

**KANSAS STATE UNIVERSITY – SALINA
COMPREHENSIVE FEE SCHEDULE
Effective 2007 Fall Semester**

(In accordance with Board of Regents' minutes through June 30, 2007)

I. FALL/SPRING SEMESTER

<u>Tuition</u>		<u>Resident</u>	<u>Non-Resident</u>
Undergraduate.....	per credit hour	\$ 187.50 ^a	\$ 512.00
<u>Campus Privilege Fees^b</u>			
1st hour through 12 hours.....	per credit hour	\$ 24.93	\$ 24.93
Maximum for 12 hours or more		\$ 299.16	\$ 299.16

II. SUMMER SEMESTER

<u>Tuition</u>		<u>Resident</u>	<u>Non-Resident</u>
Undergraduate.....	per credit hour	\$ 187.50 ^a	\$ 512.00
<u>Campus Privilege Fees^b</u>			
1st hour through 6 hours.....	per credit hour	\$ 17.89	\$ 17.89
Maximum for 6 hours or more		\$ 107.34	\$ 107.34

^a Employees (as defined in Eligibility for Resident Fees) are assessed resident tuition.

^b Students who are enrolled only in on-campus courses held more than 30 miles from campus and will reside outside of a 30-mile radius of the KSU-Salina campus during that semester are exempt from all campus privilege fees.

III. FLIGHT TRAINING LAB and OTHER AVIATION PROGRAM FEES

<u>Aircraft^c</u>		<u>Solo/Hour</u>	<u>CFI Dual/Hour</u>	<u>Faculty/ Advanced CFI Dual/Hour</u>
Cessna 172R Skyhawk.....	per hour	\$ 87.00	\$ 117.00	\$ 122.00
Cessna 172R Skyhawk with Glass Cockpit.....	per hour	\$ 100.00	\$ 130.00	\$ 135.00
Beechcraft F-33A Bonanza.....	per hour	\$ 160.00	\$ 190.00	\$ 195.00
Beechcraft BE-58 Baron.....	per hour	\$ 295.00	\$ 325.00	\$ 330.00
Beechcraft BE-90 King Air.....	per hour	n/a	n/a	\$ 635.00 ^d
Beechcraft BE-90 King Air (Transportation Flight).....	per hour	n/a	n/a	\$ 50.00 ^d
Cessna CitationJet (Transportation Flight).....	per hour	n/a	n/a	\$ 75.00 ^e
<u>Special Use Aircraft</u>				
Cessna 172N Skyhawk (Spin Training and Glider Towing)....	per hour	n/a	\$ 117.00	\$ 122.00
Schleicher Glider	per tow	\$ 25.00	\$ 55.00	\$ 60.00
Bellanca 8KCAB (tail wheel endorsement)	per hour	n/a	\$ 161.00	\$ 166.00
<u>Flight Simulators</u>				
Frasca 141 (Single Engine).....	per hour	\$ 20.00	\$ 50.00	\$ 55.00
AST 3000 (Multi Engine).....	per hour	\$ 30.00	\$ 60.00	\$ 65.00
AST 3000 with EFIS (Multi Engine).....	per hour	\$ 40.00	\$ 70.00	\$ 75.00
<u>Flight Instructor (cost included in Aircraft Dual/Hour rates)</u>				
One-on-One Flight Instruction - C172, BE-23, BE-33A, BE-58.....	per hour		\$ 30.00	\$ 35.00
One-on-One Flight Instruction - BE-90 (King Air).....	per hour		n/a	\$ 50.00 ^d
One-on-One Flight Instruction - CitationJet.....	per hour		n/a	\$ 75.00 ^e
<u>Ground Time</u>				
One-on-One Instruction.....	per hour		\$ 30.00	\$ 35.00
<u>Written Exams</u>				
FAA Computer Based Examination	per test		\$ 40.00	\$ 50.00

No-Show

Students not showing up for scheduled flights are charged one hour instructor and one hour aircraft time.

^c Additional charges in the form of a fuel surcharge may be added when fuel costs exceed the projected rate.

^d King Air dual instruction rates on Transportation Flights cap at three (3) hours (\$150.00).

^e The CitationJet is only available for dual instruction on Transportation Flights, rates cap at three (3) hours (\$225.00).

Flight Fee Payment Schedule next page.

Flight Fee Payment Schedule: Amounts due are based on the estimated costs as listed below for each flight rating.

FALL Semester		SPRING Semester		SUMMER Semester (8 weeks)	
Amount	Due Date	Amount	Due Date	Amount	Due Date
25%	Before Classes Start	25%	Before Classes Start	25%	Before Classes Start
25%	September 15	25%	February 15	25%	Start of 3rd Week
25%	October 15	25%	March 15	25%	Start of 5th Week
25%	November 15	25%	April 15	25%	Start of 7th Week

If a student requires additional training to meet FAA standards, or elects to train in more expensive aircraft, additional charges will be assessed according to the rates shown above. If the required fee has been over-estimated, or if the student withdraws from the program before completion, an appropriate refund will be provided. **Students will not be allowed to overfly their account balance at any time.** The projected fee for aircraft and simulator usage for each academic course is as follows:

Private.....	\$ 5,093	Commercial.....	\$ 5,498	CFI (Certified Flight Instructor).....	\$ 4,120
Instrument I.....	\$ 4,748	Multi-Engine.....	\$ 3,235	CFI-Inst. (Instrument).....	\$ 2,520
Instrument II.....	\$ 4,583			CFI-ME (Multi Engine).....	\$ 5,975

IV. OFF-CAMPUS COURSES^f

Tuition per credit hour \$ 243.00
 Non-credit Option lowest advertised tuition rate per hour

Course Charge

An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, media fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.

Special Handling Fee for Late Registration

After the first day of class (not subject to refund).....\$ 25.00

^f Off campus courses administered by Continuing Education and offered at U.S.D. facilities in Saline County, Fort Riley or other selected military sites may be assessed the on campus tuition rate only.

V. CONFERENCES AND NON-CREDIT PROGRAMS (vary to correspond with direct costs)

VI. ON-CAMPUS COURSES ENROLLED THROUGH CONTINUING EDUCATION

	Resident	Non-Resident
On-campus credit courses per credit hour	\$ 199.50	\$ 524.00
Non-credit Option lowest advertised tuition rate per hour		

Course Charge

An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, media fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.

Student Fees

Campus Privilege Fees (both credit and applicable non-credit courses excluding Intersessions for students who have been enrolled in the preceding Fall or Spring semester respectively) **\$1.00** per day (not to exceed the maximum privilege fee assessed per semester)

Special Handling Fee for Late Registration

After the first day of class (not subject to refund).....\$ 25.00

VII. FIELD CAMPS

Students who are enrolled in on-campus courses consisting primarily of field projects that require travel to and overnight stay at the field site will be charged an additional fee that approximates the direct cost of travel and subsistence.

VIII. APPLICATION PROCESSING FEES (not subject to refund)

Application for admission of international students to undergraduate program.....\$ 80.00
 Application for first-time admission to undergraduate program..... \$ 30.00

IX. CONTRACTS AND COMPENSATORY CHARGE

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Compensatory or other charges to more nearly cover the actual cost of instruction are specifically authorized.

No tuition is charged students enrolled in instructional programs for which the entire cost, including faculty, is furnished by governmental or private agencies. Students enrolled in such programs on campus must pay all required campus privilege fees.

X. SPECIAL HANDLING FEE FOR LATE ENROLLMENT (not subject to refund)

On the first day of the semester..... \$ 50.00

Exceptions: Only exception is for short courses. A special handling fee does not apply to corrections of tuition assessments.

XI. PAYMENT OF TUITION AND FEES

Statements are prepared as of the 15th of every month and the due date is the 14th of the following month (or the preceding Friday if the 14th falls on a weekend or holiday). If the total balance due on each statement is not paid by the due date, there will be a Default Charge of 1.5% compounded monthly assessed on the amount billed but not paid.

Students who early enroll in courses for a semester will have their tuition/fees on the following monthly statements:

Semester:	Fall	Spring	Summer
Bill Date:	July 15	December 15	May 15

Exceptions: If the student's eligibility to receive financial aid is verifiable prior to the student's tuition and fee payment due date, the Director of Student Financial Assistance may authorize, at the student's request, the temporary* suppression of the Default Charge. The student's obligation to pay regularly assessed tuition and fees is not reduced by a suppression of the Default Charge.

Listed below are the authorized categories for the suppression of the Default Charge:

- Students who have all financial aid application requirements and whose awards have been made by the June packaging date, but whose aid has not been disbursed. The student must pay any amount of tuition and fees over and above the pending financial aid award.
- Graduate Students on Assistantship who are employed in a Research or Teaching assistantship and will be receiving a University paycheck.
- Military veterans eligible to receive monthly benefits from their home country.
- International Students awaiting funds from their home country.

In addition, a student may choose to sign up for a four-installment payment plan during fall and spring semesters and a two month installment plan during the summer term. There will be a \$10.00 per month administrative fee for utilizing the installment plan. For more information contact the College Cashiers Office, 209 College Center, (785) 826-2614.

Small student account credit balances of less than \$5 will be charged a "dormant account fee" of the amount of the credit balance, when the account has been inactive for a period of one year.

*The Default Charge will be suppressed only until November 15 (Fall Semester), April 15 (Spring Semester) and July 15 (Summer Semester). If an unpaid balance remains as of those dates, the 1.5% Default Charge will be assessed.

XII. RECORD AND ENROLLMENT HOLDS

The University will withhold students' records and deny future enrollment for non-payment of fees, loans, and other appropriate charges and for non-return of University property.

XIII. INTERNATIONAL PROGRAMS

Study Abroad Program Enrollment Fee per semester, per student enrolled in a study abroad program not taught or conducted by Kansas State University faculty	\$ 25.00
Per semester SEVIS compliance fee for all students with an F or J visa	\$ 15.00
Study Abroad Program Administrative Fee per semester, per student enrolled in a KSU Exchange Program	\$ 450.00
Group Study Abroad Administrative Fee per semester, per student involved with a Non-Exchange or Work Abroad Program or internship	\$ 150.00
Study Abroad Administrative Fee, per student, summer semester direct enrollment	\$ 200.00
Kansas State faculty led program administrative fee, included in program cost	\$ 150.00
Group Study Abroad Program Fee	(varies to correspond with direct costs)

XIV. TESTING FEES

An additional charge may be made for the administration of certain tests such as: College Level Examination Program (CLEP), Miller Analogies Test (MAT), Test of English as a Foreign Language (TOEFL), correspondence tests, etc. These charges are posted in the various departments.

XV. CAREER AND EMPLOYMENT SERVICES

Reference Packet Mailing (Students and Alumni only).....	\$ 5.00
5-Reference Packet mailings (Students and Alumni only).....	\$ 20.00

XVI. PARKING PERMIT FEES (KSU-SALINA PERMIT)

New permits available July 1, for Faculty/Staff and August 1, for Students each year:

<u>A. STATUS</u>	<u>ANNUAL</u>	<u>SEMESTER</u>	<u>SUMMER</u>
Faculty & Staff (SW Permit).....	\$ 55.00	\$ 30.00	\$ 15.00
Students (SC Permit).....	\$ 55.00	\$ 30.00	\$ 15.00
Residence Hall Students (SR Permit, all vehicles).....	\$ 55.00	\$ 30.00	\$ 15.00
Motorcycle Parking Permits.....	\$ 15.00	\$ 8.00	\$ 8.00
 B. REPLACEMENT PERMITS.....			 \$ 7.00
 C. OTHER PARKING COSTS		<u>DAY</u>	<u>WEEK</u>
Conference Parking.....		\$ 1.00	\$ 4.00
Temporary Permits.....		\$ 1.00	\$ 4.00
Visitor Permits.....		\$ 1.00	\$ 4.00

Parking Permit Fees are refundable on a prorated basis upon turning in the permit to Traffic and Parking with a written request for the refund and is only valid when a student withdraws from all classes or when a faculty or staff member leaves the college. Misuse fees are assessed according to the schedule in the current KSU-Salina Traffic and Parking Regulations booklet.

XVII. ADDITIONAL USE FEES

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, building use fees) not explicitly identified herein will be priced at an amount that approximates actual cost. As specified in the Schedule of Charges, campus administrative procedures are to be followed for approval and collection of these charges.

Kansas Open Records Act Fee	As filed with the Kansas Department of Administration	
Photocopy service (per page).....		\$.10
Copies of public documents.....		At cost
Laboratory courses		Cost of breakage
Interlibrary loan and other charges	As appropriate when authorized	
Library misuse fees	As appropriate when authorized	
Loans and related interest and charges	As appropriate when authorized	
Rental and use fees for recreational equipment	As appropriate when authorized	
Insufficient Funds Charge (returned check fee)	per check / ACH	\$ 30.00
Check Re-issuance Charge (when requested within 15 business days of original issue)		\$ 15.00
ROTC Property	As appropriate when authorized	
Student Health Services	As appropriate when authorized	
Transcript Fee (Non-Enrolled Students)	per transcript	\$ 8.00
Transcript Special Handling Fee		At cost
Diploma Replacement	per each replacement	\$ 10.00
Student Identification Card		\$ 18.00
Student Identification Replacement Card.....		\$ 20.00
K-State Tuition Installment Payment Plan	per installment payment	\$ 10.00
Change of an Established K-State eID		\$ 50.00
Dormant Account Fee	As appropriate when authorized	

Students are required to reimburse KSU-Salina for cost of a) excess breakage and waste of materials and b) materials used in excess of those required for course work.

XVIII. ELIGIBILITY FOR RESIDENT TUITION

The following are eligible for resident tuition:

Residents. Guidelines for the determination of residency for tuition purposes are set forth in Appendix D, Residency Rules and Regulations, of the Policy and Procedures Manual for the Board of Regents along with referenced Kansas Statutes and Administrative Regulations.

Employees of universities under the Kansas Board of Regents, other than hourly student employees, working .40 FTE time or more as follows:

- For fall semesters (employed September 1 through November 17)
- For spring semesters (employed February 1 through April 17)
- For summer semester (employed the duration or employed from February 1 through April 17)
- For the semester in which a graduate degree is awarded

Employees of the federal government given adjunct appointments at Kansas State University or assigned to one of the ROTC units at Kansas State University

Military personnel.

- Stationed and living in Kansas and military personnel assigned to Kansas State University as full-time students
- Persons who are domiciliary residents of the State, who were in active military service prior to becoming domiciliary residents of the State, who were present in the State for a period of not less than two years during their tenure in active military service, whose domiciliary residence was established in the State within 30 days of discharge or retirement from active military service under honorable conditions, but whose domiciliary residence was not timely enough established to meet the residence duration requirement.
- The spouse and dependent children of a person in military service who is reassigned from Kansas to another duty station so long as such spouse or dependant children continue to reside in Kansas.
- A person, who qualifies to pay the equivalent of resident tuition by virtue of being a spouse or dependent of a person in military service, shall not lose such status because of a divorce or death, so long as the student remains continuously enrolled.

Dependents. Spouses and dependent children of full time employees and military personnel defined above.

Kansas High School Graduates. Persons who are not domiciliary residents of the State, who have graduated from a high school accredited by the State Board of Education within six months of enrollment, who were domiciliary residents of the State at the time of graduation from high school or within 12 months prior to graduation from high school, and who are entitled to admission at a State educational institution pursuant to K.S.A. 72-116, and amendments thereto.

Kansas high school graduates, who attended an accredited Kansas high school for at least three years and who are either formally seeking legal immigrant status, or who are not eligible for resident tuition at any public postsecondary institution located in another state, may be eligible for resident tuition (H.B. 2145).

Recruited/Transferred Employee. Persons who have been recruited to Kansas for full-time employment or transferred to a Kansas location within the last 12 months and their dependents. Self employed persons are not eligible for this resident tuition status.

XIX. REFUND POLICY

On-Campus

The following table applies to students who completely withdraw from a semester and to the reduction in tuition and fees for students who reduce their enrollment. Percentages and days are illustrated for full-semester (10 weeks or more) courses. Refunds for courses of less than 10 weeks will be pro-rated based on the number of days in the course. Each course will be refunded separately from any other courses.

Time of Withdrawal	Refund Percentage
Through 21 st Calendar Day	100 %
22 nd Through 28 th Calendar Day	50%
After 28 th Calendar Day	No Refund

Refunds will not be made until sufficient time has elapsed to ensure that fee payment checks have been honored by the bank, usually 15 days after the student pays. Students who completely withdraw from a semester lose access to all campus student services as of the date of withdrawal. Academic action taken after the last day of a semester will not result in a refund.

Federal regulations may require students attending the university who receive federal forms of financial assistance under Title IV, and completely withdraw from the university, to be subject to a "return of Title IV aid" calculation which is different from the above refund percentages. Contact the office of Student Financial Assistance for details.

Military

Students who must report for active U.S. military duty during an academic semester are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official military documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

Continuing Education Refund Policy

Type of Course	% of Refund	Guidelines
Credit Course Tuition	100%	If requested prior to the completion of 20% of the course or if the course is cancelled. Some course charges are not refundable.
	50%	If requested after 20% but before 25% completion of the course.
	No Refund	If requested after completion of 25% of the course.

NOTE: Some professional degree programs may have special refund policies that will be published in the program announcement.

Non-Credit Programs and Courses

Refund policies will be stated in the published announcement. A full refund will be made if the event is cancelled.

NOTE: Federal regulations require students attending the university who receive federal forms of financial assistance under Title IV, and completely withdraw from the university, to be subject to a "return of Title IV aid" calculation which is different from the above refund percentages. Contact the office of Student Financial Assistance for details.

XX. HOUSING AND FOOD SERVICE RATES

Residence Hall Room & Meal Plans:

<u>Fall & Spring Semesters:</u>		<u>14 Meals</u>	<u>19 Meals</u>
Double Room, Two Per Room.....	per semester	\$ 2,527.00 \$ 2,707.00
Single Room, Guaranteed.....	per semester	\$ 4,030.00 \$ 4,210.00

Meal Option Plan for Off-Campus Students

Weekly Meal Plan	per semester	<u>5 Meals</u>	\$ 383.00
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Summer Session:

	<u>Daily & 3 Meals</u>	<u>Daily w/Linen & 3 Meals</u>	<u>Weekly & 19 Meals</u>
Double Room, Two Per Room	\$ 33.55	\$ 38.75	\$ 186.85
Single Room, Space Available	\$ 40.25	\$ 47.50	\$ 219.60
Triple Occupancy.....			\$ 144.85

Other Housing Fees:

Non-refundable Application Fee*	\$ 30.00
Installment Fee	\$ 40.00
Late Payment Fee	\$ 10.00
Cancellation Fee**	\$ 100.00

Misuse fees are assessed according to the schedule of charges located at the main desk in the Residence Hall.

*A sum not to exceed \$25.00 may be deducted as a recreational and social fee.

**Cancellation Fee plus 40% of remaining contract (exceptions listed in residence hall contract).

XXI. ADDITIONAL INFORMATION

Any fee areas not addressed in the KSU-Salina Comprehensive Fee Schedule will default to the KSU-Manhattan Comprehensive Fee Schedule rates. All Tuition, Fees, and Rates are subject to change by the Kansas Board of Regents.

State law requires collection of sales tax on sales and services to or purchases made by student organizations, other non-university organizations, or individuals whose funds are not on deposit with the State Treasury.