

Memorandum

To: Academic Deans

From: Ron Downey
Patricia Marsh

Date: February 18, 2004

RE: Student Learning Outcomes for Secondary Majors, Minors, Interdisciplinary and Certificate programs

Thank you for submitting the student learning outcomes for academic degree programs. We are in the process of contacting you about the last few that were missing. We now need to deal with student learning outcomes for secondary majors, minors, interdisciplinary and certificate programs.

In many cases you can use all or part of the student learning outcomes of an academic degree program for the secondary majors, minors, interdisciplinary and certificate programs. Some departments have provided a brief description on how the learning outcomes for the degree program differ from other programs such as the minor. These brief explanations assist with the understanding of the fine differences in quality and specificity across programs. Because these areas are often of secondary importance, they were not explicitly included in the December 2003 deadline. However, the learning outcomes for these programs various programs is of importance in K-State's efforts to assess student learning, thus the deadline for submitting them will be **May 3, 2004**. The list of what is needed in your college is attached.

We also understand that some of these programs may currently be under review or have recently been removed. Please let us know if this is the case.

Thank you for your cooperation. Please contact us if you have any question or clarification.

cc: Jim Coffman