

**Epsilon Sigma Phi – Alpha Rho Chapter Executive Team Meeting**  
**Thursday, May 18, 2023**  
**3:00 p.m.**

**Call to order** by Sarah Maass

**Roll Call:** If you could be any flavor of jelly bean what would it be? Sarah Maass, Denise Dias, Nora Rhoades, Rachael Clews, Debra Wood, Elizabeth Kiss

**Business**

- **Chapter Report to Nationals:** Sarah completed the chapter report with Marlin's assistance. Rachael received a copy of that for her files.
- **Treasurer:** Deb talked about the financial information that she shared on Microsoft Teams. Sarah shared that she received an email from Nationals to contact them if the chapter's membership check has not been received by the end of May. Debra has not received the check yet, so she will be watching for it and then connect with Sarah as needed. Nora asked about people joining mid-year and it was shared that you can join anytime, but you will not be on the official membership roll after the deadline. Some discussion was had about situations of awards/grants where there is a request that team members join before receiving.
- **Chapter Voting:** Will be done by the May 26 deadline. Sarah has not completed this yet, but has looked at the materials and will submit for the Chapter.
- **Chapter Website:** Sarah shared that updating the website is still a priority and it is her goal to have it updated before the year ends so we can start next year strong.
- **Listserv:** Sarah checked with Jennifer Wilson, and the listserv has been updated to the current paid members.
- **ESP Committee Survey:** Discussion was had about how sharing the results of the survey (except the chair elect question) would be good to share with the membership list-serv to keep everyone in the organization aware of the feedback as it may spark discussion in the committees.
- **PILD Conference Report:** Rachael Clews shared that she had a great time at PILD in Washington D.C. She shared that she met with representatives/representative staff members to share about extension mission and programming.

- **ESP National Meeting:** Sarah will attend as the voting member. Rachael is not able to attend, so we could look into sending someone else from our Chapter to represent us. Discussion was had that it is still too early to discuss who is attending the national conference because registration has not opened up. We will discuss this at our next meeting because registration will be open at that time. It will need to be an email to the listserv once registration is opened, but also a call to share if you've registered so state activities can be planned.
- **ESP Alpha Rho Chapter Calendar:** Sarah shared the draft calendar that was put together by volunteers using the national calendar as inspiration/reference, and we had a work session to review and keep working on getting it to a more complete state.

**Adjourn**