

MINUTES
Faculty Senate Academic Affairs
September 6, 2022, 3:30 pm
ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Roger Adams (LIB), Nicky Cassel (VM), Teresa Douthit (Ag), Jeff Ebeck (SGA), Brandon Kliewer (ED-Co-Chair), Terry Mason (BA), Suzanne Reese (Term Appt), Drew Smith (TA), and Steve Warren (EN), (*EXT-Vacant*)

Absent: Kim Hiller (HHS), Michael McGlynn (APD)

Proxies: Andy Bennett (AS-Co-Chair), Becca Zecha (GU)

Nonvoting liaisons present: Kelley Brundage (REG)

Guests, visitors: Raju Dandu, Saeed Kahn

1. Kliewer called the meeting to order at 3:30 pm. Roger Adams is our newest member, from the Library caucus.
2. The August 23, 2022 Academic Affairs minutes were approved as submitted.
3. Course Proposals:
To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1700/form>

Arts and Sciences	POLSC - 775 - Teaching the Bill of Rights POLSC - 780 - Engaged Citizens: Public Policy Issues and Processes
Technology & Aviation: Salina	ECET - 100 - Basic Electronics

A motion was made by Kliewer and seconded to approve the course proposals. There was a comment about one of the POLSC courses that some of the description did not seem to make sense; however, if that is how they would like it, there was no objection. No one was present and no changes were made. Motion carried.

4. Curriculum Proposal(s):
To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1701/form>

Technology & Aviation: Salina	Aviation Electronics Technology Certificate Engineering Technology-Electronic and Computer Engineering Technology Option (AETA-EC) Engineering Technology-Electronic and Computer Engineering Technology Option (BETB-EC) Engineering Technology-Mechanical Engineering Technology Option (AETA-MT) Engineering Technology-Mechanical Engineering Technology Option (BETB-MT) Engineering Technology-Robotics and Automation Option (BETB-RA) Engineering Technology-Unmanned Aircraft Systems Option (BETB-US)
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A motion was made by Kliewer and seconded by Adams to approve the curriculum proposals. Motion carried.

5. Graduation list addition(s) and posthumous degree requests, etc.
 - A. Spring 2022 graduation list, Payton Teasley, BS – College of Agriculture
 - B. Spring 2022 graduation list, Carter Zongker, BS – College of Agriculture

C. Spring 2022 graduation list, Abby Kamke, BS – College of Arts & Sciences

A motion was made by Kliewer and seconded by to approve the graduation list additions. Motion carried.

6. 22-23 Committee work (italicized items were added on)

A. Posthumous degree policy/procedures ([UH F150](#))

Kliewer asked for feedback on the proposal shared with members. There was some concern noted surrounding the language on in good standing as far as conduct. Further clarification may be included in the proposal. There was also some question about the graduate process, and while Kelley Brundage is happy to follow up on that with Dean Petrescu, the language came directly from them. Kliewer encouraged members to further review the proposal and it is likely this will be acted on in one of the next few meetings.

B. Interdisciplinary program Policy review

This is still a work in progress, but we would like to have something acted on this year so it can be in place for next year.

C. Follett – Discussion of proposed process

The contract date ends in June 2028, so there is still time for this discussion. A small committee could review how peer/aspirational institutions meet federal reporting requirements, identify other potential third-party providers, consider the terms of the current Follett contract with K-State, and make recommendations on if another RFP needs to be developed in time to establish a new contract before June 2028. Kliewer asked for those interested in this to reach out to him so that further work can be done.

D. General Education Common Core

There have been many questions and concerns raised. It was also asked if the PowerPoint document that some have seen can be shared on this. Not sure on that answer. However, the link to the KBOR [announcement](#) was shared along with [proposed policy language](#) from them. It was inquired if the Council of FS Presidents prepared a statement for KBOR during the time this was proposed. Kliewer will follow up on this with Past President Littrell. Additionally, Interim Associate Provost Gonzalez will visit this committee on September 20th. There is another, smaller group, scheduled to meet with her prior to that full meeting as well.

E. [Course components](#) – can changes to these be expedited? (see **8/23/22 AAC minutes**)

After brief discussion, it was resolved that Kliewer will reach out and review this list with Bennett and come up with a draft proposal of which components might be expedited and which ones perhaps need full review. Perhaps we can have some action on this in November.

F. Micro-credentialing

There are many proposals coming through at this time that are being given review.

G. *Undergraduate Post Bacc minors - in general, should these continue*

Last semester, Faculty Senate approved a handbook change that clarified the use of these minors. However, it was also requested that this body review whether post back minors are, in fact, still needed. Discussion ensued. It seems, for some colleges, these are utilized in various ways. However, as members were reminded by our Registrar, these are not reportable, nor are the financial aid eligible for students. It was requested that members reach out to their caucuses informally to determine how these are used in their colleges and, if, they could possibly be transferred instead into a certificate. This will be a future topic. Here is the webpage where current minors can be found in excel format: <https://www.k-state.edu/registrar/systems/ksis/index.html>.

H. *University Handbook – Section F changes (FAC/AAC)*

Last semester, the University Handbook & Policy committee reviewed Section F of the handbook in part of their regular review. Several changes are being recommended, mostly to bring things into current practice and/or compliance. Brundage shared one question that came up from Faculty Affairs related to when a student is “registered” so she helped educate members about this subject. It is

likely a joint meeting with Faculty Affairs will occur in October to vote on these proposed changes. Therefore, please continue to review the documents and share any questions in the interim.

7. Committee Reports – None at this time – have not met
There are no committee reports; however, Douthit volunteered, if no one else is able, to serve as the representative for the ARPS committee. This was welcomed by the committee, and she will be the new representative. Candace will inform that group of her joining.
8. Announcements and/or for the good of the University
 - A. State of the University Address – October 12th, 3-4:30 pm, Alumni Center
9. The meeting adjourned at 4:15 pm.

Next meeting: September 20, 2022, 3:30 pm; Zoom ID: 442 684 782