Job Title – Director of Counseling Services

Department Name – Counseling Services

Campus: Manhattan, KS

Starting date: June 5, 2016 or as soon as possible thereafter

Job Summary: Kansas State University is seeking applications for the directorship of Counseling Services. The director oversees the delivery of counseling services to individual students, couples and groups; provides prevention and educational programs; provides consultation on psychological issues to faculty, staff and organizations within the campus community; serves as personnel manager for 20 professional and university support staff to include recruitment, hiring, evaluation and professional development; represents the department on campus committees. The director administers a budget of approximately $1.2M.

Qualifications:
- Doctoral degree in Counseling or Clinical Psychology. Qualified for licensure by the State of Kansas Behavioral Sciences Regulatory Board.
- Minimum of five years experience as a licensed clinician and supervisor in a college or university position.
- Prefer three years demonstrated administrative experience including supervisory, financial management, and strategic planning responsibilities.
- Demonstrated commitment to diversity.
- A background check is required.

Total Rewards:
- Salary range: $90,000 - $105,000
- The Kansas State University benefit package includes a retirement plan, group health and life insurance, worker's compensation, vacation, sick leave and other benefits. For additional information on benefits see: http://www.k-state.edu/hcs/benefits/overview

How to Apply:

Screening of applications will continue until position is filled.

Contact Information:

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Responsibilities:
- Coordinate the team structure organized around the main functions of the agency by chairing the Administrative Team comprised of the Director, the Office Manager, the Agency Accountant, and the Chairs of the Clinical Team and Training Team.
- Build effective teams, develop collaborations within agency and work collaboratively across campus.
- Direct and oversee the overall operations of the center including supervision of staff, budget and administrative functions.
- Provide vision, strategic planning, and assessment for the center to advance department and divisional mission.
- Supervise and support professional development opportunities for center staff.
- Provide and coordinate consultation, education and outreach services to faculty, staff, and students on developmental, mental health and harm-reduction issues.
- Develop and administer center protocols and procedures in keeping with current best-practices for college counseling centers.
- Coordinate the center's emergency and crisis response procedures and participate in threat assessment activities.
- Collaborate with colleagues across campus to develop strategies for optimizing student strengths and healthy development and for the prevention and intervention of psychological and behavioral concerns.

Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans and actively seeks diversity among its employees. Background check required.