

MINUTES OF THE CLASSIFIED SENATE
APRIL 7, 2004

I. Roll Call

- A. Present were: Paula Connors, Pam Davis, Eddi Devore, Bill Glover, Doreen Kimbrough, Claudia Leeds, Gary Leitnaker, Cheryl Martin, Beth Miller, Donna Rogers, Cathy Sandoval, Pam Schierer, Sharon Schroll, Linda Sorell, Deb Stryker, Marlene Walker, Jackie Yonning, Gay Youngman.
- B. Excused were: Sue Figge, Janel Harder, Lori Hutchins, Laverna Leeson, Ginger Schwerdt, Loleta Sump
- C. Unexcused: Kristi Fronce, Theresa McCarthy

II. Gary Leitnaker

- A. Gary reported the new evaluation form presentation that was going to be presented today is delayed till next month due to some minor additions and deletions being made. A note from Joe Younger might be coming out soon regarding some new regs. At the present time it is possible to convert 20 hours of excess vacation leave to sick leave. It is expected that amount will be doubled to 40 hours. He reported that K-State's administration is optimistic that the 3% COLA will be passed.
- B. Pam asked Gary if there was an official policy regarding the use of work time for senate business. He said that a letter went out from Dr. Rawson's office a few years ago, stating that departments were to support the work of the senate as much as possible.

III. Executive Council Report

- A. Gay reported that the Council had discussed needing a person to take over publication of The ROAR. She asked that people think about it and asked someone to take this on.
- B. Ginger had called Gay to tell her she would not be attending today's meeting. She told Gay that many door prizes still have not had someone sign up to follow up with the vendor.
- C. The Council discussed contacting legislators about concerns. She reported the link to the addresses for legislators is on the Classified Senate web page.

IV. Minutes

- A. The minutes of the March meeting were available at the door. Cathy Sandoval moved that the minutes be approved. Jackie Yonning seconded. Motion passed.

V. Budget Report

- A. The budget report was available at the door. Linda Sorell moved that the report be accepted and approved. Marlene Walker seconded. Motion passed.

VI. Senate Standing Committees

- A. Codes & By-Laws: no report
- B. Education and Enrichment: no report
- C. Elections: Paula told those that hadn't already gotten a notebook to be sure to pick one up at the table.
- D. Personnel/Benefits: no report
- E. Public Relations: no report
- F. Recognition Ceremony: things are moving along. Letters to years of service people are going out next week. Will be needing help soon on various things in preparation for the Ceremony. There was discussion on whether the 10, 20, 30 year pins that the State awards should be presented at the Recognition Ceremony.
- G. Campus Affairs: no report.
- H. Legislative Affairs: no report

VII. Campus Committee Reports

- A. Peer Review: no report
- B. Recreation Council: no report
- C. Recycling: Pam reported that the committee had not made any progress on getting a new truck, nor on the desk-side containers. Still no news on long-term goals, but the committee was meeting on Friday, where hopefully, new goals would be set.
- D. Advisory Committee on Campus development & Planning Policy: no report
- E. Training & Development Advisory Committee: no report
- F. Employee Tuition Assistance: no report
- G. United Way: no report
- H. Council on Parking Operations: parking garage proposal is still in the works. West Stadium is one proposed location, with Durland parking being another.

VIII. Old Business

- A. Pam mentioned the business cards. Cheaper cost will be a generic card without names. Pam Davis said she can get them from Vet Med's printing service for around \$100 with individual names. Several people are opposed to the getting of the cards, saying they are an unnecessary expense. Discussion was postponed until a later time.

IX. New Business

- A. The generic letter to send to legislators that Gay presented was discussed. Gary said he would check on the legality of sending this letter to employees. This was a result of some incorrect information that was sent to senators last week and forwarded to employees, asking them to email their legislators regarding legislation on Classified

Employees cost of living increases. The letter was a type of form letter just to be used as a guide when emailing.

X. Adjournment

A. Cheryl moved that the meeting be adjourned. Pam Davis seconded. Motion passed and the meeting was adjourned.