I. Call to Order
The meeting was called to order by Pat Ackerman, Co-Chair, at 3:30 p.m.

II. Approval of minutes of April 20, 2004 Academic Affairs Committee meeting.
Pacey moved the approval of the minutes of the April 20, 2004 meeting with one correction: In 3.a., change “if” to “is”. Simon seconded. Motion passed.

III. Announcements
Ackerman expressed thanks to committee members for their support of the passage of several Academic Affairs items during the last Faculty Senate meeting.

A. Academic Affairs Chair election - at first May meeting
Ackerman announced that the election for a new Academic Affairs committee chair will be held at the next meeting.

B. Wait list task force report - David Pacey and Kathy Grunewald
Pacey reported that the Wait List Task Force is making progress. The procedure will be integrated into the new Laser software scheduled for implementation in spring 2006 enrollment (for Fall 2006 classes). As a high priority of the students on the task force, the task force is also working on changes to the present wait list procedures so that some improvement can be implemented in the interim, hopefully by Fall 2004. The task force has requested that the Provost ask departments to submit a statement that outlines their policy with the plan to make these policies available online.

IV. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Hedrick and seconded by Pacey to approve undergraduate course and curriculum changes approved by the College of Arts and Sciences April 1, 2004.

Dean of Arts and Sciences
COURSE CHANGES:
ENGL 035  Special Studies in English to: DAS 135 Special Studies in English
ENGL 035  Beginning English I to: DAS 136 Beginning English I
ENGL 038  Beginning English II to: DAS 138 Beginning English II
ENGL 040  Intermediate English I to: DAS 140 Intermediate English I
ENGL 050  Intermediate English II to DAS 150 Intermediate English II
ENGL 052  Advanced English to: DAS 152 Advanced English
ENGL 076  Reading Skills to: DAS 176 Reading Skills
ENGL 077  Written Communication/Non-Native Speakers to: DAS 177 Written Communication/Non-Native Speakers
ENGL 078  Oral Communication/Non-Native Speakers to: DAS 178 Oral Communication/Non-Native Speakers
ENGL 079  Pronunciation/Speaking Skills to DAS 179 Pronunciation/Speaking Skills
ENGL 081 Advanced Integrated English to: DAS 181 Advanced Integrated English
ENGL 085 Teaching and Cultural Orientation for ITAs to: DAS 185 Teaching and Cultural Orientation for ITAs
ENGL 086 Orientation/Amer. Higher Educational System to: DAS 186 Orientation/Amer. Higher Educational System
ENG 087 Exploration of American Culture to: DAS 187 Exploration of American Culture

Department of English
CHANGE:
ENGL 430 The Structure of English
ENGL 476 American English

English Language Program
ADD:
DAS 182 Introduction to American Academic Research Writing for International Students
DAS 183 Introduction to American Academic Presentation for International Students
DAS 184 Practical Training in ESL

Department of Geography
CHANGE:
GEOG 220 Environmental Geography I to: GEOG 321 Environmental Geography II
GEOG 221 Environmental Geography II to: Environmental Geography I
GEOG 535 Fundamental of Climatology

Department of Sociology, Anthropology, and Social Work
CHANGE:
ANTH 522 Special Topics in Anthropology to: ANTH 521 Topics in Archaeology
ANTH 522 Special Topics in Anthropology to: Topics in Cultural Anthropology
ANTH 522 Special Topics in Anthropology to: ANTH 523 Topics in Linguistic Anthropology
ANTH 522 Special Topics in Anthropology to: ANTH 530 Topics in Physical Anthropology

Department of Speech Communications, Theatre and Dance
ADD:
SPCH 535 Communication and Leadership

Women’s Studies Program
CHANGE:
WOMST 500 Topics in Women’s Studies to: WOMST 585 Women and Islam

CURRICULUM CHANGES:
University Undergraduate Studies
(Page 96, undergraduate catalog)
CHANGE:
Life sciences
Pre-vet option (new)
*See page 8 of white sheets for further details.

Division of Biology
University Undergraduate and Graduate Studies
ADD:
Concurrent B.S. and M.S. degree program in Biology
Rationale: This is a new program.
*See page 9 of white sheets for further details.

Department of Geography
University Undergraduate Studies
Page 113, undergraduate catalog
CHANGE:
Geography (B.A or B.S
Rationale: Changes to GEOG 221 and the addition of GEOG 321 reflect changes made to the two-
course Environmental Geography sequence.
*See page 10 of white sheets for further details.

CHANGE:
University Undergraduate Studies
Page 113, undergraduate catalog

CHANGE:
Geography Minor
*See page 11 of white sheets for details.

ADD:
University Undergraduate Studies
Certificate in Geographic Information Systems (18 hours)
*See page 12 of white sheets for details.

Motion passed.

2. A motion was made by Pacey and seconded by Fairchild to approve undergraduate course and curriculum changes approved by the College of Technology and Aviation April 6, 2004.

COURSE MODIFICATIONS:
MET 111 Technical Graphics
MET 117 Mechanical Detailing
CET 120 Materials Sampling and Testing
CMST 335 Web Development Programming I
PPIL 435 Air Transportation

Motion passed.

3. A motion was made by Stewart and seconded by Hancock to approve undergraduate course and curriculum changes approved by the College of Arts and Sciences February 12, 2004. (This item was deleted from the April 13, 2004 Faculty Senate agenda due to changes being made to it after it was approved by Academic Affairs).

Department of Chemistry
CHANGE:
Under Chemistry curriculum for the BS degree
*See page 5 of white sheets for details (revised)

Motion passed.

B. Graduate Education
A motion was made by Pacey and seconded by Grunewald to approve course and curriculum changes approved by Graduate Council April 6, 2004.

CHANGE
AGRON 660 Range Research Techniques
AT 610 Computer-Aided Design of Apparel
AT 625 Apparel and Textile Store Planning
AT 645 Private Label Apparel Product Development
AT 655 Apparel Pattern Development I
AT 695 Apparel Pattern Development II
CIS 705 Programming Languages
EECE 631 Microcomputer Systems Design
EECE 684 Power Laboratory
C. General Education - none

VI. New Business

A. A motion was made by Stewart and seconded by Pacey to approve additions to a graduation list.

December 2003
Angela Dikeman, Business Administration, BS-Marketing and International Business
Joel Scott, Arts and Sciences, BS-Geography

Motion passed.

B. Approve changes to the senior and alumni surveys - Patricia Marsh, Gerald Hanna, and Lori Bergen
Gerald Hanna and Lori Bergen gave some background on the Senior and Alumni Survey. It was begun in 1987 with the approval of Faculty Senate. It was the original work of Don Hoyt and Bill Pallett and was originally connected to the IDEA Center. It was then transferred to the Office of Planning and Analysis. The survey has value as data for student learning outcomes and program development, but it needs revision at this point. It was also reported that there is no survey for graduate students. Discussion then turned to how to organize a subcommittee to revise the survey. Marsh will submit a draft for a charge to the subcommittee and recommended membership at the next Academic Affairs Committee meeting.
VII. Committee Reports

A. Hancock report on General Education Council
Hancock reported that the next meeting is set for Thursday to discuss results of the survey.

B. Trussell report on University Library Committee
Trussell reported that meetings with Dean of the Library candidates for second interviews are scheduled for next week.

C. Stewart report on Committee on Academic Policy and Procedures (CAPP)
No report on CAPP. Stewart did report on Faculty Senate Leadership Committee. (1) The TEVAL Task Force is being formed, and Dave Rintoul will serve as chair. Howard Erickson from Academic Affairs has been recommended as a member of the task force from Vet Med. (2) A new proposal for the University Calendar will be submitted to Faculty Senate. The new proposal has a Monday start date, beginning in Fall 2005, but this will reduce fall break to one day. (3) The Kansas Board of Regents faculty morale survey reveals that morale at K-State is “significantly low.” A total of 351 responded from K-State, out of a total of 1430 responses from all Regents’ institutions. Respondents were either tenured or tenure track faculty. At K-State 37% are actively seeking placement outside K-State. The top four reasons cited for unhappiness at K-State are salary (68%), lack of tuition assistance (48%), benefits (38%) and lack of support for professional development (36%). (4) Committee members were invited to suggest colleagues or volunteer to be candidates for president-elect of Faculty Senate. Jennifer Gehrt has agreed to run again for secretary, but it is also appropriate to nominate others for that position. (5) Faculty Affairs Committee is submitting its own record of events that transpired in the deliberations on the “Teaching Scholar” appointments, since there are discrepancies with the report from the chemistry department.

D. Meier report on Student Senate
Meier reported that the new Student Senate committee appointments will be made tonight. He also reported that issues with the Collegian’s reporting on diversity activities are still unresolved.

VIII. For the Good of the University
Fairchild reported that Fred Cholick will become the new Dean for Agriculture on August 9th.

Pacey commented that the Collegian article on the revised drop policy was in error. The Collegian reported the policy stated that students “will” be dropped rather than “may” be dropped, as the policy states. He sent a letter of response that has not been published by the Collegian to date. Pacey also reported that his review of drop policies at other universities state that students “will” be dropped for unexcused absence from the first class session.

Stewart reported that K-State received a Special Citation for the Virtual Commencement last week at the University Continuing Education Association annual meeting in San Antonio, TX. This is especially significant since the association cited the Virtual Commencement beyond its regular categories for annual awards.

IX. Adjournment
Meeting adjourned.