

Classified Senate Meeting
Kansas State University
Kansas State Union Room 209

August 1, 2001

<http://www.ksu.edu/class-senate>

I. Roll Call

In attendance: S. Adams; C. Chabries; M. Garner; C. Grice; L. Hutchins; G. Jackson; C. Kissee; M. Lewis; S. Reyer; D. Rogers; P. Schierer; C. Schmidt; F. Sperman; A. Treinen; V. White; T. Zerbe

Absent: P. Armour (excused); J. Chrest (excused); L. McCoy; Q. Rawlins; R. Riffel (excused); J. Yonning (excused)

II. Division of Human Resources (G. Leitnaker)

- A. Gary is now the director of both Human Resources and Parking Services.
- B. Sept 7 work day, donate hours to work on a United Way Project.
- C. May put off or delay internet base pay upgrade. The current one asks you to save before closing but the internet one doesn't, the next model should have that feature.
- D. Quite a few openings and a nice number of applicants. This is a positive move because we are starting at step 4 and the private sector is laying off now.

III. Review and Approval of Minutes

May 2, 2001, Hutchins moved and Zerbe seconded to approve the minutes with corrections.

June 6, 2001, Adams moved and Hutchins seconded to approve the minutes with corrections.

July 11, 2001 Reyer moved and Rogers seconded to approve the minutes with corrections.

IV. Executive Board Report

- A. The 2001- 02 Executive Board will be the same as last year. President – Treinen, Vice President – Hutchins, Secretary – White, and Budget Coordinator – Yonning.
- B. Only one area needs a run off for Senator. Ann will get a ballot together for that.
- C. Ann will get the room schedule for next years meeting from the Union and send it out. January and July meetings will be moved back due to holidays.
- D. September 22, 2001 will be Classified senates “Day in Lawrence”. All of the universities in Kansas will get together to discuss the state position paper.

V. Budget Report (A. Treinen for J. Yonning)

- A. NO report.
- B. Jerry Longren has set aside a certain amount of his earnings to be donated to classified senate until he retires. He is a former senator. Thanks Jerry for your faithful contribution.

VI. Standing Committee Reports

- A. Codes & By-Laws (Ann Marie) - **NO REPORT**
- B. Education and Enrichment (Cheryl) - **NO REPORT**
- C. Elections (Ann Marie for Marilyn)–
 - C. Grice moved to accept new senators except Administration & Finance (run off needed) C. Chabries seconded. A ballot will be sent out to Administration & Finance only to select one senator.
- D. Personnel & Benefits (C. Kissee)– Called legislators and left messages. Will email and recall inviting them to the November and December meetings. We will provide lunch for them. Please make sure that those meetings have the space for a large group, preferably the BIG 12 room.
- E. Publicity (M. Garner)–**NO REPORT**.
- F. Recognition Ceremony (A. Treinen/L. Hutchins)– The committee met a couple of weeks ago and discussed the comments on the ceremony and future plans for the ceremony. Some of the comments that were made were:
 - 1) Inviting past retirees
 - 2) Listing years of service for retirees
 - 3) List of door prizes and winners in the next newsletter, put it on the web, and have a list at the benefits fair
 - 4) Overall there were more positive comments than negative concerning the ceremony.

At the next meeting, the committee will sit down and form a calendar of events. They will also form a letter of the events related to the ceremony for the deans and dept. heads, Senators will be responsible for following up with their areas. They also discussed who would chair the committee. S. Adams is interested. An executive board member would also serve on this committee.

VII. Campus Committee Reports

- A. Recycling (Marilyn) - **NO REPORT**, Marilyn resigned, replacement needed.
- B. Peer Review (Jackie, Connie, Sam) - **NO REPORT**
- C. Recreation Counsel (vacant)–representative needed
- D. Circulation, Parking, & Transportation Review (Sandi) - **NO REPORT**
- E. Advisory Committee on Campus Development & Planning Policy (Lori) - **NO REPORT**
- F. Open Space & Land Use Project (Verneta) - **NO REPORT**
- G. Parking Citation Appeals Board (Ann Marie, Connie) - **NO REPORT**
- H. Maintenance and Service Employee Safety Committee (Ann Marie) - **NO REPORT**
- I. Training and Development Advisory Committee (Sam) - **NO REPORT**
- J. Employee Tuition Assistance (M. Garner)–**NO REPROT.**
- K. United Way (vacant)–
- L. Coordinating Committee for People w/Disabilities (Donna) - **NO REPORT**

Ann will send an email about the campus committees.

These committees can be filled by any classified employee, not necessarily a senator. If the position is filled by a non-senator, they need to report to senate with the information.

VIII. Old Business

- A. A new organizational chart is being printed.

We will make sure that each senator gets one so that they can better serve the areas they represent. That should be a goal to make sure that we contact all classified employees and keep them updated of the issues and events of senate.

IX. New Business

- A. The thank you letters said that the program was attached and it wasn't. In the future, include what the business donated to better help the businesses.

9. Adjournment

- C. Kissee moved and S. Reyer seconded that the meeting be adjourned.

Submitted: V. White, Secretary

Approved: September 5, 2001 as revised