

MINUTES
Faculty Senate Academic Affairs
April 16, 2002 3:30 pm K-State Union, Room 204

Present: Callahan, Haddock, Klingzell, Molt, Pesci, Selfridge, Smith, Spears, Yagerline

Absent: Herald, Mortensen, Olsen, Roush, Schlup

Visitors: James Coffman, Mike Lynch

I. Call to Order

The meeting was called to order by Jackie Spears, Chair, at 3:35 p.m.

II. Approval of minutes of April 2, 2002 Academic Affairs Committee meeting.

A motion was made by Smith and seconded by Selfridge to approve the minutes of the April 2, 2002 Academic Affairs meeting. Motion passed.

Spears then asked to move on to (V.) Old Business and discuss (H.) Report from the Advising Enhancement Task Force) to accommodate the visitors.

V. Old Business

H. Report from the Advising Enhancement Task Force

Lynch distributed a handout describing the results from the student survey on advising conducted in Fall 2001. Results are being distributed to colleges and departments and are available to individual faculty or advisors upon request. In general, most students report being satisfied (average response between 3 and 4) with the advising they receive. The item with the lowest scores dealt with the extent to which the advisor discusses the student's long-term academic and career plans. The student survey will become a regular component of enrollment. The form will be available until the first day of classes. Callahan recommended that the time made available for completing the survey be increased. Klingzell mentioned that some students might say they saw an advisor when in fact they did not, just to move on to enrollment.

Lynch and Coffman discussed the creation of the Academic Advising Council, as recommended by the Advising Enhancement Task Force Report. This council would meet on a fairly limited basis, approximately once each semester, and would assist in integrating advising into the new student information system and DARS revisions as well as strengthening the career component of academic advising. Although monitoring the effectiveness of academic advising on a routine basis might be a part of its charge, administration intent is that the council serve as a resource to guide improvement of the advising infrastructure.

Academic Affairs committee members responded favorably to the expanded focus of the Academic Advising Council and will make a recommendation that will be taken to the floor of Faculty Senate in June.

III. Announcements - none

IV. Course and Curriculum Changes

A. Undergraduate Education

1. Spears asked that the Undergraduate Course and Curriculum Change listed below that was approved by the College of Arts and Sciences November 8, 2001 be pulled from the agenda because they have not yet received approval by the College of Education. The College of Education will vote on this item next week so Academic Affairs should be able to vote on it at the May 7th meeting.

Undergraduate Catalog Change:

Page 130 (undergraduate catalog) - Bachelor of Music Education

The format for the music requirements has been changed to conform to the other degrees and for better readability. New course titles and numbers are necessary because of changes in the core curriculum of the music department. *See pages 28 - 29 of white sheets for details.

2. A motion was made by Smith and seconded by Yagerline to approve Undergraduate Course and Curriculum Changes approved by the College of Arts and Sciences April 4, 2002.

Geography

CHANGE:

GEOG 555 Cartography: MicroCAD to: GEOG 302 Cartography and Thematic Mapping

GEOG 508 Fundamentals of Geographic Information Systems to:

GEOG 508 Geographic Information Systems I

Galichia Center on Aging

DROP:

GERON 315 Introduction to Gerontology

Mathematics

CHANGE:

MATH 500 Actuarial Mathematics to: MATH 500 Actuarial Mathematics I

ADD:

MATH 501 Actuarial Mathematics II

MATH 599 Topics in Mathematics

Women's Studies

CHANGE:

WOMST 405 Senior Seminar in Women's Studies to: WOMST 610 Seminar in Women's Studies

CURRICULUM CHANGES:

Women's Studies Program

CHANGE (Page 49, undergraduate catalog):

Dropping the secondary major (24 credit hours and adding a major (30 credit hours).

*see page 9 - 10 of white sheets for details.

Motion passed.

B. Graduate Education

1. A motion was made by Selfridge and seconded by Yagerline to approve Graduate Course and Curriculum Changes approved by the Graduate Council April 2, 2002.

CHANGE:

ART 635 Advanced Printmaking

FREN 714 Romantic French Literature

FREN 715 Realist French Literature

MANGT 656 Systems Analysis

NEW:

AP 601 Cardiorespiratory Exercise Physiology

AP 603 Cardiovascular Exercise Physiology

AP 796 Topics in Kinesiology

AP 800 Advanced Physiology of Exercise

Motion passed.

2. A motion was made by Selfridge and seconded by Yagerline to approve Graduate Course and Curriculum Changes that were conditionally approved by Graduate Council on February 5, 2002 and are now fully approved.

CHANGE:

AT 725 Theory and Practice of Apparel/Textile Marketing and Distribution
AT 835 Strategic Economic Analysis of Apparel and Textiles Industries
AT 845 Consumers in the Apparel and Textile Market

NEW:

AT 740 Apparel and Textile Self-Employment Strategies
AT 830 Fashion Theory
AT 840 Apparel and Textile Product Development

Motion passed.

C. General Education - none

V. Old Business

***Due to time constraints there were no reports on some items but these items will be covered at the next meeting.*

A. Course and Curriculum Changes

1. On-line form filler/paper format - John Selfridge - no report
2. Format for Course and Curriculum Changes - no report

B. Academic definitions - no report

C. Exams Scheduled Outside of Regular Class Times/Extended Uniform Class Time

Spears reported that CAPP is a step closer to passing a uniform class time. Hopefully, the issue will still come to the floor of Faculty Senate this year.

D. Semester Final Examinations - no report

E. Credit hour requirements for graduating with honors - no report

F. Secondary Majors and Minors - no report

G. Line Schedule Issues - no report

H. Report from the Advising Enhancement Task Force - covered earlier in meeting

I. UGE Assessment

Spears reported that she met with Ron Downey and he agreed with Academic Affairs' conclusion that there are too many variables to accurately assess portfolios. They agreed that the UGE Assessment Committee should be reconstituted and a set of assessment procedures should be developed at the course level. Students could be evaluated at the end of each general education course and those findings could be translated into outcomes.

Spears asked that members of Academic Affairs be prepared to act on UGE issues at the next meeting.

VI. New Business

A. A motion was made by Yagerline and seconded by Haddock to approve the addition to a graduation list.

May 2001

Lee Clayton Wellborn, Technology and Aviation, BS - Airway Science, Professional Pilot,
degree codes U1

Motion passed.

- B. A motion was made by Smith and seconded by Yagerline to approve granting of posthumous degrees for past College of Agriculture students requested by Larry Erpelding, Associate Dean of Agriculture.

May 2002

Lance Christopher Donley, BS - Agricultural Economics
Charles William Vopata, BS - Horticulture
Samuel Lee Wise, BS - Park Resource Management

December 2002

Adrian John Polanksy II, BS - Agricultural Economics

Motion passed.

VII. Committee Reports

- A. Pesci report on General Education Council - no report
- B. Haddock report on University Library Committee
Haddock said he had no report on the University Library Committee, but did attend a two day conference on digital learning. The speaker mentioned that students can be registered full-time at one university and take courses on web that are offered at other institutions. Thus, the infrastructure of the home institution is being used to support student access to a different institution.
- C. Spears report on Committee on Academic Policy and Procedures (CAPP) - waiting on Uniform Class Schedule

VIII. For the Good of the University

There were no items for the good of the university.

IX. Adjournment

Meeting adjourned at 5:07 p.m.