

MINUTES
Faculty Senate Academic Affairs
May 1, 2018, 3:30 pm
Business Building, room 2046

Present: Bolton, Bormann, Chumachenko, Easton, Goodson, Hartman, Kennelly, Kingery-Page, Vardiman

Absent: Pitts

Proxies: Almes, Hageman, and Reed

Visitors: Duane Dunn, Sarah Reznikoff, Don Von Bergen

Liaisons: Brian Niehoff, Shannon Castleberry for Monty Nielsen

1. Jenny Bormann called the meeting to order at 3:30 pm.
2. The April 17, 2018 minutes were approved as submitted.
3. Course and Curriculum Proposals

Changes listed below were approved at the college or graduate level at least 10 days prior to this meeting.

A. Curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:376/form>

Technology & Aviation	Engineering Technology-Electronic and Computer Engineering Technology Option (AETA-EC) Engineering Technology-Mechanical Engineering Technology Option (AETA-MT) Engineering Technology-Mechanical Engineering Technology Option (BETB-MT)
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A motion was made by Bormann to approve the three curriculum changes. There was a brief question about a change to one course in a curriculum. Motion carried.

4. New Business

A. Undergraduate Reinstatement – from CAPP

Bormann presented to Academic Affairs for approval a proposal from CAPP to add a #10 to section F103 of the University Handbook related to the reinstatement policy. She shared the background information provided to from CAPP. There is a process followed now, but it isn't included in the policy. Therefore, this addition will clarify the process. There are cases when an undergraduate student is dismissed from a KSU undergraduate program, is admitted to a graduate program and then reapplies to an undergraduate program. In those instances, graduate program admission supersedes the need for a student to complete the undergraduate reinstatement process. Members were given the opportunity to review the proposed language and believed it to be appropriate. There were some questions about the current language. It may need review at a future time. After brief discussion Bormann moved to approve this proposed addition. Motion was approved.

This will move forward to Faculty Senate for the June meeting. If approved, it will be placed in Section F103. #10 of the University Handbook and will also be on the registrar's website and in the undergraduate catalog.

B. Course and Curriculum procedures manual – work over summer

The approval, routing, and notification procedures need to be reviewed, perhaps over the summer, in view of Curriculog being in place now and language needing revised so as not to be antiquated. Bormann will ask for a couple volunteers at the next meeting.

5. Old Business

A. Optional Syllabus statement – Diversity and Inclusion

Katie Kingery-Page and Amy Hageman worked on an optional syllabus statement for Inclusion and Diversity. The statement was sent to Bryan Samuels and Adrian Rodriguez for input. They are looking for a statement that would be campus-wide. After discussion, it was the consensus of the committee to table this for now. They will continue to follow up with Bryan and Adrian on their progress.

B. K-State 8 tags

This has been an ongoing topic of conversation. One possible scenario is being worked on, but it wasn't ready yet for committee review. There are some concerns over the current review process used by K-State 8 council. It was commented that we want to be alert to not get involved in a supervisory role. It was recommended to contact Steve Dandaneau about the concerns and see what changes are needed. The goal is to have a thorough review of the tags without removing control from the faculty. It was agreed this needs further discussion. A comment was made that review of the tags seems like it should be part of the assessment of courses and the like. Bormann will follow up with Steve Dandaneau.

6. Announcements/for the good of the University

A. Co-Chairs for 2018-2019

Committee members conveyed their gratitude to Jenny Bormann and Teresa Hartman for their leadership on the committee this year. Bormann is willing to continue on as co-chair. Easton has put his name forward to be the other co-chair. A vote will take place at the May 15th meeting.

7. The meeting was adjourned at 4:00 pm.

Final meeting: Tuesday, May 15, 2018; 3:30 pm; 2046 Business Building