

**MINUTES**  
**Faculty Senate Academic Affairs**  
**October 20, 2009, 3:30 p.m.**  
116 Anderson Hall

Present: Baillargeon, Bennett, Charney, DeRouchey, Hornsby, King, Moser, Spears, Stoskopf

Absent: Ganta, Roberts, Sump

Proxy: Devore

Guests: Greg Eiselein, Emily Lehning, Terrie McCants, Monty Nielsen, Alison Wheatley

1. Barney King, Chair, called the meeting to order at 3:30 pm. An additional agenda item will be added as Dean Wheatley will return to update the committee on the stand alone minor.
2. A motion was made by Spears and seconded Bennett by to approve October 6, 2009 minutes. Typo was corrected at the end of 7a. Motion carried.
3. First Year Working group: Guests – Greg Eiselein and Emily Lehning  
Lehning began by thanking the committee for their support. Eiselein gave a brief background and update of what is going on with the first year efforts. In 2005 a committee was appointed to review and propose revisions for general education. The first report discussed a first year seminar experience. The following year in 06-07 a university wide task force was created. They also recommended a first year experience. After much effort, a pilot study of 370 students in 16 sections in various colleges was conducted. Data suggests that this experience was beneficial in many ways. It is hoped this can be incorporated and used university wide for first year students. Smaller class size would be ideal. Having a learning community is something else they're thinking of. The University of Oregon is a good model to look at. For example, 22 seats would be set aside for the learning community in certain courses and then those students would be talked to about their experience in that class, such as how they did with exams, essays, etc. and then discuss the connection between those courses and the students learning and adjusting to college life. They are interested in getting feedback at this point. Bennett asked whether they have talked to certain colleges that have had similar processes for first year students, such as engineering. Lehning said a separate component to this is they are interdisciplinary versus being in one college. It helps them to think outside of just an engineering view point. Really it's about helping students succeed in their first year and getting them engaged in their courses. DeRouchey mentioned use of clubs and other student activities and observed this is a type of outside of classroom activity that pulls students together from different disciplines. It was also noted successful students are ones that get involved. Briefly discussed was the definition of general education. As the K-State 8 evolves and tagging continues we'll want to make sure lower level courses are tagged so that they have a range of offerings. It was mentioned that advisors can make a true difference in helping students determine what courses to take that would fit them well. Also discussed was having a student presence with a mentor, so to speak, as someone who has been through the program and was successful. The working group is composed from persons all over campus and includes faculty, administrators, asst deans, student life personnel, etc. so they have a broad range of experience and are diverse. They would like to formalize this process, rather than just having a pilot program.

It was suggested that the representatives in the working group to go back to their respective units and ask what is being done currently and how they can complement the initiatives already being done or make changes.

Lehning and Eiselein commented that having a gradual ramping up process rather than just jumping in seems to be a good approach. This will work best if it grows from the bottom up and is built on before there is too much institution put into it. The workload on faculty was also briefly touched on. A one-credit hour course was discussed. Even though there will be money paid out, this will be well worth the effort in retention of students.

The working group, with support from Provost Dyer and FS president, should soon become an official committee on campus.

Eiselein asked for suggestions on creation of a one-credit course. Hornsby expressed some concern over using a one-credit hour course, or having a course attached to it, but if some courses could be reorganized in a way where it wouldn't be a resource issue, that might work.

#### 4. Stand Alone Minor

Dean Alison Wheatley attended to discuss again the revised minor proposal and changes that were made after the last meeting she attended. The main purpose of this would be to allow for a student to receive a minor after their graduation from either k-state or another accredited college. CAPP is hopeful this can move forward in the approval process. There was lengthy discussion over the logistics of doing this and how it works with having a student who has graduated from elsewhere and then wants to complete a minor here. Other universities were discussed and their standards for allowing these. There was concern over allowing a graduate from another college to come here and receive a minor. Also mentioned was how this could be offered in some colleges where accreditation may not allow for it. It seemed reasonable to members to allow K-state graduates to come back and do this. A mention was also made with regard to financial aid. It does not appear these types of students would be eligible for financial aid and therefore would have to independently finance their finishing of a minor. Discussion ensued again about offering this to students from another accredited university. A question was also raised about enrollment preference for students who transfer in credits. Could a college opt out if they wish to not participate in this? Wheatley will take these concerns and questions back to CAPP and the subcommittee working on this proposal. She thanked members for their feedback.

#### 5. Course and Curriculum Changes

##### A. Undergraduate Education –

1. A motion was made by Bennett and seconded by Moser to approve the following course and curriculum changes approved by the College of Arts and Sciences on October 1, 2009 and the College of Human Ecology on October 7, 2009 (items 1. and 2.) :

#### **COURSE CHANGES**

##### *Chemistry*

Add:

CHM 372 Forensic Analytical Chemistry

##### *Communication Studies, Theatre and Dance*

Add:

COMM 575 Internship in Communication Studies

Drop:

COMM 090 Teaching Public Speaking I and IA

##### *History*

Change:

HIST 543 ~~The U.S. and World Affairs 1776 to Present~~ to 1920

Add:

HIST 544 U.S. World Affairs since 1920

HIST 547 Economic History of the United States

HIST 564 History of Mass Communications in America

##### *Kinesiology*

Add:

KIN 499 Honors Project

##### *Military Science*

Add:

MSCI 499 Honors Project

*Modern Languages*

Add:

SWAH 201 Swahili III

SWAH 202 Swahili IV

*Music*

Add:

MUSIC 481 Instrumental Jazz Instruction

MUSIC 482 Vocal Jazz Instruction

*Psychology*

Add:

PSYCH 550 Advanced Psychological Research Methods

PSYCH 556 Multicultural Psychology

PSYCH 570 Psychopharmacology

*Women's Studies*

Add:

WOMST 499 Honors Project

**CURRICULUM CHANGE**

*Music*

Change to requirements for the Bachelor in Music Education in order to allow students to earn their degree in 4 yrs versus 5 years – **Attachment 1**

2. Course and curriculum additions approved by the College of Human Ecology on October 7, 2009:

**COURSE ADDITIONS**

*Department of Apparel, Textiles, and Interior Design*

Add:

AT 498 Topics in Apparel and Textiles

*Department of Hospitality Management and Dietetics*

Add:

HMD 490 Practicum in Clinical Dietetics

*School of Family Studies and Human Services*

Add:

FSHS 529 Trauma and Traumatic Stress

FSHS 536 Conflict and Trauma in International Settings

**CURRICULUM ADDITION**

School of Family Studies and Human Services

Add: Undergraduate Minor in Conflict Analysis and Trauma Studies (CATS) – **Attachment 2**

Motion carried.

- B. Graduate Education – A motion was made by Bennett and seconded by Spears to approve the following new course as approved by the Graduate Council on October 6, 2009:

*College of Architecture – August 28, 2009 approval sheets*

Add: ENVD 650 Italian Art, History and Culture

Motion carried

- C. General Education – A motion was made by Moser and seconded by DeRouchey to approve the following courses for UGE status as approved by the UGE Council:

*College of Arts and Sciences –October1, 2009 approval sheets*

- ◆ENGL 330 Fiction
- ◆ENGL 335 Film
- ◆ENGL 340 Poetry
- ◆ENGL 345 Drama

Motion carried.

A handout was given to committee members informing them of various courses that were approved by the UGE Council for continued status.

6. Graduation list additions – A motion was made by Spears and seconded by Moser to approve the August 2009 graduation list and the following additions to that list:

August 2009

Lindsay Ann Bird, Bachelor of Fine Arts, College of Arts and Sciences (incorrect enrollment of hours)  
Audrey Reece, Bachelor of Science, College of Arts and Sciences (change of grade form)

Motion carried.

7. Committee Reports

- A. Committee on Academic Policy and Procedures (CAPP) – Andrew Bennett

There was much discussion about stand alone minors at the meeting, which Dean Wheatley touched on here today. Also, interdisciplinary undergrad and grad programs are being discussed and where to house them. Should interdisciplinary programs be moved from the college to the graduate school? These types of discussions have happened in the past as well.

- B. iSIS Task Force – Dan Moser

Two main topics were discussed: 1) Online graduation applications and 2) Mid-term progress reports; the idea is to also get a list of NRs or “not reported”. This will help determine if students are really doing ok, or whether they are just not being reported on. Spears commented she followed up on the issue she raised last month about faculty not getting feedback on whether their grades have been submitted. She spoke with Mike Crow and they are going to take the “save” message and add some more to it so that it will give reassurance that the grades have been submitted.

- C. Student Senate – Wayne Stoskopf

The campus planning and development committee took a tour of new leadership studies building. Should be completed in December and classes should be held there starting in January. Also, the long term tuition task force has convened and will start meeting this semester instead of in the spring to be proactive rather than reactive. There was a meeting about a text book rental program, partnering with Varneys, etc. to figure out other innovative ways to provide text books to students. This week is Homecoming week. All students are very busy with the activities associate with that. Stoskopf encouraged all to attend either the parade or game if possible.

8. For the good of the University

9. The meeting was adjourned at 5:05 p.m.

Next meeting: November 3, 2009; 3:30 p.m.; Union room 204