

KANSAS STATE UNIVERSITY
PURCHASING OFFICE
21 ANDERSON HALL
MANHATTAN, KS 66506
PHONE 785-532-6214 FAX 785-532-5577

CONTRACT SIGNATURE SHEET

Date: 12/18/2012
CONTRACT NO.: 40328
Replaces Contract No.: 40160

Procurement Officer: Chris Dekat, CPPB
Phone: 785-532-6214
E-Mail: cidekat@k-state.edu

Item: Honor Cords
Primary Using Department: Kansas State University – Registrar's Office
Period of Contract: 3/1/13 through 2/28/18

Contractor Information: Herff Jones Inc.
1000 N. Market St.
Champaign, IL 61820

CONTACT: Andrew Emberton
Phone: 800-552-3228 FAX: 800-494-8114 ; e-mail: daemberton@herffjones.com
Orders to: laraveling@herffjones.com

Prices: as bid on IFB 40328
Payment Terms: N30
Shipping Information: Dest, Ppd & Allowed

The parties agree as follows:

1. Subject to the terms and conditions of this contract and companion bid documents, Kansas State University hereby accepts the offer of Contractor as expressed by Contractor's bid submitted to K-State Purchasing in response to above referenced contract/quote number.
2. It is understood and agreed by the parties that pursuant to the bid, Contractor agrees to furnish products or services for the period noted above on orders of the Department(s) at the price or prices contained in the bid. Department(s) agrees to pay on delivery of the item(s) the amount(s) billed by Contractor in accordance with the bid as shown on delivery invoice(s) of the Contractor to the Department(s). Payment will be made as soon after receipt of the invoice(s) as possible in accordance with state law.
3. Failure of Contractor to furnish the item(s) in accordance with the bid specifications incorporated into this contract by reference, or failure of Contractor to deliver the item(s) in accordance with any time schedules prescribed in this contract or any documents incorporated by reference into this contract shall result in forfeiture of any performance bond of Contractor and/or in termination of this contract at the option of the University.
4. It is understood and agreed that the provisions set out in the K-State Purchasing Office bid document for this contract are incorporated and made a part of this contract by reference as though fully set forth herein. Contractor agrees and understands that these documents are controlling over Contractor's bid, invoice, department order forms or any other documents of the Contractor.
5. The provisions found in Contractual Provisions Attachment, is incorporated and made a part of this contract by reference.
6. In the event of any disputes regarding the terms and conditions of this Contract or payments alleged to be due and owing, Contractor's sole remedy shall be with the Department that placed the order.

Contractor: Herff Jones, Inc.

By: [Signature]

Printed Name: Donald Emberton

Title: Plant Manager

KANSAS STATE UNIVERSITY

By: [Signature] *ed*
CARLA BISHOP
DIRECTOR OF PURCHASING

Bid Form

Vendors are required to return the front page of the solicitation, the bid form, and the signature sheet.

<u>Description</u>	<u>Estimated Yearly Quantity</u>	<u>Cost</u>
Summa Cum Laude Honor Cord	160	<u>\$ 45.50 / each</u>
Magna Cum Laude Honor Cord	200	<u>\$ 25.50 / each</u>
Cum Laude Honor Cord	180	<u>\$ 20.50 / each</u>

All orders shall be shipped FOB destination, prepaid and allowed, (shipping shall be included in the bid price) unless stated otherwise.

Orders are anticipated to be one time annually.

Closing Date 12/10/12

Item Honor Cords

Kansas State University

SIGNATURE SHEET

We submit a proposal to furnish requirements during the contract period in accordance with the specifications and Schedule of Supplies.

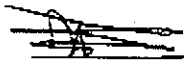
LEGAL NAME OF PERSON, FIRM OR CORPORATION HERFF JONES INC

TELEPHONE (TOLL FREE) NUMBER 800-552-3228 FAX NUMBER 800-494-8114

ADDRESS 1000 N MARKET ST

CITY & STATE CHAMPAIGN, IL ZIP CODE 61820

SIGNATURE



TYPED NAME OF SIGNATURE

ANDREW EMBERTON

TITLE

PLANT MANAGER

DATE

12/7/12

EMAIL

daemberton@herffjones.com

If awarded a contract and purchase orders are to be directed to an address other than above, indicate mailing address and telephone number below.

ADDRESS _____

CITY & STATE _____ ZIP CODE _____

TELEPHONE (TOLL FREE) NUMBER _____ FAX NUMBER _____

E-MAIL laraveling@herffjones.com