

CIRT

The purpose of the Kansas State University, Manhattan campus, Critical Incident Response Team (CIRT) is to assess and coordinate the response to significant campus situations and events that require intervention in order to assist the community and its members return to a more normal state of functioning and to suggest future preventative measures.

Events may include:

- Student death or significant trauma.
- Serious student situations involving medical or psychological concerns.
- Campus threats or emergencies that directly affect the well being of students and the campus community.
- Issues of inappropriate student conduct are referred to the Student Judicial Program through the Office of Student Life.
- CIRT reports to the dean of students.



CIRT team members

The CIRT is chaired by the director of student life. Other core CIRT members include representatives from the college deans' offices, Counseling Services, the Kansas State University Police, and the Office of the University Attorney. A larger group of response personnel from departments and units across campus collaborates with CIRT upon request.

University threat management team and CIRT

CIRT investigates potential violations of the workplace violence policy that involve only students.

When incidents involve a combination of faculty, staff, students, or visitors, CIRT will work in cooperation with the threat management team to manage and alleviate any determined threat.

The university threat management team is chaired by the assistant vice president of Human Resources.



General CIRT procedures

Summarized from the *Critical Incident Response Team guidelines*

1. When a crisis involving a K-State student occurs, the dean of students, Office of Student Life, or Kansas State University Police Department (KSUPD) is notified.
2. Whoever receives the first report then contacts the CIRT chair, who gathers necessary information on the incident, assesses the situation, and calls together the CIRT.
3. CIRT members assess the incident, gather additional information, plan a response, recommend appropriate services, and provide follow-up.
4. If the situation warrants, additional support for the family may be provided and a university liaison designated.

CIRT members meet regularly to discuss student referrals and situations, to exchange information, to engage in training, and to debrief events and situations.



Confidentiality

CIRT members, as administrative agents in an educational institution, adhere to the laws and standards governing the disclosure of information to third parties both within and external to the university. Such information is disclosed only on an administrative need-to-know basis and only according to the relevant statutes that govern such disclosure.

To report an incident

In an emergency, call the Kansas State University Police at 911 or 785-532-6412.

For non-emergency situations involving students, contact the Office of Student Life at 785-532-6432 or stulife@k-state.edu.

Office of Student Life

Kansas State University
102 Holton Hall
Manhattan, KS 66506-1303
785-532-6432
stulife@k-state.edu
www.k-state.edu/studentlife/



Notice of nondiscrimination

Kansas State University is committed to nondiscrimination on the basis of race, sex, national origin, disability, religion, age, sexual orientation, or other nonmerit reasons, in admissions, educational programs or activities and employment (including employment of disabled veterans and veterans of the Vietnam Era), as required by applicable laws and regulations. Responsibility for coordination of compliance efforts and receipt of inquiries concerning Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans With Disabilities Act of 1990, has been delegated to Clyde Howard, Director of Affirmative Action, Kansas State University, 214 Anderson Hall, Manhattan, KS 66506-0124, (Phone) 785-532-6220; (TTY) 785-532-4807.

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Critical
Incident
Response
Team



Manhattan campus
Kansas State University