Earth Through Time

	<p> GRMN - 201 - German III  JAPAN - 201 - Japanese III  MUSIC - 150 - History of Musical Instruments  MUSIC - 154 - Salsa: Afro-Cuban Music of the Past and Present  MUSIC - 155 - Jazz in Kansas City and the Southwest  MUSIC - 240 - Advanced String Techniques and Materials  SPAN - 201 - Spanish III  STAT - 100 - Statistical Literacy in the Age of Information  STAT - 225 - Introduction to Statistics  STAT - 240 - Biometrics I  STAT - 250 - Business and Economic Statistics I </p> <p> <i>Addiction Counseling (BS)</i>  <i>Anthropology (BA)</i>  <i>Anthropology (BS)</i>  <i>Applied Music (BM)</i>  <i>Art - Studio Art (BFA)</i>  <i>Art - Visual Communication Design (BFA)</i>  <i>Art (Minor)</i>  <i>Art History (Minor)</i>  <i>Biology (BA)</i>  <i>Biology (BS)</i>  Dance (Minor)  Dance Performance Certificate  Dance and the Human Experience Secondary Major  <i>Economics (BA)</i>  <i>Economics (BS)</i>  <i>Economics Analyst (BA)</i>  <i>Economics Analyst (BS)</i>  <i>Economics Business (BA)</i>  <i>Economics Business (BS)</i>  <i>Economics Financial (BA)</i>  <i>Economics Financial (BS)</i>  <i>Economics Policy (BA)</i>  <i>Economics Policy (BS)</i>  Environmental Science (BS)  Fisheries, Wildlife, Conservation, and Environmental Biology (BS)  <i>Geography (BA)</i>  <i>Geography (BS)</i>  <i>Geography - Pre-Planning (BA)</i>  <i>Geography - Pre-Planning (BS)</i>  Humanities (BA)  <i>Integrated Computer Science (BA)</i>  <i>Integrated Computer Science (BS)</i>  Life Science (BA)  Life Science (BS)  Math (BA) - Actuarial Mathematics  Math (BA) - Applied Mathematics  Math (BS) - Applied Mathematics  Math (BS) - Actuarial Mathematics  Math (BS) - Pure Mathematics  Mathematics (BA) - Pure Mathematics </p>
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	<i>Microbiology (BS)</i> Museum Studies Certificate <i>Music (BA)</i> <i>Music Education (BME)</i> <i>News &amp; Sports Media (BA)</i> <i>News &amp; Sports Media (BS)</i> Physical Science (BA) Physical Science (BS) <i>Psychology (BA)</i> <i>Psychology (BS)</i> <i>Psychology Minor</i> Social Science (BA) Social Science (BS) <i>Social Work (BA)</i> <i>Social Work (BS)</i>
Health and Human Sciences	KIN - 220 - Biobehavioral Bases of Physical Activity
Technology & Aviation	AVM - 101 - Introduction to Aircraft Materials and Tooling Standards AVM - 102 - Aviation Regulations, Compliance and Operations PPIL - 310 - Fundamentals of Instruction/Advanced Ground Instructor Ground School PPIL - 311 - Certificated Flight Instructor-Airplane Ground School PPIL - 314 - Certified Flight Instructor Flight Lab UAS - 115 - Introduction to Multi-Rotor Flight Lab UAS - 312 - UAS Flight Instructor Ground School

A motion was made by Kliewer and seconded by Prakash to approve the above non-italicized proposals. There was some conversation and concern over the proposal for the Ag pre-vet/science curriculum. Kouba was able to help address the concern. Motion carried.

9. Graduation list, addition(s), and posthumous degree requests, etc.
  - A. Summer 2023 graduation list – as submitted by the Registrar’s office.
  - B. Fall 2023 graduation list – as submitted by the Registrar’s office.
  - C. Retro conferral graduation list – as submitted by the Registrar’s office.

A motion was made by Kliewer and seconded by Berny to approve the above graduation lists and retro conferrals. Motion carried.

10. Committee work and any updates
  - A. Micro-credentialing – University Handbook language (see #2)
  - B. Undergraduate Post Bacc minors in general – future of these  
No update.

11. Committee Reports (**next meeting**)  
Kelley Brundage did announce the University Calendar Committee has some work before them and a memo regarding a proposed calendar change may be shared with this body by the end of this week.

12. Announcements and/or for the good of the University  
Candace shared with members that she will be changing jobs after working with Faculty Senate for over 19 years. She conveyed her deep gratitude to committee members for the work and energy they put forth to support Faculty Senate and shared governance through this committee’s work. She will be staying on campus though and not moving too far as she will be in the associate provost’s office.

13. Next meeting? E-agenda for March 14<sup>th</sup>? What items should be included?

It was discussed and voted on to have another Zoom meeting next week on March 13<sup>th</sup> at 1 pm to care for other proposals that come through in time.

14. Meeting adjourned at 4:42 pm.

Next meeting: March 13<sup>th</sup>, 1 pm; Zoom: <https://ksu.zoom.us/j/442684782>