

MINUTES
Faculty Senate Academic Affairs
May 20, 2003 3:30 pm K-State Union, Room 204

Present: Ackerman, Fairchild, Grunewald, Hancock, Hedrick, Marr, F. Smith, Spears, Trussell

Absent: Meier, Pacey, Stewart (do not know representatives for Architecture and Veterinary Medicine)

Visitors: Vicki Clegg, Linda Brigham

I. Call to Order

The meeting was called to order by Jackie Spears, Chair, at 3:35 p.m.

II. Approval of minutes of May 6, 2003 Academic Affairs Committee meeting.

A motion was made by Marr and seconded by Smith to approve the minutes of the May 6, 2003 Academic Affairs meeting. Motion passed.

III. Announcements

Spears had the committee members introduce themselves. She then asked that the committee move to:
V. Old Business E. Proposal to Enhance Upper Level Writing Experience to accommodate the visitors.

V. Old Business

E. Proposal to Enhance Upper Level Writing Experience

Clegg said that she has sent forward a working paper regarding writing across the curriculum. This proposal will be introduced formally next fall. Faculty across the university have voiced concerns about upper level students not having the necessary writing skills. In theory this should have been addressed in Expository Writing 1 and 2. However, transfer students do not take those courses here. The question is how to put together something that will enhance students' writing experiences.

Clegg said that there are two ideas in the proposal for enhancing writing skills: 1) having students write in the majors with discipline specific writing; and 2) systemization of writing in a capstone course. Clegg said that in the discipline specific writing, it takes some faculty out of their comfort zone but they know more about writing in their disciplines than they realize. In the capstone courses, students would get feedback from the faculty and get an opportunity to rewrite papers. Grunewald said that she taught a capstone course several years ago in her department, but it was very time consuming. The committee agreed that the time element involved in grading students' writing would be a concern for faculty.

It was suggested that the program requirements for UGE be modified to include one upper division course a student's major that would have the writing experience. The course would not be on the UGE list, but would count for general education for the student in that major. There would have to be a shift in how courses are approved for general education. The course would have to be acceptable for UGE credit, but not on the UGE list; it would only work as UGE credit for students in that major.

A formal report will be brought to Academic Affairs in Fall 2003.

IV. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Fairchild and seconded by Marr to approve Undergraduate Course and Curriculum Changes approved by the College of Technology and Aviation April 28, 2003.

CURRICULUM CHANGES:

Bachelor of Science in Electronic and Computer Engineering Technology

Associate of Technology in Electronic and Computer Engineering Technology

*This proposal moves the computer networking course from the BS in Electronic and Computer Engineering Technology degree program to the Associate of Technology in Electronic and Computer Engineering Technology degree program in order to satisfy the recently revised TAC/ABET accreditation requirements. The baccalaureate program requirements are stated as additional requirements beyond the associate degree, so this change will ensure compliance for the baccalaureate program also. See page ET-1 through ET-3 for details.

Motion passed.

2. A motion was made by Marr and seconded by Fairchild to approve Undergraduate Course and Curriculum Changes approved by the College of Business Administration May 5, 2003.

DROP:

MANGT 537 Industrial Conflict Resolution

DROP:

Management Department Support for the Secondary Major in Industrial Relations

Motion passed.

3. A motion was made by Grunewald and seconded by Marr to approve Undergraduate Course and Curriculum Changes approved by the College of Human Ecology May 9, 2003.

Proposal for Undergraduate Programs in the School of Family Studies and Human Services
CIP codes info - see page 2 of white sheets for details.

Personal Financial Planning: Completion of FSHS 100 and FSHS 105 with grades of B or better. Students may request a curriculum change to the program upon completing the requirements.

UNDERGRADUATE CATALOG 2002-2004: page 222

*See page 8 of white sheets for details.

Social Work/Family Studies and Human Services: Acceptance into the Social Work practice sequence. Students may request a curriculum change to the program once they have been accepted into the Social Work practice sequence.

UNDERGRADUATE CATALOG 2002-2004: page 223

*See page 6 of white sheets for details.

Family Life and Community Service: Before a student applies to the FLCS option, several items must be followed - see page 2 and 3 of white sheets for details.

UNDERGRADUATE CATALOG 2002-2004: Page 222 and 223,

*See page 5 of white sheets for details.

Life Span Human Development: Completion of 45 hours with a cumulative GPA of at least 2.5 and a GPA of at least 3.0 in FSHS courses (including 110 and 310). Students may request a curriculum change to the program upon completing the requirements.

UNDERGRADUATE CATALOG 2002-2004: page 223

*See page 7 of white sheets for details.

Advising - see page 3 of white sheets for details.

Family Studies and Human Services: The curriculum of the Family Studies and Human Services option is found on page 4 of the white sheets. It would be a beginning point for all students in

the FSHS options. Many students might like to complete the degree requirements in Family Studies and Human Services.

*See page 3 - 4 of white sheets for details.

Motion passed.

B. Graduate Education

A motion was made by Fairchild and seconded by Marr to approve graduate course and curriculum changes approved by Graduate Council May 6, 2003.

CHANGE

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|-----------------------|--|
| AGRON 716 (822) | Herbicide Interactions |
| AGRON 720 (824) | Advanced Weed Ecology |
| ANTH 630 | North American Indians |
| ANTH 634 | South American Indians |
| ASI 603 (FDSCI 603) | Food Science Internship |
| ASI 607 (FDSCI 607) | Food Microbiology |
| *ASI 690 | Principles of HACCP |
| ASI 694 (FDSCI 694) | Food Plant Management |
| ASI 695 (FDSCI 695) | Quality Assurance of Food Products |
| ASI 713 (FDSCI 713) | Rapid Methods and Automation in Microbiology |
| ASI 725 (FDSCI 725) | Food Analysis |
| ASI 727 (FDSCI 727) | Chemical Methods of Food Analysis |
| ASI 728 (FDSCI 728) | Physical Methods of Food Analysis |
| ASI 740 (FDSCI 740) | Research and Development of Food Products |
| *ASI 791 | Advanced Applications of HACCP Principles |
| ASI 811 (FDSCI 811) | Food Fermentations |
| ASI 815 (FDSCI 815) | Advanced Food Chemistry |
| ASI 907 (FDSCI 907) | Food Dispersions |
| ASI 915 (FDSCI 915) | Food Toxicology |
| BIOL 609 | Cellular and Molecular Biology of Human Diseases |
| BIOL 676 | Molecular Genetics Laboratory |
| BIOL736 | Cancer Therapy |
| BIOL 860 | Modern Molecular Approaches |
| CE 771 | Travel Demand Modeling |
| GENAG 630 (FDSCI 630) | Food Science Problems |
| GENAG 850 (FDSCI 850) | Food Science Graduate Seminar |
| IMSE 660 | Operations Research II |
| IMSE 751 | Normative Theory of Decisions and Games |
| IMSE 805 | Management of Research and Engineering |
| ME 622 | Indoor Environmental Engineering |
| ME 722 | Human Thermal Engineering |
| NE 648 | Nuclear Reactor Laboratory |
| PLPTH 755 | Plant Resistance to Disease |
| STAT 710 | Sample Survey Methods |
| STAT 720 | Design of Experiments |
| STAT 736 | Bioassay |
| STAT 870 | Analysis of Messy Data |

DROP

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|---------|---|
| BAE 625 | Thermal Processing Operations in Food Engineering |
| BAE 635 | Food Plant Design |
| BAE 700 | Agricultural Process Engineering |
| CE 686 | Regional Planning Engineering |

ADD

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| AGRON 650 | Integrated Weed Management |
| ANTH 678 | Archaeological Laboratory Methods |

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| BIOL 802 | Advances in Plant Stress Signaling |
| CE 786 | Land Development for Civil Engineering and Planners |
| EDSP 889 | Advanced Practicum:Autism Spectrum Disorders |
| EECE 648 | Multimedia Compression |
| FDSCI 690 | Principles of HACCP |
| FDSCI 791 | Advanced Application of HACCP Principles |
| FDSCI 898 | Master's Report in Food Science |
| FDSCI 899 | Master's Research in Food Science |
| FDSCI 961 | Graduate Problem in Food Science |
| FDSCI 999 | Doctoral Research in Food Science |
| FSHS 711 | Foundations of Youth Development |
| FSHS 712 | Community Youth Development |
| FSHS 713 | Adolescents & Their Families: Implication for Youth Professionals |
| FSHS 714 | Program Design, Evaluation, and Implementation |
| FSHS 715 | Youth Issues & Life Skills |
| FSHS 716 | Contemporary Youth Issues |
| FSHS 717 | Youth Policy |
| FSHS 718 | Youth Professionals as Consumers of Research |
| FSHS 719 | Program Administration and Management |
| FSHS 720 | Youth Development |
| FSHS 722 | Youth and Cultural Contexts |
| GEOL 715 | Dating Earth Materials |
| GERON 725 | Topics in Gerontology |
| IMSE 666 | Operations Research III |
| IMSE 882 | Network Flows and Graph Theory |
| IMSE 884 | Integer Programming and Combinatorial Optimization |

() The committee conditionally approved pending the submission of Graduate School course change forms.*

New Certificate Programs

- Teaching Students with Autism Spectrum Disorders (Department of Special Education)
- Youth Development Administration (Department of Family Studies and Human Services)
- Youth Development Professional (Department of Family Studies and Human Services)

New Specialization

- Youth Development (Department of Family Studies and Human Services)

Motion passed.

C. General Education - none

V. Old Business

A. Academic definitions

Spears explained that this item has been held back until the summer school issue was resolved. She will edit the list of definitions that has been proposed so far and get it in place for the committee to look at next fall.

B. Summer School Schedule (See <http://www.ksu.edu/facsen/policies/summer.htm>)

Spears said she has not received any responses from faculty about problems with changing Summer School. The changes would involve having summer school be eight weeks long and getting rid of 6-week courses. The 6-week courses would have to be taught as either 4-week or 8-week courses. Summer School would be divided into two 4-week sessions with 1-2-3 week classes having to fit in one of the 4-week sessions. Spears was told that some faculty will be upset with getting rid of the 6-week courses, but no one has responded with problems. This item will be worked on in CAPP and will be brought forward to Academic Affairs in September.

C. UGE Assessment

Spears reported that she will chair the UGE Assessment Committee next year. The committee will wait to see if UGE is revised before they do extensive work on this project. Currently, UGE Council is reviewing courses that were accepted for UGE credit and some do not meet the requirements. Also, some departments are removing courses from the UGE list. Provost Coffman met with Vicki Clegg last week and also met with the UGE Assessment Committee. A strategy will need to be developed to deal with UGE.

D. Approval, Routing, and Notification Policy

(See <http://www.ksu.edu/facsen/policies/approval.htm> for the current policy)

Spears said that it would be better to make changes to the Approval, Routing, and Notification Policy when the on-line version is ready. Last year the on-line version was stalled with the portal issue, but that is being resolved. Spears and Selfridge will work on this issue this summer. A motion was made by Marr and seconded by Smith to approve the current Approval, Routing, and Notification Policy for the next academic year. Motion passed.

E. Proposal to Enhance Upper Level Writing Experience

This item was discussed earlier.

- F. Fairchild was unable to attend the last Academic Affairs meeting and wanted to express some concern about the degree discontinuance. He is working on some changes that were suggested for degrees in his department. It was suggested that they have one degree with three options: Bakery Science and Management, Feed Science and Management, and Milling Science and Management. Fairchild said that the changes would not matter much to the campus, but that industry sees these degrees as unique. If they are combined into one degree and offered as options, they lose their significance. Spears said she would write a letter to the Provost regarding the relevance of these degree programs.

VI. New Business

A. Election of new chair

After discussion of several nominations, Fairchild nominated David Pacey. Marr volunteered to serve as vice-chair next year. Spears said she would contact Pacey to see if he would agree to serve as chair of Academic Affairs.

VII. Committee Reports

A. Report on General Education Council

Hancock said she was a member of the General Education Council and would report on this committee.

B. Report on University Library Committee

Trussell agreed to serve as the liaison on this committee since she works in the Library.

C. Spears report on Committee on Academic Policy and Procedures (CAPP)

Spears reported that CAPP had received a great number of applications for out-of-class exams. The committee will meet tomorrow. Sharon Hauck has been invited to attend the meeting because of her knowledge of room scheduling.

VIII. For the Good of the University

Fairchild wished Spears good luck with her new position as President-Elect of Faculty Senate.

The committee thanked Spears for her excellent work as chair.

IX. Adjournment

Meeting adjourned at 4:50 p.m.