1. Andy Bennett, Chair, called the meeting to order at 3:31 p.m.

2. The minutes of November 18, 2014 meeting were approved as submitted. To accommodate our visitors, Bennett requested to address item 4.A. first. There was no objection.

3. Course and Curriculum Changes

   A. Undergraduate

   1. A motion was made by Washburn and seconded by Kennedy to approve the following course changes as approved by the College of Human Ecology on November 12, 2014 (sent out to the listserv by Marqueleta Wall on November 21, 2014):

      **COURSE CHANGES**
      **Kinesiology**
      Changes:
      KIN 310 Measurement and Research Techniques in Kinesiology
      KIN 320 Motor Learning and Development

      Motion carried.

   2. A motion was made by D. Fallin and seconded by Washburn to approve the following course and curriculum changes as approved by the College of Arts and Sciences on November 13, 2014 (sent out to the listserv by Karen Solt on November 13, 2014):

      **COURSE CHANGES** (see supplemental information for further detail)
      **Art**
      Add:
      ART 380 Introduction to Sound Art: electronics, digital, and acoustic sound within the visual arts;
      K-State 8: Aesthetic Interpretation

      **Modern Languages**
      From:
      ARAB 202 – Arabic IV
      CHINE 202 – Chinese IV
      GRMN 223 – German IV
      HINDI 202 – Hindi IV
      JAPAN 292 – Japanese IV
      RUSSN 252 – Russian IV
      TO:
      ARAB 301 – Arabic IV
      CHINE 301 – Chinese IV
      GRMN 301 – German IV
      HINDI 301 – Hindi IV
      JAPAN 301 – Japanese IV
      RUSSN 301 – Russian IV

      **Philosophy**
      Add:
PHILO 331 – Philosophy of Gender; K-State 8: Ethical Reasoning and Responsibility; Human Diversity within the US  
PHILO 332 – Philosophy of Sex and Love; K-State 8: Ethical Reasoning and Responsibility; Human Diversity within the US  
PHILO 336 – Global Justice; K-State 8: Ethical Reasoning and Responsibility; Global Issues and Perspectives  
PHILO 337 – Religious Freedom and Democracy; K-State 8: Ethical Reasoning and Responsibility; Global Issues and Perspectives  

Political Sciences  
Change:  

CURRICULUM CHANGES (see supplemental information for further detail)  
Dean of Arts and Sciences  
Changes to Life Science BA/BS  

Music, Theatre, and Dance  
Add:  
Dance Certificate  

Bennett, as the Arts and Sciences member, gave a brief background on the changes. Motion carried.  

3. A motion was made by Fallin and seconded by Washburn to approve the following curriculum change as approved by the College of Business Administration on November 17, 2014 (sent out to the listserv by Alice Niedfeldt on November 18, 2014):  

CURRICULUM CHANGES  
Marketing  
Changes to the Certificate in Professional Strategic Selling  

Motion carried.  

B. Graduate – none  

4. Old Business:  

A. A motion was made and seconded to approve the following curriculum change as approved by the College of Engineering on November 6, 2014 (sent out to the listserv by Gina Leon on November 7, 2014):  

CURRICULUM CHANGES  
Architectural Engineering and Construction Science and Management  
Changes to the B.S. – Architectural Engineering (moving from a five-year UG degree to a four-year UG degree)  

This item was reviewed first in the agenda due to timing. Bennett had visitors introduce themselves. A motion was made and seconded to bring the item to the table for discussion. Motion carried. Jim Goddard, Fred Hasler, and Ray Yunk from Engineering were present to answer questions about the proposal. Hasler began by answering the questions raised at the last meeting. One item requested at the last meeting was to be able to see the elective course lists mentioned in the curriculum. Hasler
provided hard copies of the science elective list, the engineering elective list, and the complimentary elective list. This was sufficient for committee members. Also questioned was the quantity of humanities and social sciences courses. They reduced the courses by one, but have a total of 12 hours available for students to choose from in order to meet the requirements. Also, there was a question about deleting ENGL 100, but not ENGL 200. The background was provided on this. Approximately half of their students come in with the course work needed. However, they’re not asking ENGL to waive any of their pre-reqs, but the students will need to have these in hand, so to speak. Jim Goddard also spoke to this concern.

Committee members had a few other questions. It is desired that there is transparency for students enrolling regarding what is expected. They would also like to be sure English is in support of the changes. Visitors responded to the concerns. They work diligently to visit with incoming students and give them advice on how to proceed. Members and visitors recognized the complex nature of changing this, but all involved are trying to do what is best for the students.

Bennett offered the committee could choose to pass this today and then he would contact the English department for further input and to see if there is agreement. Or, members could choose to hold this. Committee members felt comfortable voting on the proposal.

The motion carried to approve the proposed curriculum changes. Bennett will follow up with the English department.

B. Undergraduate Research course template – Bennett
At the last meeting of Academic Affairs, Senator Bennett discussed with committee members a request from the Vice Provost of Undergraduate Studies to determine a way to better track students involved in undergraduate research. Bennett proposed having a course template form created whereby these specific kinds of courses could be created and submitted for approval through the expedited process. Members were in favor of this approach. After that meeting Bennett met with VP Dandaneau and others to discuss this option. Various questions were raised by Registrar staff members who would be involved with entering these courses into iSIS and other systems. Therefore, nothing will be voted on today, but merely discussed. Bennett went through the list of questions with the committee and will respond to the Registrar’s office. Having answered these, he will move forward with working with the appropriate individuals to create the template form.

It was agree having the courses be numbered 49x, would give flexibility to find a number, but have the courses be easier to identify as well.

5. Announcements/for the good of the University

6. The meeting was adjourned at 4:41 p.m.

Next meeting: The next few meeting dates and times were discussed. If there are not an overwhelming amount of agenda items to care for, the next meeting will be January 20. If it appears there are too many items, there will be a December 16 meeting.