

**Minutes of the K-State Classified Senate
December 3, 2008**

I. President Jennyfer Owensby called the meeting to order.

II. Roll Call:

- A. *Present:* Jean Bramwell, Richard Brenner, Terri Eddy, Carolyn Elliott, Connie Emig, Brittany Green, Janel Harder, Annette Hernandez, Tracy Ivy, Gary Leitnaker, Melissa Linenberger, Hanna Manning, Wendy Michaels, Joe Myers, Barb Nagel, Jennyfer Owensby, Connie Reding, Rob Reves, Lois Schreiner, Peggy Selvidge, Richard Umscheid, John Wolf, and Terri Wyrick
- B. *Absent – Excused:* Becki Bohnenblust, Connie Kisse, Claudia Leeds, and Libby Vathauer
- C. *Absent – Unexcused:* Rob Reves and Darrin VanDorn

III. Gary Leitnaker Report:

- A. *Parking Garage Update* – There have been no changes since his last report. The completion date is scheduled for March 2009 but that will depend on the weather.
- B. *Hiring/Reclassification Freeze Update* – The freeze is still in effect with no discussion about how long it will last. Discussion was held on the freeze for reclassifications with people taking on new duties as positions are not filled.
- C. *Budget Impact* – There was speculation on what is going to happen with the budget. Currently we are looking at the possibility of it getting worse before it gets better. It may be April or May before we have a definite action to address the budget situation. We may not know until then what impact it will have on K-State's budget.

IV. Minutes

- A. The minutes were reviewed. Richard Brenner moved and Richard Umscheid seconded that we approve the minutes as presented. Motion passed.

V. Treasurer's Report

- A. John Wolf gave the financial report which included budget reports for September, October and November. John asked that if anyone had invoices they were submitting to also send a copy to him. Carolyn Elliott moved and Connie Reding seconded that we accept the treasurer's report. Motion passed.

VI. Executive Council Report: No Executive Council meeting was held prior to the meeting.

- A. *Status of the State Budget Update* – Jennyfer reported on information regarding the state budget. Discussion was held on different areas of the budget:
 - 1. *State appropriation budget cuts (25% of K-State's total budget will be cut at least 3% for FY 2009, possibly more).*
 - 2. *Loss of interest revenue from endowed (invested) funds will significantly impact scholarships available for students.*
 - 3. *Loss of 3rd year deferred maintenance funds.*
 - 4. *K-State has a significant utilities deficit which will require deeper cuts in K-State's budget for FY 2010.*

5. *Market adjustments for the new pay plans were mostly funded by KSU general (tuition) and restricted fees (campus services generated revenue). They will have a significant impact on K-State's budget if mandated, again, for FY 2010 and beyond.*
 6. *With previous budget cuts, we have raised student tuition to compensate. That is not an option for this round of budget cuts.*
- B. *CSSC Meeting Update* – A copy of the finalized resolution was handed out. Jennyfer needs to know from the Senators if their constituents support this resolution.
- C. *Dependent Tuition Assistance for Retirees Update.* There has been nothing new reported on this assistance. Faculty Senate is working on it.
- D. *Classified Senate Ex-officio Member* – Faculty Senate did approve adding a Classified Senate ex-officio member to their Faculty Salary and Fringe Benefits (FSFB) Committee. Janel Harder has accepted the nomination to serve on this committee.

VII. Senate Standing Committees:

A. Campus Affairs Committee:

1. *Four 10-hour Day Work Week Update* – Connie Reding reported that there was a statement in the November issue of the ROAR regarding the four 10-hour day work week at K-State. Upon approval from your supervisor and department channels, classified employees can request that type of work week under the flextime policy. No further action will be taken by Classified Senate.
2. *Ride Share Website Update:* There has been no new information on the ride share program. Connie will e-mail Ben Champion to see if there are any updates on this.

B. Legislative Affairs Committee:

1. *Town Hall Meeting Update:* Carolyn Elliott reported on the scheduled Town Hall Meeting called “Purple Politics.” The meeting will be held on Thursday, December 11 from 12:00 noon – 1:00 p.m. in the Union Courtyard and will be open to all unclassified, classified and students. Discussion was held on during this over the lunch hour to possibly get more people to attend. Information on the Town Hall meeting was included in the ROAR. There will be a reminder notice sent out prior to the meeting.
2. *Legislative Day Update* – Carolyn reported that the Legislative Day will be held on January 27 & 28, 2009. She encouraged all Senators to participate in this day. Senators are required to take a day of leave to participate. Discussion was held on the resolution that will be presented to the legislators.
 - a. John Wolf moved that we do not sign the resolution as presented but instead talk to CSSC about changing the resolution to include only points 1 and 2 of the resolution. Discussion was held on the best way to handle this. Barb Nagel seconded the motion. Motion failed as presented.

- b. After further discussion, Melissa Linenberger moved to send an e-mail with the resolution attached to all classified employees asking if they support this resolution and what impacts it may have. Brittany Green seconded.
 - c. Discussion was held on a lump sum COLA versus a percentage amount as discussed at the CSSC meeting.
 - d. After more discussion on how to handle the resolution and its impact, Barb Nagel moved and Janel Harder seconded to rescind the previous motion (moved by Melissa). Motion passed.
 - e. It was suggested that Jennifer discuss our concerns over the resolution with the presidents of the other Classified and Support Staff Senates. A conference call will be set up to discuss the resolution. At this point, KSU Classified Senate voted unanimously to not sign the resolution as presented.
- C. *Recognition Ceremony Committee:* The ceremony will be held on April 8, 2009 in McCain Auditorium.
- 1. Peggy Selvidge reported that the next meeting for the committee will be held in January.
- D. *Employee of the Year Award Special Committee:*
- 1. Barb Nagel reported that the next meeting for the Special EOY Recognition committee will be held after the Senate meeting.
- E. *Public Relations Committee:*
- 1. Lois Schreiner reported that the November issue of the ROAR had been sent out on November 15th. If there is anything you would like to see added, please let the committee know. We had one additional "Bragging Rights" to be added to the website and will be included in the next issue of the ROAR. Everyone is encouraged to submit names for the Bragging Rights.
 - 2. Melissa Linenberger reported that we are still missing some of the profiles for the website.
- F. *Classified Employee Opportunity Fund Special Committee:*
- 1. Richard Umscheid reported they have been meeting with the Foundation regarding this fund. They are working on an on-line application instead of printing brochures. You will be able to nominate yourself or nominations could be made by a third party.

VIII. University Committee Reports:

- A. *Campus Security Measures and Policies Working Group Update:* A test was run on the K-State Alert program. Unfortunately this did not work well. The committee is looking at other options.
- B. *Parking Council Update:* Carolyn Elliott reported that the next meeting will be held on Thursday, December 11. The idea of continuing the shuttle is strongly encouraged but is dependent on funding.
- C. *Recycling Committee Update:* Joe Myers reported that the committee is reviewing options. After the destruction from the tornado of the Wind Erosion Lab, they will be moving and this spot may be considered for recycling. The committee worked with SGA on game day recycling and this was successful.

IX. Old Business:

- A. *Group Picture:* It was decided that since we had missed the deadline for the Royal Purple, which was November 21, the group picture will be postponed until next fall.

X. New Business:

- A. *Article on KU Support Staff Market Adjustments* – An article regarding pay raises for KU support staff was handed out. According to the report only a small percentage of those who would have been eligible for the market pay increases received them at KU.
- B. *Ultimate Frisbie Club/Frisbie Golf Club* – Discussion was held on the accidents that had occurred on campus from the frisbies. A meeting will be held on December 4 regarding options for making the sport safer on campus.
- C. *NBAF* – There was an article regarding the decision to locate the NBAF in Manhattan. Comments are allowed for 30 days after the decision was made.
- D. *Zimbra Steering Committee* – Richard Umscheid reported on the switch to the Zimbra systems for e-mail, calendars, etc. The committee will meet on December 4 regarding the date for transition which will be coming soon. If there are any questions on the new system, please contact the committee.
- E. *Campus Safety Committee* – The committee is working hard to keep the campus safe.

XI. Adjournment: Richard Umscheid moved and John Wolf seconded that we adjourn. Motion passed.