

MINUTES OF THE CLASSIFIED SENATE
February 2, 2005

I. Loleta called the meeting to order.

II. Roll Call

- A. Attending: Lori Buss, Paula Connors, Eddi Devore, Kristi Fronce, Vickey Grochowski, Janel Harder, Richard Herrman, Claudia Leeds, Laverna Leeson, Cheryl Martin, Beth Miller, Roxana Ortiz, Cyreathia (Sam) Reyer, Cathy Sandoval, Linda Sorell, Loleta Sump, Marlene Walker, John Wolf, Gay Youngman, Gary Leitnaker
- B. Excused: Susan Ekstrum, Sue Figge, Debbie Hedrick and Deb Stryker
- C. Unexcused: William Glover, Doreen Kimbrough, Theresa McCarthy
- D. Roll call was answered by each senator telling what they were currently doing to keep their peers informed on what was happening in classified senate.

III. Gary Leitnaker Report – No report.

IV. Minutes

- A. Minutes from the December meeting were distributed. Laverna moved to approve them. Eddi seconded. The motion was carried.

V. Budget

- A. The budget report was read by Linda. Sam moved to approve. Gay seconded. The motion carried. Linda noted that the total expenses for last years Employee Recognition Ceremony were \$3500.

VI. Executive Council Report

- A. Loleta informed us that Executive Council had discussed KU moving to unclassified service. The Board of Regents is proposing legislation that would give the choice of going unclassified. Right now it's up to KU and the Board of Regents to decide. The advantages were discussed. Marlene gave the web site which summarizes it. Loleta explained that KU's upper administration has promoted the move. Discussion was held on the pros and cons of converting to unclassified service. Sam suggested putting some information on our web site. We will try to set up a meeting with the council president in mid March.
- B. Tuition issues were discussed. Faculty Senate is seeking opportunities to establish something within each individual university.

VII. Senate Standing Committees

- A. Campus Affairs Committee – Sue Figge has resigned as head of this committee.
 - 1. Classified Employee Recognition Ceremony – May 18, 2005
 - a. Progress Report – The committee met and established a date of March 18th as a deadline for door prizes. Sam has business cards and a generic letter that can be distributed. Loleta sent a letter to the Lieutenant Governor regarding speaking and has not heard back. She sent an email to the President's Office to see if we could get on President Wefald's calendar. We would like to organize the ceremony so he can attend. She indicated that the years of service letters went out and the listings are due back March 1st. The door prizes should be set by March 18th. Programs should be printed by May 1st since there were many problems last year.

Janel distributed quotes for printing programs. We are estimating that we will need about 700 books. Loleta suggests we review the budget to determine all costs. It was agreed we should get the paper from Ag Press and Printing.

We discussed giving plaques to retirees instead of silver ingots. We need to see what the ingots cost and then make a decision.

Cathy distributed food menus. Last year \$217 was spent on cookies. She asked what we would like to serve this year. A veggie tray was suggested. Pop was donated in the past. Water was purchased. It was decided to get regular and presidential cookies.

2. Public Relations
 - a. Sam indicated the ROAR was being printed at the President's Office. We will purchase the paper used to print.
3. Personnel Benefits – No report.
4. Education & Enrichment
 - A. K-State Savers Course – Loleta gave us an overview. This isn't a formal savings plan. There's about 17 people participating and they're having fun. They're discussing ways to save money and also how they spend it. People can come as they please and don't have to attend all sessions. The content is on the Classified Senate web site.

B. Legislative Affairs Committee

1. Codes & By Laws – No report.
2. Elections – No report.
3. Legislative Forum – Marlene has a list of names to contact on February 8th. Marlene sent emails to make appointments to meet with legislators and the Kansas Council of Classified Senate. She passed around a list for people to sign-up if they are interested in carpooling. We need to be there no later than 8:00am. Loleta has a notebook with information from Sue Peterson. It has information on the KU alternative to state service. There may be changes to KPERS contributions. As far as disability, there's a new company that will be handling benefits. It will not be Security Benefit Life. It could possibly change the benefits from 2/3 to 60%. Marlene knows someone who will let us know when our pay issue discussion occurs. Sydney Carlin and Roger Reitz were the only legislators at the forum. Reitz encouraged us to do it again. Gary indicated that Sydney and Roger agree with out issues.

VIII. Campus Committee Reports

- A. Peer Review – No report.
- B. Recreation Council – No report.
- C. Recycling – No report.
- D. Advisory Committee on Campus Development & Planning Policy – No report.
- E. Training and Development Advisory Committee – No report.
- F. Employee Tuition Assistance – No report.
- G. United Way – No report.
- H. Council on Parking Operations – Laverna indicates they're meeting regarding costs of the parking garage. Gary reported this will be the third meeting with AGA. The goal is to gain 1,000 stalls. This company will give us ideas of how we can pay for it.

IX. Old Business – There was no old business.

X. New Business

- A. Faculty Senate is reviewing mandatory leave usage during the Christmas holidays. There are split points of view. Some offices don't have a choice. Discussion was held on whether the university should close or remain open.
- B. Loleta received an email from an employee concerned about the inclement weather policy and compensation for essential personnel. Gary indicated this topic is being handled at the state level. Jack Rickerson, Head of the Division of Personnel Services, is looking into it. Gary will report to Dr. Rawson that Classified Senate supports movement for people that worked.
- C. There was a request from Employee Relations that we recognize 10, 20, 30 and 40 years of service by including them in the program. This would be about 140 additional names to be added this year. It was recommended that we include these names and have the people stand to be recognized. Laverna moved and Eddi seconded. The motion carried.
- D. Housing has an employee who made a suggestion which resulted in a major savings. It was recommended that this be added to the program. Eddi moved and Richard seconded. The motion carried.

XI. Adjournment – Eddi motioned and Sam seconded. The meeting was adjourned.