2017 Student Employee of the Year Award Nomination Form

Default Question Block

Student/ Nominee Information:

First Name  
Last Name  
Student WID # (9 digit number beginning with 8)  
Email  
Phone Number  
Job Title  
Department/Unit  

Nominator Information:

First Name  
Last Name  
Email  
Phone Number  
Job Title  
Department/Unit  

***If the student's immediate supervisor is different than the nominator, please provide supervisor's first and last name and email below***

First Name  
Last Name  
Email  

Has the nominee been employed a minimum of 6 months during the selection period June 2016-May 2017 (anticipated)?

☐ Yes  
☐ No  

Please be sure to provide specific and measurable examples of your nominee in the essay questions below. The committee will solely use your nomination in order to determine the finalists for the overall Student Employee of the Year Award.

Provide a brief description of the student's role/responsibilities. (330 Character Limit)
Describe how the nominee exhibited reliability beyond your expectations. (1200 Character Limit)
For example -
- Punctual – always on time, shows up when scheduled and calls in when unable to make scheduled time
- Responsible
- Able to work well with fellow employees and supervisor

Describe examples of the nominee's quality of work. (1200 Character Limit)
For Example:
- Work is accurate, thorough and acceptable
- Uses materials and time economically
- Completion of work in a timely manner
- Consistency in meeting deadlines
- Ability to work under pressure

Provide evidence of the nominee's initiative. (1200 Character Limit)
For Example:
- Is motivated to finish work on time and properly
- Accepts/seeks challenges and identifies problems to solve
- Responds enthusiastically to challenges
- Willing to accept new projects/methods/information that add to the position and quality of service
Describe how the nominee has demonstrated *professionalism*. (1200 Character Limit)

For Example:
- Dresses appropriately for the position
- Has ability to make sound decisions
- Serves as a leader and model for others
- Regularly works with peers to contribute to a safe and orderly environment

What is the one, defining story about this candidate? Please provide an example of the positive impact the nominee has had to your department, campus, or community. (1200 Character Limit)

For example:
- The lasting imprint this student will leave with your department
- What sets this student employee apart from other student employees in your department

Is there anything else we should know about your candidate? You may provide additional information about the nominee below.