

**MINUTES**  
**Faculty Senate Academic Affairs**  
**January 17, 2023, 3:30 pm**  
**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Roger Adams (LIB), Andy Bennett (AS-Co-Chair), Nicky Cassel (VM), Teresa Douthit (Ag), Kim Hiller (HHS), Brandon Kliewer (ED-Co-Chair), Terry Mason (BA), Michael McGlynn (APD), DeAnn Presley (EXT), Drew Smith (TA), Steve Warren (EN), and Becca Zecha (GU)

**Absent:** Suzanne Bentley (Term Appt), Jeff Ebeck (SGA),

**Nonvoting liaisons present:** Karen Goos (PROV)

**Guests and/or visitors:** Bronwyn Fees

1. The meeting was called to order at 3:30 pm.
2. The December 20, 2022, Academic Affairs minutes were approved as submitted.
3. Status Update on K-State Core  
Senators Bennett and Kliewer shared that the proposed new K-State Core and other documentation was approved by the Executive committee for placement on the January 24<sup>th</sup> special Faculty Senate meeting agenda for action. They briefly walked through what the process will be like at the meeting on the 24<sup>th</sup> to ensure all are clear on this. Additionally, he shared a few minor edits made between the first reading and the upcoming vote. One change was the statewide should be systemwide instead and also the title of the Core should be K-State Core, not Kansas State University Core because that acronym is KSUC, which isn't great. 😊 He noted there is a fallback option if there end up being issues with the motion to approve buckets 1-7. Members were in agreement with this plan.
4. New Business
  - A. Proposed Microcredentials Policy  
Senators Bennett and Kliewer shared an updated policy with the committee. If possible, in order to take advantage of the narrow window of time between action on the K-State Core and the many proposals which will start getting submitted for action, they'd like to get this acted on by Academic Affairs in the near future. There has been some discussion over non-credit microcredentials and where they belong in the process and if they should be approved by Faculty Senate. Senator Bennett has a meeting with the dean of Global Campus this week to discuss that topic. Perhaps after that meeting, this policy can be back on this committee's next agenda for action. It was discussed that if this is to go in the University Handbook in Section F it will be good to give some thought as to where it will go since this will need decided prior to it's placement on Exec/FS agendas.
5. Tabled Proposals from December 20<sup>th</sup> meeting:  
**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1880/form>**

Agriculture	Feed and Pet Food Science (B.S.) - Production and Management Option Feed and Pet Food Science (B.S.) - Science Option
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A motion was made by Kliewer and seconded by Adams to approve these proposals. Senators Bennett and Kliewer followed up with the provost office on the question regarding the number of appeals that are in these proposals. They were instructed that because the rules have not yet been set by KBOR on these kinds of appeals that the committee should go ahead and act on these proposals as submitted. However, it was noted that a typo exists on one of the files relating to total credits hours. A revised file will be uploaded. Motion carried.

6. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1881/form>

Health and Human Sciences	FNDH - 342 - Food Production Management HM - 427 - Travel and Dining Auction Event Management
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A motion was made by Kliewer and seconded by Douthit to approve the expedited proposals. Motion carried.

7. Graduation list addition(s) and posthumous degree requests, etc.

- A. Fall 2021, Leah Lusker, Bachelor of Science, College of Health and Human Sciences
- B. Summer 2022, Jonah Domann, Bachelor of Science, College of Health and Human Sciences

A motion was made by Kliewer and seconded by Douthit to approve these graduation list additions. A question was raised about why these are being requested to be backdated instead of just added onto the next graduation list. Especially given this was not K-State's fault, but rather these students ultimately made the error. It was noted the students did complete their degree and often when these mistakes happen, whether it is on the part of K-State or the student, it can cause issues down the road if the graduation date is different. That being the case it's usually in the best interest of K-State and the student to backdate the degree for when it was actually completed. Goos also confirmed that we many times must submit exact dates to national clearinghouse for this reason- verification often goes through them. After discussion, motion carried.

8. 22-23 Committee work

- A. K-State General Education Core  
See above discussion.
- B. Micro-credentialing  
See above under new business.

The following items have no updates at this time but will be addressed as time permits when there are fewer pressing matters. Bennett noted that there was an instance that came up for his department that made him think of the course components item. There may be instances where inaccurate information is listed and simply needs corrected so that should likely be expedited, not standard routing. So, there are "real" changes, such as actually changing from a Lab to Recitation, for example, which may need to be standard routing, but others which are simply listed incorrectly and have never been corrected and need to be. If members have ideas about how to move these forward and work on them in the few meetings where we may have less going on, that would be great. We'll work to follow up on these as desired. If we can move the course components and interdisciplinary proposal through the process in spring, we can try. Some documents perhaps can be shared out again, and so on.

- C. Undergraduate Post Bacc minors in general – should these continue
- D. Interdisciplinary program Policy review
- E. Follett – Discussion of proposed process
- F. Changing course components – which ones may be expedited? (in progress)

9. Committee Reports

- A. ARPS (Academic Records, Processes and Systems Committee)  
Douthit will not be able to attend during the spring, however, the committee is being dissolved so it may not meet much longer. They will still meet and share updates until they are told not to. She shared some key highlights. Starting February 15<sup>th</sup>, students will be required to use DUO to log into K-State accounts. This has been optional up to this point. Also, an additional security feature began

recently where your location is tracked when you sign in. During ARPS, it was mentioned that some work remotely and use satellite internet so this may compromise location tracking. It's unknown what impact this has at this time. Also changing will be the need to login with your K-State ID if you wish to view student information in the K-State white pages directory.

B. CAPP (Committee on Academic Policies and Procedures) – Kliewer  
No meeting to report on.

C. Curriculog Team  
No meeting to report on.

D. Library – Zecha  
No meeting to report on.

10. Announcements and/or for the good of the University

Ms. LaBerge shared that the Faculty senate elections process will be starting in February, and she will be coordinating with caucus chairs on their unit's elections. Also, the spring open forum dates with President Linton have been set for all three campuses in February and March. An announcement will go out in K-State Today this week.

Here's also hoping for a K-State basketball victory tonight for the good of the university.

11. The meeting was adjourned at 4:12 pm.

Next meeting: February 7, 2023, 3:30 pm; Zoom ID: 442 684 782