

Central Mail News



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Priority Mail Shipping

Priority Mail is a 2 to 3 day service in the United States that is **not guaranteed**. Priority Mail going internationally is generally delivered between 6 to 10 days, **without** any guarantee. Please note that postal rules and regulations are different for every country.

Some things to know about Priority Mail

Cost

The cost of Priority Mail starts at \$4.95 then goes by weight and distance. The farther the distance the package has to travel and the heavier the package, the more expensive the postage is.

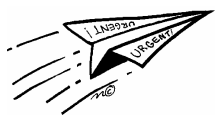
Weight and size criteria

Priority Mail can be NO heavier than 70 pounds and NO more than 108 inches in combined length and girth. If using a Flat Rate Envelope or a Small Flat Rate Box, the weight limit is 4 pounds. The weight limit for International Priority Flat rate, Regular boxes and Large boxes is 20 pounds.



Flat Rate Priority Mail

The USPS provides Priority packaging. They also provide Flat Rate packaging. If you are shipping a package to a destination that is far away, weighs more than 13 ounces and less than 70 pounds, Flat Rate may be right for you. However, if you are using a Flat Rate box and Regular Priority mail is cheaper, you still must pay the Flat Rate. The USPS does provide packaging that is Non-Flat Rate. Flat Rate boxes are marked Flat Rate.



International

Mail going internationally can only go First Class, Priority or M-Bag through the USPS. Customs forms are required on all Priority Mail regardless of weight. Flat rate boxes can go internationally however; the Flat Rate is different than domestic. Prices listed below with the packages. If shipping internationally for a KSU department other ways of shipping may be more cost effective. Please contact Central Mail Services at 532-7751 with any questions about international shipping.

Discounts for shipping to United States Military

Yes, we have Flat Rate boxes that are for APO/FPO's only. When shipping care packages to our Military personnel, you can save \$2.00 using an APO/FPO Flat Rate box. The box features the "America Supports You" logo and an APO/FPO addressing block. The box is listed below along with its price and dimensions.



When shipping to an APO/FPO, the USPS is the only service available. APO/FPO mail can not go FedEx or UPS. Also remember when shipping to an APO/FPO you must have the 2976-A, six part custom form. Please read and follow all directions when shipping to our Military personnel.

Flat Rate Boxes		Domestic	Canada & Mexico	Other Countries
Priority Mail Flat Rate Envelope	12-1/2" x 9-1/2"	\$4.95	\$10.95	\$12.95
Priority Mail Small Flat Rate Box	8-5/8" x 5-3/8" x 1-5/8"	\$4.95	\$10.95	\$12.95
Priority Mail Medium Flat Rate Box (FRB1)	11" x 8-1/2" x 5-1/2"	\$10.35	\$25.95	\$41.95
Priority Mail Medium Flat Rate Box (FRB2)	13-5/8" x 11-7/8" x 3-3/8"	\$10.35	\$25.95	\$41.95
Priority Mail Large Flat Rate Box (Domestic Addresses)	12-1/4" x 12-1/4" x 6"	\$13.95	\$32.95	\$53.95
Priority Mail Large Flat Rate Box (APO/FPO Destinations)	12-1/4" x 12-1/4" x 6"	\$11.95	N/A	N/A

Central Mail Services and the KSU Contract Post Office have all boxes available.

Not featured here are the Non-Flat Rate boxes.

A note from the KSU Contract Post Office

Since this is the time of year when many weddings happen, announcements, invitations and thank you notes have to be mailed. The KSU Contract Post Office has a variety of stamps available, including the new 44 cent Wedding Ring Stamp. Interlocked gold wedding rings are featured resting on a satin pillow. Also we have the 61 cent Wedding Cake Stamp. The stamp is for letters that are 2 ounces in weight and it features a white wedding cake.

For all other stamps available please check out the USPS [Postal Store](#).



On **July 3, 2009** the KSU Contract Post Office and Central Mail Services will be **CLOSED** in observance of Independence Day. The Manhattan Post Office at 500 Leavenworth will be open.

Have a great summer From Central Mail Services!

<http://www.k-state.edu/facilities/depts/adminfin/mailoperations.html/>