

MINUTES
Faculty Senate Academic Affairs
February 21, 2023, 3:30 pm

ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Andy Bennett (AS-Co-Chair), Nicky Cassel (VM), Teresa Douthit (Ag), Kim Hiller (HHS), Brandon Kliewer (ED-Co-Chair), Terry Mason (BA), Michael McGlynn (APD), DeAnn Presley (EXT), Drew Smith (TA), Steve Warren (EN), and Becca Zecha (GU)

Absent: Roger Adams (LIB), Vacant (Term Appt), Jeff Ebeck (SGA)

Nonvoting liaisons present: Kelley Brundage (REG), Shannon Castleberry (REG)

Guests and/or visitors: Kathleen Antonioli, Robert Bear, Rebecca Bender, Angélique Courbou, Bronwyn Fees, Huston Gibson, Sara Luly, Mindy Markham, Bryan Pinkall, Eleni Pliakoni, Scott Tanona, Bill Turnley, and Phil Vardiman

1. Senator Bennett called the meeting to order at 3:30 pm.
2. The February 7, 2023, Academic Affairs minutes were approved as submitted.
3. Course Proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1922/form>

Architecture, Planning and Design	IAID - 615 - Topics in Furniture Design INDD - 755 - Professional Practice: Discipline-Specific Topics LAR - 702 - Landscape Architecture Practicum PLAN - 645 - Professional Internship Report PLAN - 704 - Report Preparation PLAN - 836 - Plan Making
Arts & Sciences	AERO - 099 - Aerospace Studies Lab AERO - 110 - The Foundation of the United States Air Force - Heritage and Values I AERO - 111 - The Foundations of the United States Air Force-Heritage and Values II AERO - 210 - Team and Leadership Fundamentals I AERO - 211 - Team and Leadership Fundamentals II AERO - 310 - Officer Leadership Studies 3A AERO - 311 - Officer Leadership Studies 3B AERO - 410 - Regional Studies and Defense Policy AERO - 411 - Aerospace Studies/Civil Military Relationships ART - 108 - Introduction to Modern and Contemporary Art for Non-Majors ART - 197 - Survey of Non-Western Art History ART - 545 - Twentieth Century Art History I: Post-Impressionism to Cubism ART - 550 - Twentieth Century Art History II: Dada to Surrealism BIOCH - 110 - Biochemistry and Society BIOCH - 111 - Biochemistry and Society Laboratory BIOCH - 571 - Medical Biochemistry BIOCH - 599 - Research Training in Biochemistry FREN - 101 - French I (Elementary French I) FREN - 102 - French II FREN - 300 - French III FREN - 301 - French IV GEOG - 380 - World Population Issues GEOG - 550 - Political Geography and Geopolitics

	GRMN - 101 - German I GRMN - 102 - German II GRMN - 300 - German III GRMN - 301 - German IV LATIN - 101 - Latin I LATIN - 102 - Latin II MUSIC - 454 - Upper Division Secondary Performance PSYCH - 560 - Personnel Psychology PSYCH - 564 - Psychology of the Workplace SPAN - 101 - Spanish I SPAN - 102 - Spanish II SPAN - 300 - Spanish III SPAN - 301 - Spanish IV SPAN - 302 - Spanish IV for Heritage Speakers
Engineering	CC - 710 - Introduction to Computing for Educators CC - 711 - Computer Education Programming Fundamentals CC - 730 - Computer Programming for Educators CC - 750 - Data Structures and Algorithms for Educators I CC - 755 - Data Structures and Algorithms for Educators II CC - 760 - Advanced Computing for Educators CC - 798 - Topics in Computing for Educators
Health and Human Sciences	CSD - 741 - Stuttering CSD - 744 - Hearing and Communication CSD - 745 - Motor Speech Disorders CSD - 841 - Acquired Language and Cognitive Disorders FNDH - 709 - Clinical Applications of Human Anatomy FNDH - 752 - Emergency Management in Athletic Training FNDH - 755 - Clinical Applications of Neurological Function IHS - 200 - Topics in Integrative Human Sciences I IHS - 500 - Topics in Integrative Human Sciences II
Olathe	UFS - 640 - Topics in Urban Food Systems

A motion was made by Douthit and seconded by Smith to approve the APD course proposals. There was a question about PLAN 645 and 704. The prerequisites were in question on these. Huston Gibson was present to address the concern. Though not typical, they are aware of the numbering issue in the pre-req. Committee members wondered if 704 should be an 800-level course. They would like to keep it as it is. It is likely this will be an issue moving forward and all need to anticipate that the Board is wanting course numbering to start coming in line. Perhaps starting to fix things as they come through the college will help simplify things when they get to this step. There was agreement with this. Motion carried.

A motion was made by Kliewer and seconded by Douthit to approve the A&S course proposals. There was conversation about the K-State 8 tags that are within new courses. There needs to be a very compelling reason to add a new tag at this point. Bennett and Kliewer encouraged ones to share back to their course and curriculum committees that new tags should be removed from proposals coming forward. Dean Tanona was present for Arts & Sciences and noted there may be times where a new course may still need a tag because students enrolling in Fall 23 may want to complete their degree with K-State 8. Based on feedback, these new courses will move forward with their tags, but in future they'll be encouraged to leave them off. There was a clarification that perhaps new courses may still be able to add tags, if necessary, but there is no need to make changes to existing courses with tags.

There was also a question on the rationale in BIOCH 111 about a note. No changes were made.
Motion carried.

A motion was made by Kliewer and seconded by Smith to approve the Engineering course proposals.
Motion carried.

A motion was made by Kliewer and seconded by Douthit to approve the Health and Human Sciences course proposals. Motion carried.

A motion was made by Kliewer and seconded by Smith to approve the Olathe course proposal.
Motion carried.

4. New Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1923/form>

Architecture, Planning and Design	Furniture Design (Graduate Certificate)
Business Administration	Accelerated Finance (BS)/Personal Financial Planning (MS)
Technology & Aviation: Salina	Aerospace Certification (Graduate Certificate) Aerospace Safety (Graduate Certificate)

A motion was made by Smith and seconded by Kliewer to approve the new curriculum proposals.
Motion carried.

5. Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1924/form>

Arts and Sciences	Biochemistry (B.S.) Biology B.A./B.S. French Minor German Minor Spanish Minor
Health and Human Sciences	Athletic Training (M.S.)

A motion was made by Kliewer and seconded by Smith to approve the curriculum proposals.

There were questions raised prior to the meeting about the French, German, and Spanish minors. Wording will be edited in all three of those proposals to confirm current policy that no more than six hours of transfer credit will be allowed.

There was also a concern related to the Biochemistry BS related to the 16 credit hours required at the 700 level. Though someone from the unit was not present, Dean Tanona was able to respond. The desire is to move forward with this curriculum as it is, but they understand it will need to be edited again in Fall and they will review the curriculum and have committed to review the number of required 700-level courses within this review. No changes made at this time.

Motion carried to approve the proposals.

6. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1925/form>

Agriculture	ASI - 675 - Monogastric Nutrition ASI - 680 - Ruminant Nutrition ENTOM - 880 - Ecological Genomics GRSC - 645 - Pet Food Processing
Architecture, Planning and Design	Master of Industrial Design (M.I.N.D.D.) (post-baccalaureate track) Master of Industrial Design (M.I.N.D.D.) (non-baccalaureate track)
Arts and Sciences	BIOL - 826 - Nutrient Dynamics FREN - 716 - Topics in Contemporary French Literature MUSIC - 731 - Music Business 1 Modern Languages (B.A.) Security Studies (Ph.D.)
Business Administration	Management (B.S).
Education	EDCEP - 815 - Using Tests in Counseling
Health and Human Sciences	FSHS - 615 - Manual Communication II FSHS - 704 - Seminar in Family Studies and Human Services FSHS - 727 - Clinical Approaches to Family Health and Illness FSHS - 823 - Personal Integration FSHS - 855 - Family Crisis FSHS - 863 - Single-Parent and Reconstituted Families FSHS - 880 - Practicum in Counseling FSHS - 890 - Application of Research and Statistics in Family Science FSHS - 891 - Family Survey Research FSHS - 895 - Principles and Techniques of Family Measurement FSHS - 907 - Advanced Family Research Methods HDFS - 888 - Research Methods in Human Development and Family Science HDFS - 950 - Theory Construction in Human Development and Family Science Financial Counseling Minor Kansas Insurance Certificate Personal Financial Planning (B.S.) Personal Financial Planning Minor
Technology & Aviation: Salina	Aeronautics (M.S.) AVT - 722 - Aircraft Type Certification AVT - 734 - Advanced Aircraft Certification AVT - 841 - Aerospace Safety Management Systems (SMS)
Veterinary Medicine	CS - 720 - Supplemental Equine Theriogenolgy CS - 732 - Diagnostic Techniques in Equine Medicine CS - 736 - Pleasure Horse Medicine CS - 758 - Equine Lameness II CS - 764 - Beef Cattle Breeding Evaluation CS - 765 - Advanced Food Animal Practice CS - 785 - Veterinary Care and Management of South American Camelids DMP - 806 - Environmental Toxicology

A motion was made by Kliever and seconded by Smith to approve the expedited proposals.

It appears a more in-depth conversation at this level is needed 700 level courses and their use, in addition to making sure current KBOR policy is being followed. There were concerns raised about MUSIC 731 being renumbered from a 400—level to a 700-level and being a required course within an undergraduate curriculum. However, at this time no changes were made.

A possible typo was noted in both AVT 722 and 734 in the course descriptions related to prerequisites. This will be followed up on. **UPDATE:** with permission from the unit the course description in AVT 722 and 734 were updated to remove the prerequisite as they are already correct in the requisites field.

The motion was split into two. All courses, except for MUSC 731, were voted on. Motion carried. A motion was made and seconded to approve MUSIC 731. No further discussion. Motion carried.

7. Proposed New Microcredential programs – informational

Business Administration	Microcredential in Using Financial Data to Transform Your Small Business (https://kstate.curriculog.com/proposal:9072/form)
-------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Senator Bennett shared this microcredential was given approval via the temporary process in place.

8. 22-23 Committee work

A. K-State General Education Core

No further updates currently. However, a committee member raised a question about whether the Graduate Council wants to down number some upper-level courses. This is under discussion. Also, members were reminded about what the definitions are for cross-listing, dual listing, etc.: <https://catalog.k-state.edu/content.php?catoid=54&navoid=10872>.

B. Micro-credentialing

Bennett reported that he hopes there will be something to bring forward next month for undergraduate micro-credentials. There may need to be more time for graduate micro-credentials as well as non-credit microcredentials. However, due to many questions, it's been agreed those microcredentials already approved will continue as approved for one more year. It was the request that with this policy language moving forward the functional offices, specifically, but not limited to the Registrar's office, need to be included. This was noted.

No conversation on items C-F below.

C. Undergraduate Post Bacc minors in general – should these continue

D. Interdisciplinary program Policy review

E. Follett – Discussion of proposed process

F. Changing course components – which ones may be expedited? (in progress)

9. Committee Reports

A. ARPS (Academic Records, Processes and Systems Committee)

No report.

B. CAPP (Committee on Academic Policies and Procedures) – Kliewer

CAPP spent time discussing institutional priorities for the year. Some priorities are missing the institutional resources, such as IT and so on. Given this, they will review what needs to move forward at this time and what can be delayed.

C. Curriculog Team – Bennett/Brundage

Bennett was present for the meeting on Friday. Kelley Brundage discussed what is being set up in Curriculog. Bennett invited her to share the summary today. She reported there are some upcoming templates in progress. We do not fully use the Curriculog system. It does have a template option for curriculum proposals, so it is the desire to begin utilizing this in some function so that curriculum

proposals do not need to be touched manually on the back side of implementation. Kelley will work to share a couple different of options so this can help us all be successful. Trying to fix this for Fall 2024.

D. Library – Zecha
No update since last time.

10. Announcements and/or for the good of the University

11. The meeting was adjourned at 4:43 pm.

Next meeting: March 7, 2023, 3:30 pm; Zoom ID: 442 684 782