

Epsilon Sigma Phi Council Meeting
October 23, 2008; 7:15 a.m.

The meeting was called to order by President, Margaret Phillips shortly after 7:15 a.m. Those in attendance included: Emily Nolting, Gayle Price, Mary Higgins, Mary Sullivan, Eric Otte, Bev Dunning, Evelyn Neier, Andrea Schmidt, Margaret Phillips, Stacey Warner, Daryl Buchholz, Karen Blakeslee, Steve Fisher, Diane Burnett, Sharolyn Flaming Jackson, Fran Richmond, Laurie Chandler, David Dunn, Jennifer Wilson, and Dave Schafer.

Andrea provided a Secretary's report. She asked all board members to introduce themselves. Andrea shared the approval process regarding minutes. Minutes will be emailed out to folks for review and edit. They will be approved via this process and posted to the website. Stacey will get the listserv updated.

Margaret shared the packet information. The packet contained the meeting agenda, tentative conference call/meeting schedule, calendar for the year and committee listing. Margaret shared the leader phone number and pin number. The first meeting will be on December 16. Stacey stated that committee chairs wanting to have a committee meeting would need to contact Laurie, Margaret or Stacey for the host pin number. Margaret encouraged committee Chairs and Chair-Elects to work as co-chairs.

Laurie asked when the dues deadline was. Stacey said that January 15 is a flexible deadline, as that will allow national dues to be sent in time for the February deadline. Eric asked for a dues list to go to council directors in mid-November. Stacey stated that this will occur.

Margaret shared that committee members have a committee timeline, description and report form. Some packets had a life membership and an active membership list. Some packets contained an achievement in membership award. Officer packets contain a chapter of merit recognition form. Chapter goals will be set in December. A brochure on the national meeting was included in each folder.

Margaret shared the goals she had next: continued membership growth, continued endowment growth, chapter engagement, professional engagement, and participation at national meetings.

Laurie, President-Elect, reported that she will work closely with Margaret and the with committees. She looks forward to working with the council. Stacey encouraged council members to attend national meetings, as the group is small (200-300) and topics apply to everyone in extension. Stacey stated that the website is to be used as a tool to keep the group updated. Please help keep the content up to date. Martha Monihen is the website administrator. Stationary and envelopes are on the site for council use.

Jennifer stated that she is looking forward to writing the job description for the Historian position. Alpha Rho will celebrate 80 years in 2010. Many records are with university

archives. Karen stated that she will be emailing council members several times a year for newsletter contributions. Daryl stated that he is looking forward to having the associations work together as a unified team, and to hopefully have some professional development opportunities come as a result of that work. Daryl shared some quotes from the Leadership Practices Inventory. Eric stated that he looks forward to working with the endowment committee. Eric also stated that he will be working with the nominating committee.

Director reports were given next. Emily would like to know more about her role. Dave said he looks forward to recruiting or inviting retirees to become life members.

Committee reports were given next. Evelyn stated she has the file for Annual Banquet. Gayle asked for everyone to identify members deserving of Awards. Awards will be due September 1. Gayle thanked the organization for her scholarship to attend Galaxy. Gayle will be working to insure that Alpha Rho might consider offering awards that are available at the national level. Gayle would like to know who will be attending the annual banquet (retirees) and (awardees) in order to recognize all. Diane reported that she will look to Stacey for help in her role as Budget and Audit chair. Mary Higgins did not have a report for Constitution and Bylaws. Mary Sullivan stated that Global Relations has submitted a budget request and look forward to working with folks. Sharolyn reported that 17 new members have been welcomed into the chapter. She also sent letters of invite to people, to join. Bev encouraged co-workers to stay well for the Memorial committee. Fran received information from the previous chair for the Professionalism committee and will serve as the liaison for the United Association. Steve reported that the Retiree committee met to determine expectations. Fewer retirees are attending annual conference. Steve attributed cost to this. Placing as many ESP functions on the same day will help with costs and with retiree attendance. David reported that the Tenure Recognition committee will be thinking about how to do some things differently and out of the box.

There was not any old business.

Margaret stated that an 80th Anniversary Committee will be appointed by Margaret. Jennifer will serve on that committee. Margaret also stated that she would be appointing a committee to work with a unified due date for Awards, Recognition, Professionalism, Global Relations and Karen (newsletter editor) to determine this date.

Margaret adjourned the meeting at 8:25 a.m.

Minutes respectfully submitted,

Andrea Schmidt
Epsilon Sigma Phi Secretary