

Cover Sheet for Assessment Plans Certificate Programs

Directions: Please complete a separate cover sheet for each certificate program. Feel free to make copies of this sheet if needed. The department head and respective dean are to sign before the plans are submitted to the Provost.

Department / Unit: _____

Name of certificate program: _____

It is expected that the relevant faculty will have met and endorsed the Assessment Plan for the certificate program, please check below and provide the date of the endorsement.

| | |
|--|-------------------------------|
| <input type="checkbox"/> Faculty have met, reviewed, and endorsed the Assessment Plans being submitted for this certificate program. | Date of Endorsement: _____ |
|--|-------------------------------|

Department Head's Signature

Date

CARC Chair Signature

Date

College Dean's Signature
(Required for Undergraduate Programs)

Date

Dean of the Graduate School's Signature
(Required only for Graduate Degree Programs)

Date