

TIPP ENROLLEMENT FORM
PLEASE COMPLETE ALL FIELDS

Student Name _____

Student ID# _____

Billing Address:

Street _____

City _____

State _____ Zip Code _____

Telephone _____

E-mail _____

PAYMENT OPTIONS

Remit check or money order to:

Kansas State University

PO Box 68

Manhattan, KS 66505

Pay in Person at:

KSU Student Services-Cashier's Office

211 Anderson Hall

Manhattan, KS 66506-0108

Pay Online at:

www.ksu.edu/pay

-click the appropriate payment option

PAYMENT MADE:

Check one please:

- Online
- By Mail
- In Person

DATE: _____

AMOUNT: _____

❖ By Signing below I agree to the stated conditions of this installment plan.

Signature _____

Date _____

Kansas State University
Student Services Office
211 Anderson Hall
PO Box 68
Manhattan, KS 66505

Ph. 785-532-6317

Fax: 785-532-6454

E-mail: controll@ksu.edu

Website: www.ksu.edu/pay

STUDENT SERVICES USE ONLY:

Date Received: _____

Payment Received:

By Mail \$ _____

Online \$ _____

Form Complete

YES

NO

Kansas State University

TIPP



**TUITION INSTALLMENT
PAYMENT PLAN**

*Helping students and parents
budget the cost of tuition by utilizing a
convenient payment plan.*

Kansas State University

Tuition Installment Payment Plan (TIPP)

In order to help students and parents budget the cost of tuition, **Kansas State University** Student Services Office is pleased to be able to offer you an extended payment option. The Tuition Installment Payment Plan (TIPP) allows you to make monthly payments on University billed expenses.

Ease of Monthly Payments

The TIPP program will allow payments for tuition to be spread out over up to 4 months for each of the Fall and Spring semesters and over 2 months for the Summer service.

Cost of the Program

There is a \$40 administrative fee to enroll in the program for either the Spring or Fall Semester (up to 4 months). The administrative fee for the Summer term is \$20 (two months).

Advantages

Payments made on time eliminate late fees and problems associated with University holds placed on delinquent accounts. You can avoid enrollment and drop/add delays since your account will be in good standing through the TIPP program.

Terms and Conditions of TIPP

- TIPP is not effective until the application process is completed.
- Enrollment in the plan can be processed by completing the form on the back of this page and submitting it to the Cashiers Office or by signing up online through the Student Self Service Center in iSIS.
- The TIPP form must be turned in at the beginning of each semester AFTER you have enrolled for that semester.
- It is your responsibility to make sure each payment is received on time. We bill electronically and your bill is always accessible through the Student Self Service Center in iSIS.
- The due date for payment is the 15th of each month by 3:30 PM CT or the last workday *prior* to the 15th.
- If the payment is not received by the due date, an additional 1.5% default charge will be assessed to the student account.
- New charges and/or credits applied to the account will be divided by the number of remaining installments.

Terms and Conditions of TIPP

FALL SEMESTER TIPP

- TIPP enrollment before Aug. 15th will spread payments over 4 months.
- TIPP enrollment after Aug. 15 and before Sept. due date will spread payments over 3 months.
- TIPP enrollment after Sept. 15 and before Oct. due date will spread payments over 2 months.
- NO ENROLLMENT AFTER OCTOBER DUE DATE
- ACCOUNT MUST BE PAID IN FULL BY **NOVEMBER** DUE DATE

SPRING SEMESTER TIPP

- TIPP enrollment before January due date will spread payments over 4 months.
- TIPP enrollment after Jan. 15 and before Feb. due date will spread payments over 3 months.
- TIPP enrollment after Feb. 15 and before March due date will spread payments over 2 months.
- NO ENROLLMENT AFTER MARCH DUE DATE
- ACCOUNT MUST BE PAID IN FULL BY **APRIL** DUE DATE

SUMMER SEMESTER TIPP

- Must Enroll in TIPP by June due date- Balance due divided by 2 months.
- ACCOUNT MUST BE PAID IN FULL BY **JULY** DUE DATE