

MINUTES
Faculty Senate Academic Affairs
December 4, 2012, 3:30 pm
Union room 204

Present: Bennett, Bonella, Dille, Easton, Ehie, Garcia, Hill, Hoag, Sellers, Stewart, and Zajac

Absent: Spears

Guests: Carla Bishop, Monty Nielsen, and Ruth Dyer

1. Andy Bennett, Chair, called the meeting to order at 3:30 pm

2. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Hoag and seconded by Narayanan to approve the following course changes approved by the College of Agriculture on November 19, 2012 (approval sheets sent out by Janet Roggenkamp on November 20, 2012):

COURSE CHANGES:

Department of Agronomy

Add:

AGRON 598. Undergraduate Research in Agronomy

Department of Animal Sciences and Industry

Add:

ASI 101. Animal Sciences & Industry Orientation

ASI 401. Farm Animal Reproduction Laboratory

ASI 598. Bioscience Internship in Animal Science

Change:

ASI 400. Farm Animal Reproduction

ASI 490 290. Microcomputer Applications in Animal Sciences and Industry

Department of Grain Sciences and Industry

Add:

GRSC 100 Grain Science & Industry Orientation

GRSC 151 - Principles of Milling Laboratory

GRSC 201 - Fundamental Baking Calculations

GRSC 499 – Undergraduate Research in Grain Science

GRSC 501 - Milling Science I Laboratory

GRSC 511 – Feed Technology I Laboratory

GRSC 545 – Grain Drying, Storage, Aeration and Pest Management

Change:

GRSC 150 - Principles of Milling

GRSC 405 - Grain Analysis Techniques

GRSC 500 – Milling Science I

GRSC 510 - Feed Technology I

CURRICULUM CHANGES:

Department of Food Science and Industry

Changes to the B.S. in Food Science and Industry, Business & Operations Management Option.

See supplemental information for rationale and details.

Changes to the B.S. in Food Science and Industry, Science Option. See supplemental information for rationale and details.

Department of Grain Science and Industry

Changes to the B.S. in Bakery Science and Management, Cereal Chemistry Option. See supplemental information for rationale and details.

Changes to the B.S. in Bakery Science and Management, Production Management Option. See supplemental information for rationale and details.

Changes to the B.S. in Milling Science and Management, Chemistry Option. See supplemental information for rationale and details.

Changes to the B.S. in Milling Science and Management, Operations Option. See supplemental information for rationale and details.

There was a brief question about AGRON 598 course being for undergrads. This was specifically made a higher level because it is for seniors. Motion carried.

A motion was made by Dille and seconded by Zajac to approve the curriculum changes as listed above. Dille explained there was a typo error made in the original approval sheets sent out to the listserv. A curriculum change was copied and pasted into two areas accidentally. The college, however, noted the error and it was corrected prior to it being presented today. Therefore, what was sent out to the committee for today's meeting is correct. Motion carried.

2. A motion was made by Dille and seconded by Hoag to approve the following new curriculum proposals approved by the College of Agriculture on November 19, 2012 (approval sheets sent out by Janet Roggenkamp on November 20, 2012):

Department of Grain Science and Industry

Add:

New option in the B.S. in Feed Science and Management: Pet Food Production Option
See supplemental information for rationale and details.

Add:

New Pet Food Science Minor. See supplemental information for rationale and details.

Motion carried.

3. Old Business

A. Interdisciplinary programs task force update – Bennett

Bennett commented that a draft report is in the process of being created. Once the final report and recommendations are completed, they will be sent to the Provost. Most likely the task force will meet again to address any questions that are raised. Bennett briefly discussed what the task force is proposing currently. One major change would be that interdisciplinary programs would need to circulate their proposal to the Council of Deans in early stages of creation. At the next level, the chair of Academic Affairs as well as someone else on the administrative side will review and then give comments or advice to the proposers. Acquired resources will need to be transparent as well. Following that, if it is an undergraduate program, it would go to FS Academic Affairs; if it is a graduate program, it would go to the Graduate Council prior to coming to FS Academic Affairs.

Discussion: Accountability for interdisciplinary programs... who will be responsible for making sure the program continues the way in which it is proposed? It is desired that agreements of support will accompany the proposal. In addition, by the proposal being reviewed by the Council of Deans early on, those kinds of issues can be addressed and resolved prior to its moving forward. The Academic Affairs chair and the administrative counterpart will also be able to provide valuable input. For example: if they determine other specific units or individuals need to be contacted regarding the

proposal to give their blessing, so to speak, that will be of help. A committee member questioned whether a college or department could decide later down the line that they want to withdraw their financial contribution. Just as with a unit or department that would want to drop a program and this may cause repercussions to other departments, it would be the same with this, they would need to provide rationale and it would need to have some discussion prior to that happening.

4. Committee Reports

A. iSIS – Bennett/Dille

Dille reported CAPP met last month and will meet again next week. A survey went out recently regarding University email and calendar options. It would be good to provide your input on this topic. Also, the Registrar's office will be sending out a reminder to alert individuals who have not yet taken the FERPA training to do so. Dille commented that some people were concerned their score was being recorded somewhere for this training. She reassured them no record is kept; the hope is really to provide awareness. This training will be an annual requirement.

B. CAPP – Bennett

Bennett commented there was discussion about equivalent versus cross-listed courses. He gave some examples of why this topic has come up. Since this tends to be discipline specific, could it be treated individually by the deans? It seems a proper definition of equivalent vs. cross-listed would need to be provided in order to create an alert that DARS could work with. How this relates to the retake policy was briefly discussed. When these situations do come up, they can be very confusing. Having something in place will help both administrative personnel and students.

C. Library Committee – Sellers

Sellers reported the committee discussed the Capital Campaign. Items included collections, endowed positions, student support, and facilities. They also reviewed two new databases with committee members that K-State is using. There was discussion about a policy of purchasing one format of materials with digital as first choice. Also, there was discussion of the Open Access movement. It was reported the Library has reserved rooms 306 and 309 for graduate student use. Bonella added that these students have to apply and once approved they receive swipe card access to those rooms. From Sunday, December 9 through Thursday December 13, the K-State Student Union will be open 24 hours a day. This will alleviate some of the congestion in Hale Library during these times. Other buildings on campus, such as the Alumni Center, the ECM building, and the Leadership Studies building, will also be extending their open hours during this time.

5. Announcements/for the good of the University

Easton commented there is deep concern from the College of Engineering faculty regarding upcoming possible changes to the structure of DCE. Faculty members want to be given an opportunity to provide input and feedback regarding any changes that are proposed. Bennett reported this was discussed at the Faculty Senate Leadership Council meeting just this morning. Leadership will meet with the Provost and President next week and will be sure to discuss this topic with them. Stewart reported he and Dean Maes have been requested to meet with the College of Engineering later this week.

Bonella reported they have acquired a new database called SCOPUS. It is a very robust, huge multi-disciplinary database. They foresee it being used very heavily. Training is being provided. One of the sessions will be tomorrow morning, December 5, at 9 am in the Hemisphere room of Hale Library.

Bennett updated committee members regarding the E-textbooks workgroup discussed recently. It appears right now fund-raising will not be a priority for this. They are looking to student senate possibly to get some seed money to see if there is definite interest on the part of students for this kind of venture to be then pursued further.

Dille mentioned a comment made at their Ag caucus meeting regarding the length of course and curriculum changes submitted and whether they might be shortened. There was brief discussion about this. It seems important to have the pertinent information available for those who view these proposals. It was also noted

these used to go out in paper format whereas now they are sent out via email and so can be looked at in electronic format. There was a demo last semester of software that may be used in the future for approval of changes, however, the changes themselves would still need to be detailed enough to provided readers with accurate knowledge of what changes are being made specifically to a course or curricula. This does not seem to be something that will happen within the next two years or more.

Bennett mentioned the next meeting is scheduled to be on December 18. This reminded committee members that grades are due on that day as well. After discussion, there was consensus among committee members not to meet on December 18. It could be the committee will meet back on January 22.

6. The meeting adjourned at 4:18 pm

Next meeting will be either Tuesday January 8 or Tuesday January 22, 2013, Union room 204, 3:30 p.m.