MINUTES
Faculty Senate Academic Affairs
December 17, 2013, 3:30 pm
Union room 204

Present: Bennett, Bolton, Bormann, Goodson, Jani, Linville, Narayanan, Pacey, Pankl, Unruh, Zajac, Wang
Absent: Satzler
Visitors/Liaisons: Ruth Dyer and Monty Nielsen

1. Andy Bennett, Chair, called the meeting to order at 3:32 p.m.

2. The December 3, 2013 minutes were approved as submitted

3. Course and Curriculum Changes
   A. Undergraduate Education
      1. A motion was made by Zajac and seconded by Pacey to approve the following curriculum change
         as approved by the College of Engineering on November 7, 2013 (sent out to the listserv by Gina Leon on
         November 14, 2013):

         **COURSE CHANGES**
         *Architectural Engineering and Construction Science*
         Changes:
         - DEN 210 CNS 110 History of Building and Construction
         - CNS 220 220 Construction Materials
         - CE 331 CNS 331 Strength of Materials and Analysis
         - CE CNS 332 Strength of Materials A Laboratory
         Add:
         - CNS 210 Graphic Communication I

         *Biological and Agricultural Engineering*
         Add:
         - BAE 250 Solid Modeling
         - BAE 445 Biological Engineering Fundamentals
         - BAE 450 Off Road Machine Power Components
         - BAE 550 Advanced Machinery Drive Components

         *Electrical and Computer Engineering*
         Add:
         - ECE 115. New Student Design Project

         **CURRICULUM CHANGES**
         *Architectural Engineering and Construction Science & Management*
         - Changes to the BS in Architectural Engineering. (Curriculum and catalog changes)
         - Changes to the BS in Construction Science Management.
         - Changes to the BS in Biological Systems Engineering – Biological Option.
         - Changes to the BS in Biological Systems Engineering – Environmental Option.
         - Changes to the BS in Biological Systems Engineering – Machine Systems Option.
         *Chemical Engineering*
         - Changes to the BS in Chemical Engineering
         *Electrical and Computer Engineering*
         - Changes to the BS in Computer Engineering
         - Changes to the BS in Electrical Engineering
Discussion: There was a brief question on CNS 210 about the contact hours. Also, it was noted that ECE 115 seems to need an extra word in the course description. There were other minor questions about a proposer stating contact had been made and with whom, for example in arch engineering.

Bennett will contact Geology if it is so desired regarding impact on their department. Committee members discussed this and determined that this would be appropriate. It was noted there were some oddities in the way the sheets were put forward; however, nothing to keep them from going forward at this time.

Motion carried.

2. A motion was made by Wang and seconded by Bormann to approve the following course additions as approved by the College of Human Ecology on December 5, 2013 (sent out to the listserv by Marqueleta Wall on December 6, 2013):

**COURSE ADDITIONS**

**School of Family Studies and Human Services**

Add:
- FSHS 375 Introduction to Research Methods in Family Studies and Human Services; K-State 8
  - TAGS: Empirical and Quantitative Reasoning; Social Sciences
- FSHS 500 International Experience in Family Studies and Human Services; K-State 8
  - TAG: Global Issues and Perspectives

**Kinesiology**

Add:
- KIN 597 Research Experience in Kinesiology

**CURRICULUM CHANGES**

**School of Family Studies and Human Services**

- Drop the Emphasis in Personal Financial Planning within the BS in FSHS degree.

Discussion: It was noted that FSHS 500 is a potentially a 0 credit hour course with a K-State 8 tag. However, in this instance it is appropriate because this is an experience. This will allow them to do study abroad courses that would allow the Global Issues and Perspectives tag, even if a student took it for 0 credit. Bennett was in contact with the department about the course. It was accepted that this was a situation expressly discussed in the K-State 8 proposal.

Motion carried.

B. Graduate Education – A motion was made by Bormann and seconded by Zajac to approve the following course additions and curriculum change as approved by the Graduate Council on December 3, 2013:

**COURSE CHANGES**

**Arts & Sciences**

- GRAD 703-MLANG 803 - Practicum in Adult TESL/TEFL: Oral Communication
- GRAD 704-MLANG 804 - Practicum in Adult TESL/TEFL: Written Communication
- STAT 705 Regression and Correlation Analyses

**Analysis of Variance**

**COURSE ADDITIONS**

**Veterinary Medicine**

- CS 780. Food Animal Reproduction
- CS 781. Shelter Medicine
Arts & Sciences
GEOL 650 – Geomicrobiology
MLANG 805 – Second Language Assessment
MUSIC 676 – Arranging Choral Music
ANTH 692 – Human Growth and Development
ANTH 696 – Bioarchaeology
ANTH 790 - Writing Cultures: Ethnographic Methods
ART 614 – Italian Renaissance Architecture
THTRE 670 – Playback Theatre.

Agriculture
AGED 800. Research Methods in Agricultural Education and Communications
AGED 820. History and Philosophy of Agricultural and Extension Education
AGCOM 840. Diffusion of Innovations
AGED 860. Program Evaluation in Agricultural and Extension Education
ASI 865. Analytical Techniques: mRNA and Protein Analysis
GRSC 600 Practicum in Bakery Technology I
GRSC 780 - Particle Technology for Solids Handling and Processing
RRES 620. Human-Wildlife Conflicts

Education
EDLEA 938 Advanced Data Analysis in Qualitative Methods

Business Administration
MANGT 670 – Social Media Analytics & Web Mining

Human Ecology
FSHS 768 Introduction to Financial Therapy
FSHS 769 Money and Relationships
FSHS 770 Applied Behavioral Finance
FSHS 771 Financial Therapy Theory & Research

COURSE DROP
Arts and Sciences
STAT 704 – Analysis of Variance

CURRICULUM CHANGES
Arts & Sciences
Changes to the Graduate Certificate in Applied Statistics

Agriculture
Changes to the MS in Horticulture: Urban Food Systems Specialization

Graduate School
Changes to the MS: Food Science Program – Non-Thesis Option

CURRICULUM DROP
Arts and Sciences
Occupational Health Psychology Graduate Certificate

CURRICULUM ADDITION
Human Ecology
Graduate Certificate in Financial Therapy
Discussion: There were brief comments but no questions regarding the Financial Therapy certificate. Motion carried.

4. Follow-up items from Nov. 5 meeting
   A. Approve the following course changes and curriculum addition as approved by the College of Arts and Sciences on November 7, 2013 (sent out to listserv by Karen Solt on November 7, 2013):

   **COURSE CHANGES**
   **Physics**
   Changes:
   PHYS 213 – Engineering Physics I
   PHYS 214 – Engineering Physics II

   Bennett reported that Satzler requested the items remain tabled until the next meeting. Bennett also did not hear back from the Arts and Sciences representative. He reminded all of the background that this had to do with the pre-reqs changing. Committee members again briefly discussed the details. The courses will remain tabled until the next meeting.

5. A motion was made by Pacey and seconded by Bolton to approve the following posthumous degree request:

   May 2014
   Kayla Renee Strathman, BS in Business Administration, College of Business Administration

   Bennett noted the student was in good standing. Motion carried.

6. Old Business
   A. Approval, Routing, and Notification for Course and Curriculum changes
   Bennett directed attention to the files that were sent out electronically to all. Narayanan began by noting some of the changes suggested by the subcommittee. Academic Affairs committee members made their way through page 18 and will take up review again at the next meeting.

7. Committee reports:
   A. CAPP – Bennett
      The committee met last week. There were no urgent items to report.

   B. iSIS – Satzler
      No report.

   C. Library Committee – Bormann
      The committee did not meet this month.

   D. CCAPIC - Bennett/LaBerge
      The committee met last week. Bennett reported that the procedures for dropping a course will be looked at first as part of a testing a system since this is usually the least major change that occurs. The committee will also begin meeting on a more frequent basis.

8. Announcements/for the good of the University
   Nielsen reminded all that grades are due on December 23.

9. The meeting was adjourned at 4:59 p.m.

Next meeting: Tuesday, January 21, 2014; 3:30 pm; Union room 204