

Epsilon Sigma Phi – Alpha Rho Chapter Executive Team Meeting
Thursday, March 16, 2023
3:00 p.m. via Zoom

Call to order: 3:08p.m. by Sarah Maass

Roll Call: Denise Dias, Nora Rhoades, Marlin Bates, Jenni Carr, Sarah Maass

Business

Officer Reports/Updates:

- Sarah has committee assignments almost done. She is working on finding chairs (global relations and professional development). She has an executive board member assigned to each committee as a liaison. She will be sending out an email soon to each committee with their roles, members of committees, and encouragement to start meeting to conduct their duties.
- Discussion was had about the motion made at the February Council meeting regarding the JCEP request for feedback. The motion requested a survey with the two questions sent out the membership to get feedback, to gather feedback from the committees, and to have a full membership Zoom meeting to gather feedback. Sarah will include information about this action item in the committee email, and the liaisons will also be emphasized. Nora will build a Qualtrics with the questions and share it with the exec team. The exec team can then use the Qualtrics in their liaison role to support committees in meeting before the April Council meeting. The exec team can gauge the results compiled in the committee reports submitted and then determine if/when/how a full membership meeting is needed.
- Discussion about if/how full membership is gathered and how do we make it valuable. Jenni discussed need for technology training, and maybe there are professional development opportunities to bring the group together
- Building out the questions – Name of Committee; 2 questions from JCEP; What is a purpose statement that conveys the value of this committee's work for ESP and extension professionals? Consider how you will address how you will you apply the principles of diversity, equity, inclusion, and belonging in your committee work.

ESP Alpha Rho Chapter Calendar Update: This is still being worked on with the goal of having it ready for 2023-2024.

Chapter Reports – Due May 1: Sarah is working on this. Marlin is willing to help and shared that maybe blocking out one hour to work collaboratively in a Zoom work session.

Jenni asked for articles by March 27 to be able to get a spring newsletter published.

Marlin said that he is working with the endowment board of directors to work on an updated timeline for another application deadline.

Nora said minutes are online on the website.

Other Business

Announcements – Council on April 20

Adjourn – 4:00pm