

# Kansas State University Cheer/Mascot

~Appearance Request Form~

- Name of Organization or Event: \_\_\_\_\_
- Contact Person: \_\_\_\_\_
- Contact Person's Address: \_\_\_\_\_
- City /State/Zip: \_\_\_\_\_
- Phone Number & Fax Number: \_\_\_\_\_
- E-mail Address: \_\_\_\_\_
- Date & Location of Event: \_\_\_\_\_
- Length of Appearance & Requested Time of Arrival: \_\_\_\_\_
- Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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***~Send or Email Form To~***

Kansas State University Cheer/Mascot Office

17 Ahearn Fieldhouse

Manhattan, KS 66502

Email: [druoff@ksu.edu](mailto:druoff@ksu.edu)

Office Number: (785) 532-7983

OFFICE USE ONLY: Date Received \_\_\_\_\_ Payment & Amount Received \_\_\_\_\_

Specific Information of event: \_\_\_\_\_

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## Kansas State University Mascot and Cheer Team Appearance Requests

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All appearance requests require the cost of travel - \$.51 per mile outside the city limits of Manhattan

- Appearance fees are required for **ALL** events.
- **Willie Wildcat:** \$50.00 per hour  
**Cheerleaders:** \$50.00 per hour up to 4 cheerleaders (guarantees at least one cheerleader, same fee for 1-4 cheerleaders)
- Make checks payable to K-State Cheer/Mascot (please, no cash)
- Payments must be received before the appearance can take place (or arrangements made with the cheer/mascot office prior to event)
- Requests will be considered on a first come, first serve basis.
- Requests are due at least 2 weeks prior to events. (last minute requests may not get covered)
- Cheer office will respond to requests within two business days of receiving the request.
- **ALL UNIVERSITY AND KANSAS STATE UNIVERSITY ATHLETIC EVENTS ARE PRIORITY AND WILL BE SCHEDULED BEFORE ANY OTHER EVENT**

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