

Epsilon Sigma Phi Council Meeting February 10, 2009

The meeting was called to order by President, Margaret Phillips at 1:00 p.m. Those in attendance included Margaret Phillips, Stacey Warner, David Dunn, Andrea Schmidt, Doug Jardine, Laurie Chandler, Bev Dunning, Belinda Oldham, Gayle Price, Diane Burnett, Karen Blakeslee, Fran Richmond, Carla Morrical-Frederking, Emily Nolting, Crystal Coffman, Kathy Tharman, Dave Schafer, Eric Otte, and Jim Lindquist.

Margaret reminded council members to read minutes prior to the meeting and to have the website up during meetings. Margaret added an Administrative Report from Daryl after the Past President Report. National Committee reports will be added at the end of Special Committee Reports.

Margaret's (President) report:

- A mini-grant was submitted for building Extension's Public Value in the amount of \$1,000. Fran is also listed on this grant.
- Laurie and Margaret will be attending JCEP next week in San Diego.
- Officer descriptions are progressing along. They should be ready for edits soon.
- Chapter of Merit application was submitted for the 2008 program year. Platinum level was achieved.
- Everyone is invited to apply for scholarships and mini-grants listed in the Epsilon Sigma Phi Connection. A due date of August 1 has been listed.
- A scholarship application is currently available for ESP members serving in leadership positions for \$500 to attend the National Meeting in Fargo. Application due March 1.
- Laurie, Doug, Jim, Stacey, and Margaret are planning to attend National meeting.
- Life members are promoting a cruise to the Panama Canal in the newsletter.
- The new national ESP brand is now a link on the national website.

Laurie's (Vice President) report:

- Committees working with awards, travel grants, ESP Endowment grant, and new member recognition met to determine a universal due date. Another future committee meeting will occur.
- A proposed date of August 15 was announced. This will be voted on under new business.

Andrea's (Secretary) Report:

- No report

Stacey's (Treasurer) Report:

- Total assets are \$24,295.08
- A reimbursement was received for a loan in the amount of \$866.
- We are still waiting on a reimbursement from Annual Conference.

- We currently have \$2,500 in the Connie Hoch Leadership scholarship. The Endowment board voted to allocate that money towards those attending National Meeting, with an emphasis on first time attendees.
- A few things have been added to the website. Names of past Presidents, a brief history of Alpha Rho and past award winners were also added.

Jennifer's (Historian) Report:

- Margaret reported that Jennifer, Stacey and Margaret met to discuss the archives.

Karen's (Editor) Report:

- The newsletter will be re-designed to incorporate the logo.
- The newsletter will also reflect the ESP style guide recommendations.
- Information should be sent by the end of March for the spring edition.
- Items to include in the newsletter – Chapter Awards Process, Fundraising report for Endowment (Dave), Connie Hoch Leadership Scholarship, National Meeting, History & Archives details on the website, 80th Anniversary, and Nominations (Eric).

Eric's (Past President) Report:

- The Endowment board will have a conference call at 2:30 today.
- Work on nomination appointments will begin soon.

Council Director Reports:

Carla (NW)– No Report

Dale (NE) – Not in Attendance

Belinda (SW) – No Report

Linda (SE) – Not in Attendance

Emily (State) – No Report

Dave (Retirees) – No Report

Standing Committee Reports:

- Gayle (Awards) – Met January 7. Goals and national awards were reviewed. Awards not offered in Kansas will be revisited at Annual Conference for a vote. The application process was discussed. An electronic application was suggested for future years. The committee is working to complete a national Ruby nomination.
- Kathy (Annual Banquet) – Debbie Hagenmaier has been contacted. Contract will be signed to reserve the Alumni Center for Tuesday, October 20th of Annual Conference.
- Diane (Budget & Audit) – No Report
- Doug (Global Relations) – No Report
- Sharolyn (Membership Recruitment & Retention) – Not in Attendance
- Bev (Memorial) – No Report
- Eric (Nomination) – No additional items

- Fran (Professionalism) – ESP co-sponsors the United Association conference to be held March 5-6. The conference will be held at the Sedgwick Education Center. Beth Drescher is currently serving as a representative for this committee. A new representative will be needed next year. Most national scholarships were due in February, but one is due March 1. The Travel Study Grant will be due August 15. Information will be posted in the spring ESP newsletter. Information will be posted in the Tuesday Letter regarding the March 1st scholarship.
- Crystal (Retiree) – Steve and Crystal will be meeting soon to discuss life member details.
- David (Tenure Recognition) – Have not had another meeting since the previous meeting.

Special Committee Reports:

- Dave (Endowment Fund Drive) – A report is not available because the Foundation computer system is down. A report will come when it is available. In addition to the fund drive the committee worked to solicit life members from the retiree mailing list. No response was received.
- Jennifer (80 Year Celebration) – Carl Garten, Sandra Wick, Crystal Coffman, Kathy Tharman, Steve Fisher, Linda Beach and Ann Domsch will comprise this planning committee.

National Committee Reports:

- Jim (Public Issues) – National is working to establish state contacts and encourage states to have Public Issues committees. Discussions will occur surrounding state budget cuts.
- Doug (Scholarship & Recognition) – Work is in process to revise the guidelines. Four applications were received for PILD scholarships. Grant/Scholarship recipients will be asked to have a poster session at national meeting.
- Margaret (Professional Development) – The committee will be reviewing posters and concurrent sessions for national meetings. Applications are due February 27. The committee also reviews speakers for JCEP.

Old Business:

There is no old business.

New Business:

Gayle moved that the general application deadline date be set for August 15. Fran seconded this motion. This will be the standing date for each year in the future. Stacey commented that this is a very significant change, as each committee set individual dates in the past. Doug commented that it is a good idea to have a common date, and it has been set with the majority of fairs being completed. Jim commented that the key is having an early announcement of the date, and giving frequent reminders to membership. Motion carried.

The next meeting is scheduled for April 21. The on-campus meeting will be held in Umberger 103. The conference call will occur that day as well at 1:00 p.m. Meeting was adjourned at 2:00 p.m.

Minutes respectfully submitted by:

Andrea Schmidt

ESP Secretary