

**Minutes of the KSU Classified Senate  
November 2, 2011**

**I. President Lesa Reves called the meeting to order.**

**II. Roll Call:**

- A. *Present:*** Dale Billam, Becki Bohnenblust, Paula Connors, Susan Erichsen, Pat Fine, Janet Finney, Jody Fronce, Doris Galvan, Vickey Grochowski, Will Hirsch, Kerry Jennings, Gary Leitnaker, Hanna Manning, Christina Nash, Lesa Reves, Rob Reves, Cherry Rosenberry, Lois Schreiner, Michael Seymour Sr., Maria Sweet, Janice Taggart, Lindsay Thompson, Pam Warren, and Terri Wyrick
- B. *Absent - Excused:*** Ramon Dominguez, Annette Hernandez, Sharon Maike, and Brad Millington

**III. Assistant Vice President for Administration and Finance Report:**

- A.** Gary Leitnaker reported on the open enrollment for health insurance. There were a few problems with the system, but most were able to access without incident.
- B.** He reported that the Inclement Weather Policy has been posted to the website and a reminder notice sent to those departments/units with essential personnel. Discussion was held on how essential personnel are notified.
- C.** Gary reported that 67 people took advantage of the Early Retirement Incentive. Discussion was held on how that was handled within the department. The departments were initially charged the retirement amounts but this will be paid by the University

**IV. Dr. April Mason, Provost and Senior Vice President** – Provost Mason thanked the Senate for inviting her to the meeting. She discussed the ribbon cutting of Umberger 105 and thanked those who helped with the remodel. She discussed the different groups that President Schulz and she had visited with regarding 2025 and urged everyone to look at the strategic plan. This is a plan for all of KSU. She discussed the Dean Searches that are currently underway including College of Agriculture, College of Education and Salina campus. There will also be searches for the Associate Provost and Vice Provost after the first of the year. Provost Mason discussed the recent trip to Raleigh, North Carolina to visit North Carolina State University. She was extremely pleased with the discussions they had with their counterparts at this similar land-grant institution. She discussed the Higher Learning Commission and how the accreditation process works. Examiners will be on campus from April 9 – 11, 2012. They would like all individuals on campus to know about the HLC visit and discussed different options to advertise for it.

Provost Mason was asked a question about the market adjustments. There are on-going efforts with the Board of Regents to work on allowing the Regents institutions the flexibility of raises at their respective schools. Sue Peterson is working with the legislature on the market adjustments and Provost Mason will check with her to see if there is any progress and let Lesa know. When asked what the biggest challenge she saw facing K-State in the next five years, she indicated finances will play a big role in how the campus will look in 2025. She discussed how distance education will continue to grow and the cost of upkeep and new buildings on campus. She would like to strategically think about how to move forward instead of waiting for something to happen. Discussion was held on K-State as a private institution versus public. Discussion was also held on the presence that K-State has in the area of biofuels research as

well as other sources of energy. Faculty across our campus are collaborating on research projects in this area.

**V. Minutes:**

- A.** The minutes were reviewed. Pat Fine moved to accept the minutes as presented. Mike Seymour seconded the motion. The minutes were approved.

**VI. Budget/Treasurer's Report:**

- A.** Lois Schreiner presented the Treasurer's Report for Annette Hernandez. For the period of October 1-31, 2011, there is currently \$4,642.25 in the Foundation Account (C-21151-CS); \$164.41 in the Foundation Account (C-21155-CS); \$71.37 in the Foundation Account (C-23750-CS Awards Ceremony) and \$2,154.885 in the State Account (NMAF205629). The total funds available are \$7,032.91. There were two charges to the State Account for the CSSC meeting which included \$218.77 to Chartwells and \$662.00 for the portfolios. Dale Billam moved to accept the Treasurer's Report as presented. Christina Nash seconded. Motion passed.

**VII. Executive Council Report**

- A.** Cheryl Grice would like to come and visit with the Senate whenever there is an open time.

**VIII. Classified Senate President's report**

- A. *Benefits Fair Feedback:*** Lesa Reves reported on the good opportunity to visit with clientele at the Benefits Fair. Feedback sheets will be given to the Campus Affairs committee to address.
- B. *CSSC Meeting:*** Lesa reported on the CSSC meeting that was held in October. We received a lot of compliments on how well it was handled. We worked on the position paper. There is a conference call scheduled for tomorrow with the CSSC and the position paper will be finalized. We will get electronic signatures from all the presidents from CSSC to use on the paper.
- C. *North Carolina State Visit:*** Lesa reported that she was honored to represent the Classified Senate on this visit. She felt that was a lot of really good discussion with counterparts and good ideas shared. She discussed the way that NC State works with private businesses located in their university buildings on the campus. NC State is one of only two states that do not allow their state employees to lobby.
- D. *HLC Retreat:*** Lesa discussed some of the ideas on how to promote the Higher Learning Commission visit.
- E. *Landon Lecture:*** Lesa reported on the Landon Lecture and what a great opportunity it was.
- F. *Reception prior to KSU vs KU game:*** Lesa reported on the reception that was held prior to the KSU/KU football game. It was an opportunity to meet with a large political group as a representative for Classified Senate. She reported on the visit with Regent Moran and others and felt there was good dialogue during the reception.
- G. *K-State Today:*** Lesa reported on an article in the K-State Today by the Vice President of Administration and Finance on the future challenges facing K-State. One of the areas was increasing salaries for faculty and staff. Discussion was held on how the pay plan works and how it is handled through the state.
- H. *KPERS:*** Lesa reported on different ideas that were being discussed regarding KPERS. Approximately 58% of the people in the retirement plan make less than \$45,000. One of the suggestions is keeping those making less than \$45,000 in the defined benefit plan as it now is and those above \$45,000 going to a defined contribution plan. This is just one of many ideas that are being discussed.

- I. *Bicycle and Pedestrian Safety*: Lesa reported on the article in the K-State Today regarding bicycle and pedestrian safety. Starting October 30, there is going to be an aggressive campaign to address this issue on campus.
  - J. *Pizza and Politics*: Lesa reported that Pizza and Politics will be held tomorrow, November 3, at the K-State Alumni Center. There will be a panel discussion.
- IX. Senate Standing Committees:** Campus Affairs and Legislative Affairs Committee meetings were held for 15 minutes.
- A. *Campus Affairs Committee*: Maria Sweet reported on the comments from the Benefits Fair. Approximately 90% of the comments were on the market adjustments and cost of living raises. The committee plans to write an article to include in the next issue of the ROAR responding to the comments which will include the items we have in the position paper. Campus Affairs will also do an educational sheet on the upcoming elections similar to the one they did for changing EIDs.
  - B. *Legislative Affairs Committee* – Dale Billam reported on the upcoming Day on the Hill. The date has not yet been determined, but will be in January, 2012 after the legislature is back in session. Cats on the Capital will be held on February 16, 2012. He asked everyone to read the by-laws and let the legislative committee know if they have any suggestions or updates. Discussion was held on the Legislative Committee handling the upcoming Senate elections. Lesa reported on what positions will be up for election this year.
  - C. *Recognition Ceremony Committee*: No report was given.
  - D. *Public Relations Committee*: The latest issue of the ROAR went out in October and the next issue will go out in February. If you have anything you would like included or have suggestions for the Spotlight, contact Lindsay Thompson or Ramon Dominguez.
  - E. *Classified Employee Opportunity Fund*: No report was given.
- X. Campus Committee Reports:**
- A. *City/University Projects Committee*: Will Hirsch reported on ideas that the committee had come up with for the City/University project proposals. One of the items would be a GPS base station. Discussion was held on the benefit of this to K-State and working with the city. Another suggestion is trash receptacles that are more user-friendly. More recycling bins on campus were also a suggestion. Working with the city on these projects could save money for both the city and university.
  - B. *Faculty Senate Fringe Benefits Committee*: Lesa reported that Dale has served on this committee, but Senate needs someone else to volunteer to serve on this committee. If you would like to serve, please contact Lesa.
  - C. *Recycling*: Cherry Rosenberry reported on the Recycling Committee. Recycling at Game Day has grown. The dock at the new Recycling center is being completed. Next week the baler should be up and ready to go. There will be an open house at the Recycling Center on November 15.
  - D. *Parking Operations*: Terri Wyrick reported that she is on the committee. One of the items they are working on is repair to some of the crosswalks.

**E. *All University Campaign:*** Terri Wyrick reported that the campaign is currently running 3-4% below last year and encouraged everyone to participate in the campaign.

**F. *Safety & Maintenance:*** Report safety issues to Lesa Reves or Becki Bohnenblust. Discussion was held on some of the safety issues.

**XI. Old Business:**

**A. *Position Paper:*** Lesa reported that there will be a conference call with other CSSC representatives to finalize the position paper.

**XII. New Business:**

**A. *December Meeting:*** Lesa reported that President Schulz will be at the December meeting. Discussion was held on a gift exchange and food donation. It was decided to have a \$10 gift card exchange as well as bringing food for the food basket. Janice and Will volunteered to take the food that was collected to the Food Basket. Lesa will check with Bruce Shubert on refreshments for the meeting.

**B. *AFT:*** Mike Seymour reported on the AFT union and who all is included in the union. Discussion was held on how to work with the union to represent all classified employees. Classified Senate represents all classified employees on campus whether they belong to the union or not.

**XIII. Adjournment:**

**A.** Cherry Rosenberry moved to adjourn. Rob Reves seconded. Meeting adjourned at 2:50 p.m.

Respectfully submitted,  
Lois Schreiner  
Classified Senate Secretary