

MEMORANDUM OF AGREEMENT

This Agreement is entered into as of 8/2/2010, at Manhattan, Kansas between Kansas State University, Manhattan, Kansas and Amee Janitorial, 526 Riley Ln., Manhattan, KS 66502

WITNESSETH THAT the purpose of this agreement is to outline and describe the responsibilities to be assumed by the contracting parties in connection with Auditing Services.

Part 1. Duration:

This agreement is for the period from 9/1/10 through 8/31/11.

Part 2. The Parties Hereto Agree That:

- a. The University will provide:
 - (1) Payment for products or services received.
- b. The Contractor will provide:
 - (1) Products or Services as specified under Contract # 40171.

Part 3. Payments:

Payments to be made in regular routine upon receipt by the University of the contractor's invoice in duplicate.

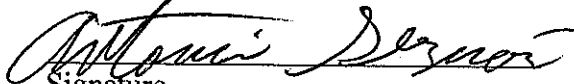
Part 4.


The provisions found in Contractual Provisions Attachment (form DA-146a), which is attached hereto, are hereby incorporated in this contract and made a part hereof.

In witness whereof the parties hereto have signed this agreement.

Amee Janitorial
526 Riley Ln.
Manhattan, KS 66502

Kansas State University
Financial Ser./Purchasing
Manhattan, KS 66506


Signature


Carla K. Bishop
Director of Purchasing

ANTONIO GUZMAN
Print Name

8-2-10
Date

MEMORANDUM OF AGREEMENT

This Agreement is entered into as of 5/27/09, at Manhattan, Kansas between Kansas State University hereinafter referred to as the "University", and Ameer Janitorial, 526 Riley Ln., Manhattan, KS 66502 hereinafter referred to as the "Contractor".

WITNESSETH THAT the purpose of this agreement is to outline and describe the responsibilities to be assumed by the contracting parties in connection with the below referenced Invitation for Bid.

Part 1. Duration:

This agreement is from 9/1/09 through 8/31/10.

Part 2. The Parties Hereto Agree That:

a. The University will provide:

(1) Payment for product/services received.

b. The Contractor will provide:

(1) Product/services as specified under Contract IFB 40171.

Part 3. Payment for Services:

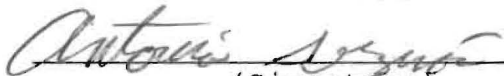
Payment will be made in regular routine upon receipt by the University of the Contractor's invoice in duplicate.

Part 4. Kansas Contractual Provisions:

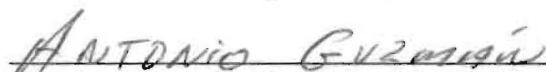
The provisions found in Contractual Provisions Attachment (form DA-146a), which is attached hereto, are hereby incorporated in this contract and made a part hereof.

In witness whereof the parties hereto have signed this agreement as of the day and year first above written.

Contractor: Ameer Janitorial
526 Riley Ln.
Manhattan, KS 66502

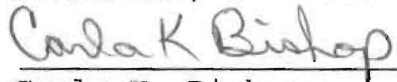


(Signature)



(Print Name)

Kansas State University
Controller/Purchasing
Manhattan, KS 66506



Carla K. Bishop
Director of Purchasing

KANSAS STATE UNIVERSITY
PURCHASING OFFICE
21 ANDERSON HALL
MANHATTAN, KS 66506
PHONE 785-532-6214 FAX 785-532-5577

CONTRACT I.F.B. NO. 40171
P.R. NO. 27188
REPLACES CONTRACT NO. 40120
DATE MAILED 7/16/08

CLOSING DATE, 2:00 PM 8/4/08

PROCUREMENT OFFICER:
Chris Dekat, CPPB

TELEPHONE: 785-532-5469
E-MAIL: cidekat@ksu.edu

NOTICE TO VENDORS

Invitations are extended for bids on the attached Invitation for Bid.

ITEM: Janitorial Services at Kansas Forest Service, 2610 Claflin Rd., Manhattan KS 66502-2798

USING DEPARTMENT: Kansas Forest Service

PERIOD OF CONTRACT: 1 year with the option to renew for two (2) additional one (1) year periods

GUARANTEE: NONE REQUIRED

Scope of Request: To provide Janitorial Services as specified.

Web viewers may contact the Procurement Office above to receive a copy of the Invitation for Bid.

READ THIS INVITATION CAREFULLY

Failure to abide by all of the conditions of this Invitation may result in the rejection of a bid. Inquiries about this Invitation should indicate the contract number and be directed to the procurement officer. Return in a sealed envelope or other container only the signature and bids forms not later than the closing date indicated above. Retain the remaining documents for reference.

MEMORANDUM OF AGREEMENT

This Agreement is entered into as of 9/2/08, at Manhattan, Kansas between Kansas State University hereinafter referred to as the "University", and Ameer Janitorial, 526 Riley Ln., Manhattan, KS 66502 hereinafter referred to as the "Contractor".

WITNESSETH THAT the purpose of this agreement is to outline and describe the responsibilities to be assumed by the contracting parties in connection with the below referenced Invitation for Bid.

Part 1. Duration:

This agreement is from 9/1/08 through 8/31/09.

Part 2. The Parties Hereto Agree That:

a. The University will provide:

(1) Payment for product/services received.

b. The Contractor will provide:

(1) Product/services as specified under Contract IFB 40171.

Part 3. Payment for Services:

Payment will be made in regular routine upon receipt by the University of the Contractor's invoice in duplicate.

Part 4. Kansas Contractual Provisions:

The provisions found in Contractual Provisions Attachment (form DA-146a), which is attached hereto, are hereby incorporated in this contract and made a part hereof.

In witness whereof the parties hereto have signed this agreement as of the day and year first above written.

Contractor: Ameer Janitorial
526 Riley Ln.
Manhattan, KS 66502

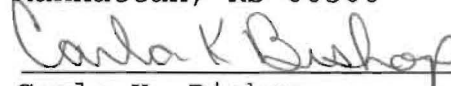


(Signature)

ANTONIO GUZMAN

(Print Name)

Kansas State University
Controller/Purchasing
Manhattan, KS 66506



Carla K. Bishop
Director of Purchasing

BID INSTRUCTIONS

PREPARATION OF BID: Each bid must be legible and signed. Prices are to be entered in spaces provided on the bid form. Computations and totals shall be indicated where required. In case of error in computations or totals, the unit price shall govern.

SIGNATURE OF BIDS: Each bid shall give the complete mailing address of the vendor and be signed by an authorized representative by original signature with his or her name and legal title typed below the signature line. Each bid shall include the vendor's social security number or Federal Employer's Identification Number.

ACKNOWLEDGMENT OF ADDENDA: All vendors shall acknowledge receipt of any addenda to this Invitation. Failure to acknowledge receipt of any addenda may render the bid to be non-responsive. Changes to this Invitation shall be issued only by KSU Purchasing in writing.

MARKING AND MAILING BIDS: Bids shall be sealed securely in an envelope or other container addressed and marked on the outside as follows:

KANSAS STATE UNIVERSITY
PURCHASING OFFICE
21 ANDERSON HALL
MANHATTAN, KS 66506

CONTRACT RFQ # 40171
CLOSING DATE 8/4/08

Faxed or telephone bids are not acceptable unless this Request is for an amount less than \$25,000.00.

The University shall not be responsible for the premature opening of a bid or for the rejection of a bid that was not received prior to the closing date because it was not properly identified on the outside of the envelope or container.

CLOSING DATE FOR BIDS: All bids shall be received promptly at 2:00 pm Central Standard or Daylight Savings Time on 8/4/08 whichever is in effect, at the following location:

KANSAS STATE UNIVERSITY
PURCHASING OFFICE
21 ANDERSON HALL
MANHATTAN, KS 66506

Bids received prior to the closing date shall be kept secured and sealed until closing. Bids received after the closing date will not receive consideration and will remain sealed in the bid file.

MODIFICATION OF BIDS: A vendor may modify a bid by letter or FAX transmission any time prior to the deadline for receipt of bids, and the Director of Purchasing is satisfied that a written confirmation of the modification signed by the vendor

was mailed prior to the deadline as evidenced by the postmark on the envelope or container.

WITHDRAWAL OF BIDS: A bid may be withdrawn on written request from the vendor to the procurement officer at the KSU Purchasing Office prior to the closing date.

BID DISCLOSURE: At the time of closing, bid prices shall be made public information. Interested vendors or their representatives may be present at the opening of the sealed bids at the following location:

KANSAS STATE UNIVERSITY
PURCHASING OFFICE
21 ANDERSON HALL
MANHATTAN, KS 66506

The low vendor shall not be construed as meeting all specifications set out in the Request at the bid disclosure.

Bid results will not be given to individuals over the telephone, by fax, or e-mail. Results may be obtained by attending the public bid opening or by obtaining a bid tabulation from KSU Purchasing Office. Bid results can be obtained by sending:

1. A self-addressed stamped envelope;
2. Quotation Number or Contract Number for each tab requested; and
3. A check for \$3.00, payable to Kansas State University

to the above address. Copies of individual bids may be obtained under the Kansas Open Records Act. Information in bid files will not be released until a bid has been awarded or all bids have been rejected.

Should a check be returned to Kansas State University for insufficient funds, the vendor will be suspended from all bidding until such time as the vendor makes good on payment.

GENERAL CONDITIONS

Contract. The successful vendor will be required to enter into a written contract with Kansas State University. The vendor agrees to accept the provisions of form DA-146a, Contractual Provisions Attachment, which is incorporated into all contracts with the State and is attached to this Request.

Contract Documents. This Request and any amendments and the response and any amendments of the successful vendor shall be incorporated along with the DA-146a into the written contract which shall compose the complete understanding of the parties.

Contract Formation. No contract shall be considered to have been entered into by KSU until all statutorily required signatures and certifications have been rendered; funds for the contract have been encumbered with the Division of Accounts and Reports; and a purchase order, signed by the Director of Purchasing, has been deposited in the mail OR a written contract has been signed by the

successful vendor.

Federal, State and Local Taxes-Governmental Entity. Unless otherwise specified, the bid price shall include all applicable federal, state and local taxes. The successful vendor shall pay all taxes lawfully imposed on it with respect to any product or service delivered in accordance with this Request. The State of Kansas is exempt from state sales or use taxes and federal excise taxes. These taxes shall not be included in the vendor's price quotations.

Evaluation of Bids. Award shall be to the lowest responsible bidder taking into consideration conformity with the specifications, terms of delivery and other conditions imposed by this Request.

Competition. The purpose of this Request is to seek competition. The vendor shall advise the Purchasing Office if any specification, language or other requirement inadvertently restricts or limits bidding to a single source. Notification shall be in writing and must be received by the Purchasing Office no later than five (5) business days prior to the bid closing date. The Director of Purchasing reserves the right to waive minor deviations in the specifications which do not hinder the intent of this Request.

New Materials, Supplies or Equipment. Unless otherwise specified, all materials, supplies or equipment offered by a vendor shall be new, unused in any regard and of most current design. All materials, supplies and equipment shall be first class in all respects. Seconds or flawed items will not be acceptable. All materials, supplies or equipment shall be suitable for their intended purpose and, unless otherwise specified, fully assembled and ready for use on delivery.

Equivalent Items. Whenever a material, article or piece of equipment is identified in the specifications by reference to a manufacturer's or vendor's name, trade name, catalog number, etc., it is intended to establish a standard, unless otherwise specifically stated. Any material, article or equipment of other manufacturers or vendors shall perform to the standard of the item specified. Equivalent bids must be accompanied by sufficient descriptive literature and/or specifications to provide for detailed comparison. Samples of items, if required, shall be furnished at no expense to the State and if not destroyed in the evaluation process, shall be returned at vendor's expense, if requested.

Acceptance or Rejection. The State reserves the right to accept or reject any or all bids or part of a bid; to waive any informalities or technicalities, clarify any ambiguities in bids; and unless otherwise specified, to accept any item in the bid.

Default on Delivery. Any vendor who defaults on delivery as defined in this Request may, at the discretion of the KSU Director of Purchasing, be barred from bidding on any subsequent Request for a period to be determined by the Director.

Insurance. The State shall not be required to purchase any insurance against loss or damage to any personal property nor shall the State establish a "self-insurance" fund to protect against any loss or damage. Subject to the provisions

of the Kansas Tort Claims Act, the vendor shall bear the risk of any loss or damage to any personal property.

Inspection. The State reserves the right to reject, on arrival at destination without cost to the State, any items which do not conform with the specifications of this Request.

Termination. The KSU Director of Purchasing may terminate this contract, or any part of this contract, for cause under any one of the following circumstances:

- (1) The Contractor fails to make delivery of goods or services as specified in this contract; or
- (2) The Contractor fails to perform any of the provisions of this contract, or so fails to make progress as to endanger performance of this contract in accordance with its terms.

The using department or the KSU Director of Purchasing shall provide the Contractor with written notice of the conditions endangering performance. If the Contractor fails to remedy the conditions within 10 days from the receipt of the notice (or such longer period as may be authorized in writing), the Director of Purchasing shall issue the Contractor an order to stop work immediately. Receipt of this notice shall be presumed to have occurred within three (3) days of the date of the notice.

The KSU Director of Purchasing may terminate performance of work under this contract in whole or in part whenever, for any reason, it is determined that the termination is in the best interest of the State of Kansas. In the event that the KSU Director of Purchasing elects to terminate this contract pursuant to this provision, he/she shall provide the Contractor written notice at least 30 days prior to the termination date. The termination shall be effective as of the date specified in the notice. The contractor shall continue to perform any part of the work that may have not been terminated by the notice.

Right and Remedies. If this contract is terminated, the State, in addition to any other rights provided for in this contract, may require the Contractor to transfer title and deliver to the State in the manner and to the extent directed, any completed materials. The State may be obligated only for those services and materials rendered and accepted prior to the date of termination.

Subject to proof of market price, the measure of damages for nondelivery or repudiation by the Contractor shall be the difference between the market price at the time when the State learned of the breach and the contract price together with any incidental and consequential damages less expenses saved in consequence of the contractor's breach. Market price shall be determined as of the place for tender or, in cases of rejection after arrival or revocation of acceptance, as of the place of arrival.

If it is determined, after notice of termination for cause, that the Contractor's failure was due to causes beyond the control of or negligence of the Contractor, the termination shall be a termination in the best interest of the State.

The Contractor shall not be liable if the failure to perform this contract arises out of causes beyond the control of or negligence of the Contractor. Causes may include, but are not limited to, acts of nature, fires, quarantine, strikes other than by the Contractor's employees, and freight embargoes.

In event of termination, the Contractor shall receive payment prorated for that portion of the contract period services were provided to and/or goods were accepted by the State.

The rights and remedies of the State provided for in this contract shall not be exclusive and are in addition to any other rights and remedies provided by law.

Waiver. Waiver of any breach of any provision in this contract shall not be a waiver of any prior or subsequent breach. Any waiver shall be in writing and any forbearance or indulgence in any other form or manner by the State shall not constitute a waiver.

Hold Harmless. The Contractor shall indemnify the State against any and all claims for injury to or death of any persons; for loss or damage to any property; and for infringement of any copyright or patent occurring in connection with or in any way incidental to or arising out of the occupancy, use, service, operations or performance of work under this contract.

The State shall not be precluded from receiving the benefits of any insurance the contractor may carry which provides for indemnification for any loss or damage to property in the contractor's custody and control, where such loss or destruction is to State property. The contractor shall do nothing to prejudice the State's right to recover against third parties for any loss, destruction or damage to State property.

Prohibition of Gratuities. Neither the Contractor nor any person, firm or corporation employed by the Contractor in the performance of this contract shall offer to give any gift, money or anything of value or any promise for future reward or compensation to any State employee at any time.

Federal, State and Local Taxes-Contractor. The State makes no representation as to the exemption from liability of any tax imposed by any governmental entity on the Contractor.

Antitrust. The Contractor assigns to the State all of its rights to and interests in any causes of action it has or may acquire under the antitrust laws of the United States and the State of Kansas relating to the particular product or services purchased or acquired by the State pursuant to this contract.

Modification. This contract shall be modified only by the written agreement of the parties with the approval of the Director of Purchasing.

Assignment. The Contractor shall not assign, convey, encumber, or otherwise transfer its rights or duties under this contract without the prior written consent of the State which consent will not be unreasonably withheld or delayed.

This contract shall immediately terminate in the event of its assignment, conveyance, encumbrance or other transfer by the Contractor without the prior written consent of the State.

Third Party Beneficiaries. This Contract shall not be construed as providing an enforceable right to any third party.

Captions. The captions or headings in this contract are for reference only and do not define, describe, extend, or limit the scope or intent of this contract.

Severability. If any provision of this contract is determined by a court of competent jurisdiction to be invalid or unenforceable to any extent, the remainder of this contract shall not be affected, and each provision of this contract shall be enforced to the fullest extent permitted by law.

Governing Law. This agreement shall be governed by the laws of the State of Kansas.

NOTICE OF AWARD. The KSU Purchasing Office shall issue either a purchase order or a written contract to the successful vendor.

SPECIAL CONDITIONS

TERM OF CONTRACT. The term of this contract is for a 1 year (s) period from the date of award with the option to renew for two (2) additional one (1) year periods.

OPEN-ENDED CONTRACT. This Request is for an open-ended contract between a vendor and the State to furnish an undetermined quantity of a good or service in a given period of time. An estimated quantity based on past history or other means may be used as a guide.

QUALITY. Materials used and workmanship shall be of the highest quality. Failure to produce and/or supply materials of the highest quality may result in rejection of an order entirely at the contractor's expense.

The decision of the KSU Director of Purchasing shall be final in all instances of dispute herein. The proof of accuracy or manufacture and quality of material rests with the contractor.

PRICE. Prices shall remain firm for a period of one year. At the end of the contract period the contractor may petition for a price change keyed to economic market conditions. Any petition must be in writing to the Procurement Officer of this contract and in no case shall a price increase exceed 5%.

DELIVERIES. All orders shall be shipped FOB destination, prepaid and included, unless stated otherwise. Deliveries must be clearly marked with the purchase order number. If delays in delivery are anticipated, the Contractor shall notify the ordering department of the expected delivery date or partial delivery date. The order may be canceled if delivery time is unsatisfactory. The Contractor shall inform the KSU Purchasing Office of any supply or delivery problems.

INVOICES. Each purchase order must be individually invoiced. Invoices shall be forwarded to the using department in duplicate and shall state the following:

- (1) Date of invoice;
- (2) Date of shipment (or completion of work);
- (3) Purchase Order number and contract number;
- (4) Itemization of all applicable charges; and
- (5) Net amount due.

PAYMENT. Payments will be made in regular routine per K.S.A. 75-6403 upon receipt by the ordering department of the contractor's invoice in duplicate.

SPECIAL PROVISIONS FOR JANITORIAL SERVICES CONTRACT

1. This proposal is intended to provide for the establishment of a contract to furnish Janitorial Services for Kansas Forest Service, 2610 Claflin Road, Manhattan Kansas. A total of approximately 4,523 square feet of floor space in three separate buildings (Main Office Building which includes a storage room and tree packing area; Shop Building and Greenhouse).
2. The contract for these services shall be for a period beginning Date of Award and to continue in effect for a period not to exceed August 31, 2009 (1 year contract with options to renew for 2 additional 1 year contracts). Terms of this contract may be altered by either party, by mutual agreement.
3. INSPECTION IS HIGHLY ENCOURAGED: All those interested in bidding to furnish Janitorial Services for this contract may inspect the site to become familiar with the areas to be covered by this contract. Failure to inspect the site will not release any vendor from the duties and responsibilities of this contract. To arrange an inspection of the area contact Sandra Chandler at 785-532-3313.
4. EMPLOYEES: All persons employed to perform these services shall be employees of the contractor and the contractor shall pay all salaries and expenses of all federal taxes, social security taxes, federal and state unemployment taxes, and any similar payroll deductions relating to such employees, and will carry worker's compensation insurance for such employees.
5. MATERIALS: All soaps, detergents, waxes, dust cloths, etc. will be furnished by Kansas Forest Service. Materials will be kept in the Main Building Storage Room in cabinets for provided cleaning materials.
6. TIME OF SERVICE: All daily services to be performed after 5:00 pm and before 6:00 am, Monday-Friday. Weekly, monthly, and semi-annual work may be performed on weekends as required.

Monthly Buffing & Semi-Annual stripping and waxing of floors; washing windows, cleaning paneling needs to be pre-scheduled with Kansas Forest Service personnel to avoid conflict of room usage and removal of equipment and furniture as needed. Vendor will provided at least 48 hour notice prior to doing required tasks. Semi-Annual tasks scheduled times should be close to May and October/November.

7. METHOD OF PAYMENT: Payment will be made monthly, in arrears, upon presentation of two (2) copies of the contractors invoices to Kansas Forest Service. Payment will be made by means of the payment voucher.
8. All correspondence and invoices must show the contract proposal number.
9. Services to be in accord with the attached "Janitorial Task Schedule" and it is also specified that the purpose of this agreement is complete janitorial services resulting in a neat, clean, attractive installation. The Contractor must impress upon the employees that the above specifications are a guide only. If extra effort is required in any area at any time, it is expected without argument or extra charge.
10. INSURANCE RESPONSIBILITY & LIABILITY: The contractor's interest in all property herein described, if any, or any personal liability to him arising from this agreement to whatever extent shall be considered to be covered by applicable insurance by the contractor to the extent required. Notwithstanding any language to the contrary, no interpretation shall be allowed to find the State of Kansas or any of its agencies responsible for loss or damage to personal property not to hold contractors harmless from any such occurrences. Contractor shall possess Worker's Compensation Insurance in the amount required by law.
11. References: Vendors shall provide the names of at least three references for whom they have provided janitorial services in the past.

Janitorial Task Schedule - June 2008

Kansas Forest Service - Main Building: Main Office, Storage Room & Tree Packing Area

| MAIN OFFICE BUILDING | DAILY | WEEKLY | MONTHLY | SEMI-ANNUAL |
|--|-------|--------|---------|-------------|
| Empty all waste receptacles in building to include: main and individual offices, mailroom, restrooms and kitchen | X | | | |
| Clean entry way (foyer) glass doors (2 sets) | X | | | |
| Dust publications rack in lobby (main office) | | X | | |
| Dust window sills (if clear of personal items) | | X | | |
| Clean conference room table (Room #116) If cleared of items | | X | | |
| Clean Kitchen counter, sink and replenish paper towels and liquid soap as necessary NOTE: Dirty dishes in sink are not your responsibility | X | | | |
| Clean and disinfect restrooms - two (2), clean stools, urinals and stalls, sink, mirrors, replenish paper towels, toilet paper, and liquid soap as necessary, dust mop (sweep) and wet mop (clean) floors. | X | | | |
| Clean and disinfect restroom walls and doors | | | X | |
| Clean and disinfect drinking fountain in west hallway | X | | | |
| Dust mop (sweep) all floors | X | | | |
| Wet mop (clean), foyer, main office, hallways and kitchen | X | | | |
| Wet mop (clean) individual office floors | | X | | |
| Vacuum conference room floor (Room #116); Office floor (Room #108) and other rugs located at entrances | X | | | |
| Shampoo conference room floor (Room #116); office floor (Room #108) and other rugs located at entrances | | | | X |

| | | | | |
|--|--|--|---|---|
| Buff all floors * Must notify Kansas Forest Service 48 hours in advance to schedule time | | | X | |
| Strip and wax all floors * Must notify Kansas Forest Service 48 hours in advance to schedule time | | | | X |
| Wash windows (all interior and exterior) * Must notify Kansas Forest Service 48 hours in advance to schedule time | | | | X |
| Clean paneling and/or walls, mop boards and doors * Must notify Kansas Forest Service 48 hours in advance to schedule time | | | | X |

| STORAGE AREA | DAILY | WEEKLY | MONTHLY | SEMI-ANNUAL |
|---|-------|--------|---------|-------------|
| Clean and disinfect restroom - One (1), clean stool, urinal, sink, and mirror, replenish paper towels, toilet paper, and liquid soap as necessary, dust mop (sweep) and wet mop (clean) floors. | X | | | |
| Empty waste receptacle in restroom and by east outside door | X | | | |
| Sweep main pathway area | | X | | |
| Clean and disinfect restroom walls and door | | | X | |
| TREE PACKING AREA | | | | |
| Clean and disinfect drinking fountain and sink | X | | | |
| Replenish paper towels and liquid soap as necessary | X | | | |
| Empty waste receptacles (3 small receptacles) | X | | | |

KANSAS FOREST SERVICE - SHOP BUILDING; GREENHOUSE

| SHOP BUILDING | DAILY | WEEKLY | MONTHLY | SEMI-ANNUAL |
|---|--------------|---------------|----------------|--------------------|
| Empty waste receptacles in Kansas Forest Service Shop office, restroom and large can under staircase | X | | | |
| Restroom: Clean and disinfect, clean stool, urinal and stalls, sink, mirror, replenish paper towels, toilet paper and liquid soap as necessary, dust mop (sweep) and wet mop (clean) floors | X | | | |
| Clean & disinfect restroom walls and doors | | | X | |
| Shop Office: Dust mop (sweep) floor and wet mop (clean) floors | X | | | |
| Buff Kansas Forest Service Shop office and restroom floors | | | X | |
| Strip and wax Kansas Forest Service Shop Office and restroom floors | | | | X |
| | | | | |
| GREENHOUSE | DAILY | WEEKLY | MONTHLY | SEMI-ANNUAL |
| Restroom: Clean and disinfect, clean stool, urinal and stalls, sink, mirror, replenish paper towels, toilet paper and liquid soap as necessary, dust mop (sweep) and wet mop (clean) floors | X | | | |
| Empty waste receptacles | X | | | |
| Clean and disinfect drinking fountain and sink | X | | | |
| Dust mop (sweep) and wet mop (clean) office floor | X | | | |
| Clean and disinfect restroom walls and doors | | | X | |
| | | | | |
| | | | | |

Closing Date 8/4/08

Item Janitorial Services

Kansas State University

SIGNATURE SHEET

We submit a proposal to furnish requirements during the contract period in accordance with the specifications and Schedule of Supplies.

LEGAL NAME OF PERSON, FIRM OR CORPORATION Tony Guzman INC. dba Ameer Janitorial

TELEPHONE (TOLL FREE) NUMBER 785-565-0000 FAX NUMBER 785 565-0001

ADDRESS 526 Riley Ln

CITY & STATE Manhattan KS

ZIP CODE 66502

SS OR FEIN NUMBER 680585125

SIGNATURE Antonio Guzman

TYPED NAME OF SIGNATURE ANTONIO GUZMAN

TITLE PRESIDENT

DATE 7-18-08

If awarded a contract and purchase orders are to be directed to an address other than above, indicate mailing address and telephone number below.

ADDRESS N/A

CITY & STATE N/A

ZIP CODE N/A

TELEPHONE (TOLL FREE) NUMBER _____ FAX NUMBER _____

E-MAIL _____

BID FORM

I / We agree to provide Janitorial Services as specified for the sum of:

\$ 850⁰⁰ Per Month

\$ 10,200⁰⁰ Annual Contract Total

Terms: _____

REFERENCES:

- 1) Name: Westar Energy, Jamie
Company: Westar Energy
Telephone: 785 587 2350

- 2) Name: LARRY FOX
Company: KSU Foundation
Telephone: 785 - 532 - 7541

- 3) Name: Greg Richardson
Company: AUTH-Florance
Telephone: 785 - 323-4400

State of Kansas
 Department of Administration
 DA-146a (Rev. 1-01)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 1-01), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the ____ day of _____, 20____.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated.
2. **Agreement With Kansas Law:** All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** Neither the State of Kansas nor any agency thereof shall hold harmless or indemnify any contractor beyond that liability incurred under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Parties to this contract understand that the provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting state agency cumulatively total \$5,000 or less during the fiscal year of such agency.

6. **Acceptance Of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation shall be allowed to find the State or any agency thereof has agreed to binding arbitration, or the payment of damages or penalties upon the occurrence of a contingency. Further, the State of Kansas shall not agree to pay attorney fees and late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect which attempts to exclude, modify, disclaim or otherwise attempt to limit implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority To Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility For Taxes:** The State of Kansas shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas shall not be required to purchase, any insurance against loss or damage to any personal property to which this contract relates, nor shall this contract require the State to establish a "self-insurance" fund to protect against any such loss of damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the vendor or lessor shall bear the risk of any loss or damage to any personal property in which vendor or lessor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."