

**MINUTES**  
**Faculty Senate Academic Affairs**  
**February 18, 2014, 3:30 pm**  
**Union room 204**

Present: Bennett, Bolton, Bormann, Goodson, Linville, Narayanan, Satzler, Wang, Zajac  
Absent: Jani, Pacey, Pankl, Unruh  
Guests/Visitors: Ruth Dyer, Monty Nielsen

1. Andrew Bennett, Chair, called the meeting to order at 3:32 pm
2. The minutes of January 21, 2014 meeting were approved as submitted.
3. Course and Curriculum Changes
  - A. Undergraduate Education
    1. A motion was made by Goodson and seconded by Bolton to approve the following course and curriculum changes approved by the College of Education on January 28, 2014 (approval sheets sent out by Janel Harder on January 29, 2014):

**COURSE CHANGES**

*Educational Leadership*

Add:

- LEAD 251. Honors Leadership I
- LEAD 252. Honors Leadership II
- LEAD 312. Peer Leader Practicum
- LEAD 320. Theories of Leadership
- LEAD 489. Seminar in International Service-Learning

Change:

- LEAD 450. Senior Seminar in Leadership Studies

**CURRICULUM CHANGES**

*Curriculum and Instruction*

Changes to the Admission Requirements for Teacher Education.

Goodson gave brief overview of changes. Motion carried.

2. A motion was made by Zajac and seconded by Narayanan to approve the following course addition approved by the College of Veterinary Medicine on January 31, 2014 (approval sheets sent out by Gail Eyestone on February 3, 2014):

**COURSE ADDITION**

*Dean's Office*

DVM 101 Careers in Veterinary Medicine

Discussion occurred regarding AP, concurrent credit, and these kinds of courses. Would the offering of this course set precedent? No, however, it may be reasonable in the future for this committee, along with CAPP, to begin discussing these kinds of courses and others, such as zero credit hour courses, research courses, tracking courses, etc as to whether more clearly define guidelines should be set. Committee members were able to visit with Dr. Ron Elmore via phone about this particular course and he answered their questions. It appears this is a concurrent enrollment course. It was determined Vet Med will need to seek KU and Pittsburgh State University approval to offer this course in Johnson County. So a few more procedures will need to be undertaken, but this does not prohibit the committee from approving the course at this time.

There was also discussion about the possible impact on the College of Agriculture, at least with regard to recruitment. Motion carried with 1 opposed.

B. Graduate Education – None (Graduate Council’s February 4 meeting was canceled due to University Closure and all those course and curriculum items will be voted on at their March 4 meeting)

4. Follow-up item from Nov. 19 meeting (pending discussion between Engineering and A&S)

A. Update on course changes approved by the College of Arts and Sciences on November 7, 2013.

COURSE CHANGES

*Physics*

PHYS 213 – Engineering Physics I

PHYS 214 – Engineering Physics II

Satzler reported these courses are still under discussion. He will work to facilitate a meeting to care for this discussion so the FS Academic Affairs committee can act on them in March.

5. New Business

A. Unofficial Withdrawals

Bennett reported that CAPP has had discussion regarding unofficial withdrawals. This is specifically in connection to how those withdrawals relate to federal financial aid. This may come up down the road as a possible policy addition.

6. Old Business

A. Approval, Routing, and Notification for Course and Curriculum changes

Committee members picked up review of the procedures manual at the appendices. Committee members completed final changes to the document. A clean version will be made and committee members will review during March for their final approval. These changes will be presented to Faculty Senate as an informational document most likely in April.

7. Announcements/for the good of the University

Bennett briefly reported on a question that came up about handbook language regarding auditing courses.

It was announced that Faculty Senate elections are in process and nomination ballots will begin this week.

8. The meeting adjourned at 4:56 pm

Next meeting: Tuesday, March 4, 2014; 3:30 pm; Union room 204