Present: Ackerman, Elder, Fairchild, Klingzell, Pesci, Selfridge, F. Smith, Spears, Stewart, Yagerline

Absent: Marr, Pacey, Roush

Visitor: Alfred Cochran

I. Call to Order
The meeting was called to order by Jackie Spears, Chair, at 3:40 p.m.

II. Approval of minutes of January 21, 2003 Academic Affairs Committee meeting.
A motion was made by Fairchild and seconded by Klingzell to approve the minutes of the January 21, 2003 Academic Affairs Committee meeting. Motion passed.

III. Announcements - none

IV. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Selfridge and seconded by Ackerman to approve Undergraduate Course and Curriculum Changes approved by the College of Technology and Aviation January 14, 2003. Spears made the following correction: under Department of Engineering Technology Course Modifications, it should say CMST 140 Visual Basic I to CMST 210 Visual Basic I.

   Department of Art, Science, and Business
   CURRICULUM CHANGE:
   Bachelor of science in technology management (TCMG)
   Change hours of upper division courses from 40 to 45
   Rationale: This is in accordance with recent BOR requirements for all four-year degrees.

   COURSE DELETIONS:
   BUS 253 Accounting Using Microcomputers
   COT 200 Utilization of Media
   GEOG 242 Physical Geography
   MATH 120 Logic
   MATH 125 Elementary Functions
   MATH 214 Advanced Topics in Mathematics
   PSYCH 120 Dealing with Difficult People

   COURSE CHANGE:
   HIST 231 History of Technology to: HIST 320 History of Technology

   Department of Aviation
   CURRICULUM CHANGE:
   Aeronautical Technology (airway science) - aviation maintenance (AWS AM)
   Bachelor of Science in Aeronautical Technology - Aviation Maintenance (AVMB)
   CHANGE: CIP CODE 490101
   TO: CIP CODE 470607
   Rationale: These curriculum changes are part of a comprehensive revision of the Aviation
Maintenance curricula, in anticipation of applying for accreditation by the Council on Aviation Accreditation. On a recommendation from the Office of Planning and Analysis, we are changing the curriculum code from a sub-curriculum (AWS-AM) to its own curriculum code (AVMB). We are also changing the CIP CODE to better reflect the degree and to give it the same CIP Code as the Associate degree. At this college, all of the Associate & Bachelor degrees use the same CIP code. This will make it easier to report enrollment information to the Board of Regents. *See pages AV 2 - AV 4 of white sheets for details.

CURRICULUM CHANGE:
Associate of Applied Science - Aviation Maintenance (AVM)
Delete MATH 151 (Applied Plane Trigonometry) from required list of courses
Rationale: This change decreases the required total number of academic credit hours for the degree by three hours while maintaining the Kansas Board of Regents requirements. *See pages AV 5 - AV 6 of white sheets for details.

PROGRAM DELETION:
Associate of Applied Science - Avionics Technology
Rationale: The degree never realized the anticipated industry support or student enrollment. *See AV 7 of white sheets for further details.

Department of Engineering Technology
COURSE DELETIONS:
CMIS 100 Introduction to MS-DOS and Windows
CMIS 101 Computer Fundamentals
CMIS 105 Introduction to PC Software
CMIS 110 Word Processing
CMIS 120 Spreadsheets
CMIS 145 Advanced Windows
CMIS 150 Advanced Spreadsheets
CMIS 200 Introduction to Desktop Publishing
CMIS 210 Advanced Desktop Publishing
CMIS 250 Introduction to UNIX
CMST 230 RPG

DROP:
CMST 333 Software System Development
CMST 100 Operating Systems

ADD:
CMST 102 Introduction to Computer Technology
CMST 247 Java Programming I
CMST 334 Computer Technology Project Development
CMST 344 Internetworking
CMST 347 Java Programming II
CMST 370 Applied Data Structures
CMST 410 Operating Systems
CMST 412 Software Architecture and Design
CMST 420 Advanced Database Systems
CMST 462 Computer Technology Senior Project

COURSE MODIFICATIONS:
CMIS 130 Database Management to: CMST 104 Database Management
CMST 225 Commercial Software Analysis to: CMST 108 PC Desktop Software
CMST 130 Introduction to PC Hardware to CMST 130 Introduction to PC Administration
CMST 135 Web Page Development I

CMST 140 Visual Basic I to: CMST 210 Visual Basic I
CMST 180 Database Development to CMST 180 Introduction to Database Systems
CMST 220 COBOL I to: CMST 362 Introduction to Business Programming
CMST 235 Web Development Programming I to: 
            CMST 335 Web Development Programming I
CMST 245 C++Programming I
CMST 255 Visual Basic II to: CMST 310 Visual Basic II
CMST 330 Systems Analysis and Design to: CMST 460 Systems Analysis and Design
CMST 300 Assembly Language Programming
CMST 320 COBOL II to: CMST 363 Advanced Business Programming
CMST 332 Web Development Project
CMST 345 Networking III to: CMST 445 Network Security
CMST 350 UNIX Administration

CURRICULUM MODIFICATION:
(CWDT):
Associate of Technology in Web Development Technology
Rationale: Changes are part of a comprehensive revision of CMST and CWDT associate degree courses and curricula. Use of the Java language in Web development necessitates the addition of the course. Curriculum provides a choice of a Java or Visual Basic programming emphasis.
*See pages ET 11 - ET 12 of white sheets for further details.

PROGRAM NAME CHANGE:
FROM: Computer Science Technology (CMST), Associate of Technology degree
TO: Computer Systems Technology (CMST), Associate of Technology degree
Rationale: This name change will minimize the identity, confusion between the computer-oriented degree programs offered by the Engineering Technology (ET) Department on the Salina campus and the Computer Science degree offered in the Computing and Information Sciences (CIS) Department on the Manhattan campus.
*See pages ET 13 of white sheets for further details.

CURRICULUM MODIFICATION:
(CMST): from: Associate of Technology in Computer Science Technology to: Computer Systems Technology
Rationale: These changes are part of a comprehensive revision CMST associate degree courses and curricula. Some of the changes reflect the anticipated addition of a CMST bachelor’s degree in Computer Science Technology.
*See pages ET 14 -15 of white sheets for further details.

NEW PROGRAM:
Bachelor of Science in Computer Systems Technology
*See page ET 16 of white sheets for further details.

Motion passed.

B. Graduate Education - none
C. General Education - none

V. Old Business

A. Course and Curriculum Changes
   1. On-line form filler/paper format - John Selfridge
   2. Format for Course and Curriculum Changes
      Spears reported that there will be nothing new to report on these items until the portal is in place.

B. Academic definitions
   Spears said she will have to wait until she has more time to work on the academic definitions.
C. Credit hour requirements for graduating with honors
   Spears said this item is still in CAPP.

D. Proposed change to Section F in University Handbook
   Spears reported that the change to Section F in the University Handbook has not been resolved due to
   continued uncertainty with the academic calendar.

E. Open House Class Schedule
   Spears distributed a handout that lists courses for each college taught after 1:30 p.m. on Fridays. The first
   page of the handout lists the total number of sections each college teaches, the number of sections that are
   cancelled after 1:30 on the Friday of Open House, the number of sections below the 800 level that are
   cancelled after 1:30 p.m. on the Friday of Open House, and the number of sections that would be cancelled
   if classes were cancelled after 2:30 pm. The College of Arts and Sciences has approximately 172 sections
   cancelled after 1:30 on that Friday (below the 800 level). Smith said that there are not as many sections
   listed under Business Administration, but the sections listed are large classes and may affect up to 1,000
   students. He also said that many of the sections affected are coordinated classes so if one section is
   cancelled Friday afternoon, the material cannot be given to other sections. Participation in Open House not
   only varies college to college, but also between departments within colleges.

   Spears reported that administration has not seen the handout she distributed and may not be aware of how
   many classes are involved with the 1:30 p.m. cancellation. The Provost was satisfied with the policy as it is. Bosco said that it hasn’t been looked at for a long time and should be, but that Open House is an
   important tool for recruiting students and linking the university to state residents.

   Several options were considered: no change to the policy; cancel classes at 2:30 p.m.; not cancel classes at
   all and leave it up to each instructor on whether to cancel class that day; have students make arrangements
   with instructors if they want to work on Open House; and allow each college to decide whether or not they
   want to cancel classes. Klingzell mentioned that visitors would rather see a lively campus rather than a
   deserted one. Spears said that it would make sense to end classes at 2:30 p.m. since the Policy for Standard
   Class Meeting Times has labs ending at 2:30 on Fridays.

   The committee agreed to put this item on the next agenda and be ready to make a decision then. Spears said
   she will add the numbers for Engineering to the first page of the handout since she inadvertently omitted
   that data, collect data on the number of students affected by the 1:30/2:30 p.m. cancellation, and visit with
   Provost Coffman and Pat Bosco about the options discussed to make sure administration would be in
   agreement with the changes.

F. Summer School Schedule   (See http://www.ksu.edu/facsen/policies/summer.htm)
   Spears reported that CAPP will meet next week and hopefully move on this issue.

VI. New Business

A. A motion was made by Yagerline and seconded by Elder to approve granting of posthumous degrees.
   Lucinda Juanita Goossen - would have graduated May 2003 - Animal Science and Industry -
   requested by Larry Erpelding, Associate Dean of Agriculture

   Terry Lynne Richards - would have graduated December 2002 - BS in Life Science - requested by
   Alison Wheatley, Assistant Dean of Arts and Sciences

   Motion passed.

B. A motion was made by Stewart and seconded by Elder to approve additions to the December 2002
   graduation list.

   December 2002
Motion passed.

VII. Committee Reports

A. Pesci report on General Education Council
   Pesci reported that he was missed the last General Education Council meeting, but would attend the meeting this Thursday.

B. Elder report on University Library Committee
   Elder reported that four items were discussed at the University Library Committee meeting yesterday: 1) Hobrock gave an update on the budget; 2) Center for Research Libraries membership; 3) the future of branch libraries; and 4) review of serial cancellations.

C. Spears report on Committee on Academic Policy and Procedures (CAPP)
   Spears reported that CAPP will meet next Wednesday and will continue discussion on the summer school schedule.

VIII. For the Good of the University
   Klingzell asked if classes will resume being taught at Ft. Riley or if they would continue to be taught on campus. Stewart said that they will stay on campus due to there being more on-campus students than military taking those courses. It will eliminate some of the driving and hopefully military will find other opportunities at the university that are not at Ft. Riley. Spears said it may also help reduce overcrowding in daytime classes. Stewart said it was never the intention of Continuing Education to draw students away from the daytime schedule, but to help accommodate non-traditional students.

IX. Adjournment
   Meeting adjourned at 4:30 p.m.