

Objective= job, skills, and brief glimpse of teaching philosophy

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Can also include **Current and Permanent address** (balanced on right and left side of page), especially if wanting to teach close to permanent address. I recommend only listing one email and phone and keeping that centered under name in middle of page.

OBJECTIVE

Acquire a full-time Social Studies teaching position in the _____ district, where I could demonstrate my enjoyment of history and current events, and utilizing my creativity of bringing these subjects to life for students. My teaching goal is to create a living, learning community where respect and trust serve as the foundation for the giving and receiving of knowledge.

EDUCATION

Kansas State University, Manhattan, KS

Bachelor of Science in Education, Secondary
Teaching Field: Social Studies

Highlight specific courses related to concentration; **Do not list High School info!**

Anticipated December 2009
GPA: 3.6/4.0

- Content area experience in World and U.S. History, Economics, Geography, Non-Western Cultures and Sociology

Honors Project, "Adaptability of Current Market compared to Depression Era"

- Researched economic conditions of present marketplace and compared with stock market regulations of 1930s
 - Pursued impact on world market, consumer behavior/confidence, and social impact felt in schools
- Supervised by: Dr. _____, Associate Professor, Department of Economics

Study Abroad in Spain at the Universidad of Madrid

Spring 2007

Classes: Economics: World Markets, European History post World War II, Spanish Culture: Far and Wide

CLASSROOM EXPERIENCE

Or call it Teaching or Relevant Experience

Junction City High School, Junction City, KS

Spring 2009

Field Experience, Eleventh Grade U.S. History

- Taught lessons for _____ # _____ of students in cultural diverse classroom at high school near full and reserve duty military base
- Prepared units on _____ topic _____ including _____, _____, _____
- Constructed _____ type of _____ lessons based on _____ what?? _____ key components- _____, _____, _____
- Lead small groups in _____ topic _____ and encouraged participation through writing, research, and reflection
- Assessed comprehension of _____ by asking students detailed questions throughout _____ lesson

4-6 action statements: emphasize topics taught, type of school & students, assessment, creative ways to convey knowledge

Manhattan-Ogden District, Manhattan, KS

Fall 2008-Pre

Licensed Substitute Teacher

- Implemented teachers' prepared lesson plans for middle and high school classes
- Administered quizzes and tests to ensure honesty and equitable treatment
- Oversaw classroom management of 18-30 students per period on traditional and block schedule

Kansas State University, Manhattan, KS

Summer 2008

Tennis Instructor, Recreation Center

- Executed 60-minute warm-up and practice for 2-10 athletes per session ages 8-14
- Led individual and group sessions teaching serve and volley as well as baseline to net techniques

Anthony Middle School, Manhattan, KS

Fall 2008

Field Experience, Eighth Grade Geography

- Prepared lesson plans on social and cultural diversity of African nations north and south of the Sahara Desert
- Taught _____ # _____ of students _____ what _____ by _____ example or activity _____ and used _____ to illustrate differences
- Monitored students research of historical figures for presentation of wax museum exhibit
- Reviewed writing and critical thinking skills demonstrated through daily _____ assignments
- Illustrated _____ topic _____ through _____ by having the students _____ list activity _____

Manhattan High School, West Campus, Manhattan, KS

Spring 2007

Early Field Experience, Economics & Sociology

- Collaborated with teacher to assist with _____ what _____ or _____ type of student(s) _____ or _____ classroom activity _____
- Designed group activity on inflation and relative value of money by using _____ object _____ to convey _____ what _____
- Generated computer-active learning be integrated into lessons on _____ topic _____
- Evaluated the importance of _____ what _____ by observing the students learning _____ how _____

Keep most important info (relevant experience with teaching, youth, coaching, etc.) on 1st page

Other Experience is another section that could be added to highlight additional work experience outside of classroom or work with youth; could include high school jobs (but not more than 5 years unless non-traditional student)

PROFESSIONAL ORGANIZATIONS

Education Council

- Open House sub-committee
- Mock Interview committee

2008-Present
Fall 2007

ACTIVITIES

Could also call this Leadership, if held positions in various campus activities

Fraternity/Sorority Membership

- *Position Title*, Committee or involvement

Dates

Big Brothers/Big Sisters, Mentor

2006-present

Hand-in-Hand Tutoring Center

2008

TELEFUND for College of Education

2006

Another optional section for students who have received academic honors or scholarships

HONORS

Dean's List: Fall 2007, Fall 2008

Kappa Delta Pi- Honorary Education Club

2007

Scholarship Titles, briefly list qualifiers

Dates

Some flexibility with style of font- needs to be professional and easy to read. Do not use less than 10 pt. font and we don't recommend clip art

Recommend name and page # at top of 2nd page centered or on right.

If put info in header, choose 'Different odd/even Page' within Header menu.

2 pages if fine for EDUC majors, but assume recruiters may not read anything on 2nd page!!

3rd page would be References – Copy name and contact header from resume and put at top of page to give a consistent look.

Include following info for references:

Name

Title

School

Mailing Address

City, State Zip

Phone #

Email

Briefly tell, how they have interacted with your teaching experience